

2013 ANNUAL REPORT TOWN OF EASTON



Envision Easton 2013

Planning for Easton's long-term future became a major initiative in Easton in 2013. While much has changed in town over the past 40 years, the Town's Comprehensive Master Plan had not. That document, intended to be an up-to-date and relevant plan for the Town's future, had not been updated since 1971. With support from the Board of Selectmen, the Town Administrator and Town Meeting, the Town began the process of creating a new Master Plan, envisioning what Easton can and should like in 10, 20, even 30 years. A Steering Committee composed of Easton residents was formed to create a comprehensive plan that will guide policy and decision making in Town over the coming years. In partnership with Town Staff, a consultant team and the Easton Planning and Zoning Board, the Steering Committee began work on the Plan, appropriately naming the process "Envision Easton".

During 2013, the Steering Committee met twice monthly to identify what should be included in the plan and how to get residents involved in the planning process. The Steering Committee formed five working groups made up of Steering Committee members and other members of the community to closely examine the topics of Open Space and Recreation; Housing and Neighborhoods; Economic Development; Arts, Culture and Education; and Transportation, Mobility and Access. Each group identified the major issues and challenges, and potential goals and objectives related to its topical area. Assisting the working groups and Steering Committee, the Town's consultant team compiled baseline data on where Easton currently is as a community and on potential future trends.

The Steering Committee hosted two public forums in 2013 to gather input from the community. Dozens of residents participated in both of these events, the First Forum in April and Second Summit in November, providing ideas, suggestions and comments on what they love about Easton, what they would change and about the planning work done to date. These public meetings were followed with opportunities to refine ideas and provide additional comments online. Members also visited with various Boards and Commissions, the Easton Chamber of Commerce, the Board of Selectmen, students at Oliver Ames High School and other volunteer groups to provide updates and gather feedback.

With this work in hand, the Steering Committee looks forward to completing its charge in 2014 by creating a road map of achievable goals, objections and actions, and finalizing recommendations on how to implement a shared vision for Easton. They continue input and feedback from the community. For more information on the Envision Easton process, please visit www.envisioneaston.com.

Members of the Master Plan Steering Committee include: Cathy Adler (co-chair), Greg Strange (co-chair), Ellen Barlow, Craig Binney, Dawn Boynton, Peter Buhl, Keith Graveline, Ed Hands, Brian Hoffman, Chris Kone, Majid Lashkari, Paul Prew, Beth Shapiro and Gen Lamont.

IN MEMORY OF MELANIE JANE DEWARE 1965-2013

This year saw the beginning of Envision Easton. While it is important to look ahead and plan for our future, we must also look back and remember those who have made Easton a great place to live in the first place.

This year saw the passing of longtime Easton resident Melanie Jane Deware. Melanie had a strong love of history made evident by the devoted care she gave her home, the Josiah Keith House, Easton's oldest residence. Melanie brought her commitment to historic preservation to Town Hall where she became a member and eventual chair of the Easton Historical Commission. 2013 was the 10th anniversary of her chairmanship. During her tenure, she led the Commission through many accomplishments:

The Historic Preservation Plan. This plan has guided the Commission in creating new policies and procedures, promoting historical knowledge, and increasing the influence of the Commission in town development. The Historic Preservation Plan pulls together the efforts of the Commission that have helped make Easton nationally known for its historical resources.

Historic Building Surveys. Through her efforts, the Massachusetts Historical Commission has provided matching grants that have expanded our database of historic homes and residences. Over 300 homes have been surveyed or resurveyed in many areas of Easton. These surveys enable owners of older homes to learn the history of their property, and it also gives local historians the opportunity to present a fuller picture of Easton's history for the many tourists who visit annually.

The Demolition Review By-Law. Melanie worked hard to write this by-law and supervised numerous revisions in order to make this by-law effective. Demolition Review allows the Historical Commission to impose a one-year moratorium on the demolition of a historic home over 75 years old while the Commission and the homeowner work together to save the building or construct an appropriate modern replacement. In the absence of other design review, this by-law has overseen a number of new construction projects that are in keeping with their historic neighborhoods.

The Cemetery Database and the Pine Grove Cemetery Project. Melanie also served on the town's cemetery commission, where she created a database of all the people who are buried in Easton's numerous cemeteries. This database, available on the town website, is an invaluable aid to historians and genealogists. In a joint project with the Historical Commission, Melanie spearheaded the purchase of Pine Grove Cemetery, which helped preserve this historic cemetery while adding over 100 gravesites for the town.

The Shovel Shops. Victory, it is said, has a thousand parents, but the effort to save the Ames Shovel Shops has few people who put in more hours than Melanie. Whether it was attending meetings with the previous owners, promoting the intervention of outside experts, or putting together the team of concerned citizens who eventually saved these historic buildings, Melanie did more than her share. As the new project emerged, Melanie continued to play an active role as a liaison between the Commission and the project managers. This involved bimonthly site visits and coordinating the information flow from the project to the Commission.

When also considering her community service, her database of realty transactions, and her involvement in civic organizations such as the Historical Society and the Grange, Easton will remember Melanie as a remarkable public servant and community figure.

Contributed by Edmund Hands of the Easton Historical Commission

TOWN OF EASTON 2013

www.easton.ma.us

Incorporated	1725
Area of Town	29.04 Square Miles
Population	23,112 (2010 Fed Census) 22,921 (2013 Town Census)
Form of Government	Open Town Meeting
Total Assessed Real and Personal Property Valuation as of January 1, 2013	\$2,881,173,603
Town Meeting	Third Monday in May
Town Election	Fourth Tuesday in April

REPRESENTATIVES FOR EASTON 2013

CONGRESSMEN

Elizabeth Warren, US Senator
Edward Markey, US Senator
Joseph Kennedy III, Representative in Congress, 4th Congressional District

STATE SENATORS

Thomas P Kennedy, (D-Brockton)- 2nd Plymouth & Bristol (Pcts 1 & 2)
Brian A Joyce (D-Milton)- Norfolk, Bristol & Plymouth (Pcts. 3,4,5,6)

REPRESENTATIVES IN GENERAL COURT

Claire Cronin (D-Brockton) - 11th Plymouth District (Pcts 1, 2, 3, 4, 5)
Shaunna O'Connell (R-Taunton) – 3rd Bristol District (Pct 6)

GOVERNOR'S COUNCIL

Robert Jubinville (D-Milton)- 2nd District (Pct 3,4,5,6)
Christopher A Iannella, Jr. (D-Boston)- 4th District (Pcts 1,2)

Easton Appointed Boards and Committees

(In Alphabetical Order)

	TERM EXP.		TERM EXP.
<u>AFFORDABLE HOUSING TRUST</u>		<u>CABLE TV ADVISORY COMMITTEE</u>	
Dan Burke	2015	Harris Bllomwald	2016
Steve Merlin	2015	Stuart Scheonfield	2015
Nikki Dostoomian	2015	Adam Crowley	2014
Donna Bonia	2014		
Paula Piccinin	2014	<u>CANOE RIVER AQUIFER ADVISORY COMMITTEE</u>	
Christine Santoro	2014	John Fresh, Jr.	2016
Dottie Fulginiti	2014	Wayne P. Southworth	2015
Ellen Barlow*	2013	Jan Fowler	2014
Amy Rodrigues*	2013		
<u>AGRICULTURAL COMMISSION</u>		<u>CAPITAL PLANNING COMMITTEE</u>	
Peter Palm	2016	Wendy Nightingale - Town Accountant	
Rosa Galeno	2016	Michael Maloney	2017
Sean Flynn	2015	Frederic MacLennan	2015
Nora Yousef*	2015	Elaine Hanson	2015
Janice Narsasian	2015	Robert Miede*	2014
Patty Chambers*	2014	Pat Goodman	2014
Todd Sandstrum	2014	Mark S. Carpentier	2014
Rory O'Dwyer	2014	Sharyn Katz	2014
Edmund Hands	2014	Mark Carpentier	2014
Bridget Meigs*	2013	Christine Santoro	2014
<u>AUDIT COMMITTEE</u>		<u>CEMETERY COMMISSION</u>	
Jay Pike	2016	Susan Henderson	2015
Brenda DeCosta	2014	Kit Minsky	2014
Fred Isleib	2014	Melanie Deware *	2013
Daniel Murphy	2014	John D. Melin*	2013
Ben Hampton	2014		
<u>BOARD OF APPEALS</u>		<u>CONSTABLES</u>	
Thomas A. Pursley	2018	Jerold Loomis	2016
Ryan Cook	2017	Harold L. March	2016
Christopher J. Pike *	2016	Brent Peterson	2015
David Mills	2016	Brian Bishop	2015
Paul Prew	2015	James T. Hartford	2015
Walter Mirrione	2014	Brent Peterson	2015
Michael Spillane - Alternate	2015	William Scharnick	2015
Conrod Boone - Alternate Member	2014	Robert Bishop	2014
		Scott Douglas	2014
<u>BUDGET SUBCOMMITTEE</u>		Michael Goldberg	2014
David Colton	2015	Lance Cohen	2014
Michael Green	2015	Margaret Carey	2014
Daniel Murphy	2015	James Carey	2014
Colleen Corona	2015	John D. Melin*	2013
Kim Dubois	2015	Michael Marram*	2013
Colleen Less	2015	Nathaniel Greene*	2013
Donna Abelli	2015	Phillip E. White, Jr.*	2013
Carol Nestler	2015		
		<u>COMMISSION ON DISABILITIES</u>	
		D. Mark Trivett, Ex-Officio	
		Eleanor Hall	2016
		Michelle Kearney	2015

Easton Appointed Boards and Committees

(In Alphabetical Order)

	TERM EXP.		TERM EXP.
Jon Bewsher, Jr.	2014	David Cudmore	2014
Jean Parrinello	2013	Francis H. Spillane	2014
Robert Coe*	2013		
		<u>GREEN COMMUNITIES COMMITTEE</u>	
<u>COMMUNITY PRESERVATION ACT COMMITTEE</u>		Adrienne Edwards	2014
Christine Santoro	2016	Bryan Long	2016
Brendon Creedon	2015	Kerri Mullen	2015
James Lee	2015	Colleen Less	2014
Gregory Strange	2014	Wendy Whitty*	2014
Kevin McIntyre	2014	Andrea Waldorf*	2014
Avery Lee Williams	2014	Daniel Smith	2014
Meredith Keach	2014	Yasmine Mifdal	2014
Dennis Sheedy*	2013	Ellen Barlow*	2013
		Karen Gallo*	2013
		<u>HISTORICAL COMMISSION</u>	
<u>CONSERVATION COMMISSION</u>			
Jonathan Chace	2016	Timothy Hurley	2016
John Duggan	2016	Greg Galer - Alternate Member	2015
Brenden Creedon	2015	John Ventresco	2015
Timothy Duffy	2015	Edmund C. Hands - Alternate Member	2015
Patrick Martin	2014	Craig Goldberg	2015
Michael Ganshirt*	2013	Melanie-Jane Deware*	2014
Edward Woods*	2013	Karen Cacciapuoti - Alternate Member	2014
		Amy Spencer	2014
<u>CULTURAL COUNCIL</u>		Greg Strange	2014
Carolyn Cole	2016	Paul Fitzpatrick*	2013
Mary Kimball	2016		
Susan Ricciardi	2016	<u>HUMAN RESOURCES BOARD</u>	
Christine Junge	2015	Jill English	2016
Ines Smrz	2015	Kevin Joyce	2015
Mary Goulart*	2014	John Curran	2014
Heidi Harffinger*	2014		
Linda Paolucci	2014	<u>LIBRARY BOARD OF DIRECTORS</u>	
Francis Smith	2014	<u>Uma Hiremath, Director</u>	
Richard Connolly	2014	Hazel Verella (Town)	2016
Kate Mench	2014	Nancy Donahue (Town)	2016
Peter Buhl	2014	Marcia Connors (Town)	2015
Deborah Neumann	2014	Stephen Merlin (Town)	2015
Peggy Flynn*	2013	James Fowler (Corp)	2014
		Gerard S. Marsan (Corp)	2014
<u>FENCE VIEWERS</u>		William Ames (Corp)*	2013
Meredith Keach	2015	Karen Hays (Corp)*	2013
Rob Pelfrey	2015	Donna Richman (Corp)*	2012
		<u>MASTER PLAN STEERING COMMITTEE</u>	
<u>COUNCIL ON AGING</u>			
Delores M. Kent, Director		Gregory Strange	2015
Rose Friedeborn	2016	Catherine Adler	2015
Nicolina Previti	2016	Patti Groebe	2015
Marie Graca	2015	Keith Graveline	2015
Marie Healey	2015	Brian Hoffman	2015
Jean Shearing	2014		

Easton Appointed Boards and Committees

(In Alphabetical Order)

	TERM EXP.		TERM EXP.
Peter Buhl	2015	Nancy Cohenno	2015
Paul Prew	2015		
Dawn Boynton	2015	<u>RECREATION COMMISSION</u>	
Walter Mirrione	2015	Michel Glynn	2016
Majid Lashkari	2015	Michelle Kearney	2016
Ellen Barlow	2015	Jennifer Gallagher	2016
Craig Binney	2015	Charles H. Hammond	2015
Christopher Kone	2015	Meredith Keach	2015
Beth Sharpio	2015	Robert Benton	2014
Edmund Hands	2015	Tana Babbitt	2014
		William O'Neil*	2013
<u>MUNICIPAL BUILDING COMMITTEE</u>		Derek Plaisted*	2013
Michael Green	School Supt. Rep		
Dawn Boynton	School Rep	<u>REGISTRARS OF VOTERS</u>	
Jane Martin	School Rep	Robert Kane	
David Field	DPW Dir., Ex-Officio	Patricia Locke	
Larry Mowatt	2016	Gus Arns	
Ralph Vatalaro	2016	Jeremy P Gillis, MMC/CMMC	
Keith Graveline	2015		
Kenneth Carlson	2014	<u>WORLD WAR MEMORIAL COMMITTEE</u>	
Fred MacLennan*	2014	John F. Hurley, Chair	
Kenneth Isaksen	2014	Chairman, Board of Selectmen	
		Chairman, School Committee	
<u>OLD COLONY ELDER SERVICES</u>		Commander, George F. Schindler Post VFW	
Delores Kent, Board of Directors	2014	Commander, George S. Shepard Post, A.L.	
Nicolina Previti, Board of Directors Alternate		John D. Melin	
		Robert J. McLaughlin	
<u>OLD COLONY PLANNING COUNCIL (OCPC)</u>		Robert Hicks	
Jeanmarie Kent Joyce, Representative		Ellen Barlow	
<u>OCPC AGENCY ON AGING ADVISORY COMMITTEE</u>		<u>VETERANS AND MEMORIAL DAY PARADE COMMITTEE</u>	
Phyllis Kiessling, Delegate		Louis Silva	
Marie Healey, Alternate		Daniel Amorim	
		Alvin Smart, Commander VFW*	
<u>PLANNING & ZONING BOARD</u>		Lewis Chapman	
Christine Santoro	2018	John flynn	
Greggory Strange	2017	Stanley Borgeson	
Daniel Smith*	2016	James Mullen, Jr.	
Wayne Benson, Jr.	2016	Arthur Stecker	
Peter Deschenes	2015	Donald Tuck	
David Clymens	2014	Thomas Kane	
Deborah Balcarek - Alternate	2014		
John Varella*	2013		
<u>PUBLIC SPACES COMMITTEE</u>			
Karen Cacciapuoti	2015	<u>* = Resigned or Service Ended during</u>	
Richard Voci	2015	<u>2013</u>	
Andrew McAlarney	2015		
William Palmer	2015		

Town of Easton, Massachusetts

ELECTED OFFICIALS:

	TERM EXPIRES		TERM EXPIRES
<u>MODERATOR</u>		David Mills	2014
Walter Galas	2015	Michael Petrowski	2014
		Frederick Isleib*	2013
<u>SELECTMEN</u>		<u>REGIONAL SCHOOL COMMITTEE</u>	
Dottie Fulginitti	2016		
Daniel Smith	2016	Michael Pietrowski	2014
Colleen A. Corona	2015		

Daniel Murphy	2015
Todd Gornstein	2014
Sean Noonan*	2013
Ellen Barlow*	2013

ADMINISTRATIVE STAFF:

<u>ASSESSORS</u>		Town Administrator	David A. Colton
Michael McKenna	2016	Animal Control Officer	Elizabeth J. DeRosa
Scott Timulty	2015	Animal Inspector, Milk Inspector	Elizabeth J. DeRosa
		Chief Appraiser	Robert Alford
Gerald J. Noonan	2014	Health Agent	Mark Taylor
Wallace M. Fulcher*	2013	Health Agent	Kristin Kennedy
		Building Inspector, Zoning Enforcement,	
<u>SCHOOL COMMITTEE</u>		ADA Coordinator	D. Mark Trivett
Donna Abelli	2016	Council on Aging Director	Dolores M. Kent
Frederick Isleib	2016	Dir of Planning & Community Dev	Gary Anderson
Colleen Less	2015	DPW Director	David Field
Laurie Han	2014	DPW Operations Manager	Maurice Goulet
Caroline S. O'Neill	2014	Fire Chief	Kevin Partridge
Jane Martin*	2013	Library Executive Director	Uma Hiremath
		Plumbing & Gas Inspector	Ronald Wiseman
		Alternate Plumbing & Gas Inspector	Ronald Wiseman
<u>BOARD OF HEALTH</u>		Police Chief	Allen R. Krajcik
William Anderson	2016	Recreation Program Director	Anne Daley
Jennifer Nichols	2015	School Superintendent	Michael Green, Ed. D.
Gilbert A. Heino	2014	School Superintendent, Asst.	Lisha Cabral
Scott Aronson*	2013	Town Accountant	Wendy V. Nightingale
		Town Clerk	Jeremy P Gillis, MMC/CMMC
<u>HOUSING AUTHORITY</u>		Town Counsel	Blatman, Bobrowski & Mead, LLC
Thomas Downey	2018	Treasurer and Collector	Teresa DeSilva
Dennis Sheedy	2017	Veterans' Agent	Christine Lazarescu-Lang
Sandra L. Conant	2016	Water Division Operations Manager	John J. Marsh
Katherine Taylor	2015	Wiring Inspector	Kevin Greiner
		Wiring Inspector, Asst.	John F. Amorim

FINANCE COMMITTEE

Carol Nestler	2016
Elaine Hanson	2016
Patrick Goodman	2016
Benjamin Hampton	2015
Robert Mielde*	2015
Scott MacLennan	2015
Jack Waksman	2014
Kimberly Dubois	2014

* = Resigned or Service Ended during
2013

2013 ANNUAL REPORT OF THE BOARD OF SELECTMEN

This year saw the town move in many positive directions. We improved recreational facilities for our young and created housing for our families, planned for the future while protecting our historic treasures, advanced the technological capabilities of our government and the abilities of our students, expanded our infrastructure while lessening our reliance on high cost energy, and improved public spaces at the same time we increased public safety personnel.

Fiscally, the Town continued a slow emergence from the era of the great recession, adding firefighters and police officers while dedicating 80% of discretionary revenue to public education. To protect our future fiscal wellbeing, the town established a post-employment benefits liability trust fund, to begin to set aside funds toward retiree health benefits to mitigate the unfunded liability. Assessments of both the physical condition and energy efficiency of our public facilities were commissioned and initiated. Results from these assessments will help frame our capital planning in 2014 and beyond.

The majority of work was completed on the first phase of the downtown revitalization project. We thank the Main Street businesses for their patience and cooperation during the construction process, and also for all they did during the holiday season to make Main Street shine. Work to relocate overhead wires underground, as well as finish work in the municipal parking lot, will continue in the spring. The Shovel Works Apartments, a public-private partnership in the heart of Easton, wrapped up the majority of construction, and began accepting tenants in November. The town's first wastewater treatment plant, providing wastewater treatment and business opportunity for historic North Easton Village, went on line in November.

Edwin A. Keach Field was dedicated on Saturday April 6. Hundreds of children and their parents gathered to officially open the multi-field complex for its first season. Since then thousands have enjoyed playing softball, football, soccer and lacrosse on the fields funded through the community preservation program.

The State of Massachusetts once again recognized Easton's efforts toward achieving its affordable housing goals. Easton was granted Safe Harbor status through July 2015, allowing us to exercise discretion and input over affordable housing proposals in our community. Currently, 6.55 % of Easton's housing is classified as affordable, and we continue to work toward the goal of achieving 10% affordability.

Easton continued the process of updating the master plan, which will be used as a road map to help guide decision-making in our community over the next twenty years. In December, the Master Plan Steering Committee was appointed, and began the process of seeking input from the community. Working groups were formed to solicit input and collect data in the areas of land use, environmental protection and sustainability, historic preservation, economic development, transportation and housing. Several well-attended public outreach meetings were held throughout the year, and public engagement will continue into 2014.

Easton continued its efforts to preserve its historic treasures. The Ames Historic District was established in 2010 to protect the Ames Shovel Works site and the seven H.H. Richardson buildings located in Easton. In May, town meeting supported the expansion of the district to include structures along Main Street, Sullivan Avenue and Oliver Street. This ensures that the historic nature of the district is preserved.

Several advances were made in streamlining the ability of the residents and businesses to connect with the community. The Town's website was completely overhauled, allowing for easy access to documents and forms. Easton was awarded a grant to participate in the Commonwealth Connect program "See, Click, Fix", which allows Easton's residents to report various issues via a mobile phone or through the town's website. The Town developed the Guide to Doing Business in Easton in order to provide residents and businesses information and direction throughout the process.

Easton continued its progress on agricultural and green initiatives. The agricultural commission developed community gardens at Wheaton farm, in order to meet the ever-increasing demands of for agricultural space. The Town continued the process of converting streetlights to high efficiency LED lighting, and completed the installation of a solar field on the former Prospect Street landfill. The town entered into an agreement to begin an investment grade energy audit in order to identify other areas for potential energy savings in municipal buildings.

In April, Ellen Barlow and Sean Noonan left the Board of Selectmen. Ellen Barlow served on the Board for six years, and also served the community as a member of the School Committee. Sean Noonan served on the Board for 3 years, and prior to his service on the board he served on the finance committee. We thank them for their service and commitment to Easton, and wish them the best in the future. Dottie Fulginiti and Dan Smith were elected to the Board of Selectmen We welcome them to the Board, and thank them for their contribution and perspective.

The Board would like to express our sincere thanks to Easton's employees and volunteers for their dedication and commitment to our community. It is our people who make our community the wonderful place it is.

We would like to thank David Colton for his continued work toward improving and expanding our town's infrastructure, and for all his efforts to maintain out fiscal stability. We are grateful for his strong leadership during this period of slow economic recovery. We thank Mary Southworth and Connor Read all they have done for the Board and the residents of our community over this last year.

It has been an honor and privilege to serve the Town of Easton.

Respectfully submitted,

Colleen Corona, Chair
Daniel Murphy, Clerk
Todd Gornstein
Dottie Fulginiti
Daniel Smith

2013 ANNUAL REPORT OF THE FINANCE COMMITTEE

The role of the Finance Committee is to make recommendations at the Annual Town Meeting (ATM), Special Town Meetings as well as to the town at large regarding the Town's finances and other matters which is based on diligent reviews and expertise. Our objective is to provide sufficient, objective information about the Town's financial situation in a straightforward manner in order to assist Easton citizens in making informed decisions and choices.

Finance Committee is tasked with completing a detailed review and making recommendations on all Town and School departmental budgets, reviewing and informing the town on all projects and potential issues that arise during the year that have a financial impact on the town, as well making recommendations on all warrant articles. This includes reviewing the town's many off budget accounts; we try to look for opportunities to use these accounts when appropriate, to help stretch our tax dollars.

The Finance Committee consists of 9 members. We generally meet once a month June through January, increasing to weekly or more during the budget review season February through May. We average 20 plus meetings annually. The most difficult aspect of our role is listening to what are often terrific plans and ideas and weighing them against the financial constraints of our community's resources. We need to take into account the current financial concerns of the taxpayers of our community, some of whom struggle with day to day expenses, and be sure tax dollars are being spent wisely. In a perfect world Easton would be able to implement all our plans, fully staff every department and set aside money for future needs. In the real world we need to make difficult decisions, balancing the most basic of needs, like public safety and education, while not being short sighted about future plans. We are the unbiased overseers of the taxpayer's money and must recommend where and how we think the money should be spent based on the projects and budgets presented to us.

It is often very difficult in a one or two minute snippet of time to be able to summarize all the complex issues when we take a vote on town meeting floor. This is our third year of holding televised meetings in an effort to better inform the community as to how we reach our decisions as well as keeping with our commitment of transparency. We continue to encourage open debate and are by no means a group that has or wants consensus on every issue. We discuss all aspects and all sides of an issue, openly, before we vote on it. We welcome input from the community and encourage Easton residents to attend our meetings as well as send us requests for information when they are not clear on an issue; so they in turn can make a more informed opinion or decision on their own.

Finance Committee members participate in a variety of other committees and groups throughout the year. Our members are active participants in the Budget Subcommittee, Capital Planning Committee, and Audit Committee, as well as in ad hoc groups formed to address specific situations and needs. For the third year in a row, we have had volunteers from our board attend virtually every Board of Selectmen meeting so we are better prepared as budgets and warrants come before us. As your elected officials, we are dedicated to serving the taxpayers of Easton. We are also proud of the efforts of those on our board who have participated in and attended meetings regarding the North Easton Sewer District and the Master Plan steering committee working groups and other community meetings. We would like to encourage more communication between all of the boards. It is extremely helpful to have some knowledge of a proposed warrant article before the article makes it to the warrant. Often there are deeply complex issues that need to be analyzed before we can make a recommendation. That combined with the limited amount of time between the draft of the warrant article and a complete budget review for the school and town puts remarkable constraints on our members. We hope to continue to improve upon open communication between the boards and have requested additional meetings along those lines.

We enjoy effective working relationships with the Board of Selectmen, Town Administrator, Superintendent of Schools, and the School Committee. We appreciate the efforts of all Town employees, especially the department heads, for working with us throughout the year, and look forward to continuing our mutually respectful collaboration for the benefit of the citizens of Easton.

We welcome newest members, Pat Goodman (returning) and Mike Pietrowski.

We also wish to thank Stacey Lincoln for her continued dedicated services as secretary to the Finance Committee.

Respectfully submitted,

Kimberly DuBois, Co -Chair
Carol Nestler, Co-Chair
Elaine Hanson, Vice Chair

Pat Goodman
David Mills
Mike Pietrowski

Ben Hampton
Scott MacLennan
Jack Waxman

2013 ANNUAL REPORT OF THE EASTON BOARD OF HEALTH

In compliance with the General Laws of the Commonwealth of Massachusetts, it is our pleasure to herewith submit to you a summary of the work done under the Board of Health for the year 2013.

Board members that served in 2013 were Chairperson Jennifer Nichols, Vice Chairman Gilbert Heino, Dr. Scott Aronson, and William Anderson. Dr. Scott Aronson chose not to run for another term and William Anderson was elected to serve a three-year term which began in April 2013. The Board of Health continued to be supported by Mark Taylor, RHES/RS, full time Health Agent; Kristin Kennedy, REHS/RS, part time Health Agent; and Timothy Meyers, part time Health Inspector. The Board is fortunate to have the continued services of Ms. Elizabeth DeRosa as Animal Inspector.

During the year Kit Minsky, Executive Assistant to Inspectional Services and the Board of Health, was instrumental to the daily functioning of the office. She received assistance from seniors participating in the Senior Citizen Tax Relief Program. These seniors helped by performing basic clerical functions, covering the office during lunches and vacations of staff members, and by providing general assistance to residents and the public.

The Chairperson and Vice Chairman of the Board of Health attended an annual certification seminar for Board of Health members on public health laws and issues. The professionals in the office maintained their education requirements for their state licenses and certifications by attending seminars and classes throughout the year on a variety of topics.

The Board of Health met 26 times in public meeting forum which included two hearings this year. At Annual Town Meeting the Board of Health sought support for a warrant article reauthorizing a revolving fund for Board of Health vaccinations and the acceptance of warrant articles for the betterment program, allowing 1) the procurement of \$1,000,000 from the state, and 2) establishment of a revolving fund for administrative costs associated with the betterment program. The Board of Health held two public hearings, the first for the purpose of providing a decision related to a disputed Title 5 inspection, the second, to promulgate a new regulation in which the Board voted to update youth access regulations, banning the sale of tobacco and nicotine delivery devices at Easton stores with pharmacies. The revised regulations banned blunt raps town wide and instituted an age restriction on the sale of all nicotine products and delivery devices.

The spring of 2013 saw increased efforts in the fight against Mosquito-Borne Illness - Eastern Equine Encephalitis (EEE) and West Nile Virus (WNV). Bristol County Mosquito Control conducted a larvicide operation in the Hockomock Swamp with the goal of reducing the mosquito population. In contrast to 2012 with 74 positive pools for EEE, the mosquito season for 2013 showed only 10 positive pools. The first positive did not occur until 8/13/13, more than a month later than the prior year. The Bristol County Mosquito Control Project continued to support the Town by offering ground spraying to reduce the adult mosquito population. The spraying was done at the request of either local residents or city/town officials.

At the end of 2013 we are proud to report that over \$700,000 has been disbursed in the form of low interest septic betterment loans. This amount represents improvements to at least 33 properties. There are more than 20 additional properties that have been approved for financing. Later in 2013 the Board of Health returned to Town Meeting, seeking approval to continue the program with an additional \$1,000,000 borrowed from the Water Pollution Abatement Trust.

The Town offers two options to its residents for the disposal of sharps. This includes a collection during the Annual Hazardous Waste Collection Day and a container purchase and return program.

The Board of Health responsibilities are numerous, varied, and focused on community health. Our responsibilities can be viewed on the Town's website www.easton.ma.us. Click on the department tab and

then select "Board of Health." You may also reach our office at 508-230-0620 with any questions or if assistance is needed.

Public health nursing services were provided by contractual agreement with Health Care Options, Inc., an affiliate of Community Visiting Nurse Agency (CVNA) of Attleboro. Ms. Maureen Cardarelli, R.N., the Town's contract nurse, provided the Board with excellent service and professional advice throughout the year. The following activities and responsibilities were handled by the CVNA: 385 Immunizations; 6 Mantoux testing; 0 Lead Level Screening; Health Promotion Clinics, for Blood Pressure, 30 Blood Sugar, and 18 Total Cholesterol Screening; 290 Blood Pressures; 153 Communicable Disease investigations; and 2 Latent Tuberculosis Infections follow ups. The CVNA also served as the vaccine distribution center to a number of providers within the community for the Board of Health. The public health nurse provided health screening and information at the Town Offices, Parker Terrace, Elise Circle and Frothingham Hall at four scheduled clinics per month. The town nurse facilitated seven seasonal flu clinics, almost 500 vaccinations were given, 300 of which were purchased by the town with money received from claims submitted to insurance companies for reimbursement. (Flu season Sept. 2013 to Jan. 2014)

The Town continues to prepare for pandemic flu and other mass emergencies. Plans for utilizing our emergency dispensing sites were evaluated with the help of Amy Palmer, from the Bristol County Emergency Preparedness Coalition. Emergency Preparedness activities have included an activation of one site and use as a flu clinic and a set up drill at the other site. Quarterly Call Down drills were also performed and updating of our emergency response manual continued.

With the help of Jenni Sousa, the Coordinator for the Bristol County Medical Reserve Corps (MRC), the Town has continued its work with the MRC and has added several members over the past year with an average of 1.5 per month. The town is fortunate to have over 84 members of the surrounding community who have completed applications for MRC volunteer program. Fifty of these volunteers were Easton residents. Additional FEMA trainings as well as CPR were held for the volunteers.

The rabies epizootic exists in the state of Massachusetts. Vaccinating domestic pets is advised as well as required by law in the State of Massachusetts. One rabies clinic was sponsored by the Board of Health on April 14, 2013. At this clinic, a total of 125 animals (88 dogs and 37 cats) were vaccinated by Dr. Buffman.

There were 1355 permits issued by the Board of Health. The breakdown is as follows: Body Art Establishment, 1; Body Art Practitioner, 3; Body art Apprentice 2; Piercer 1; Piercer Apprentice, 1; Camps, 10; Motels/Trailer Parks, 1; Food service including Mobil food, farmers market and temporary 297; Death Certificates 186 (done with the help of the Town Clerk's office); Dumpsters, 519; Dumpster Service, 20; Funeral Directors, 3; Disposal System Construction Permits, 128; Disposal Works Installer Permits, 62; Outdoor Sanitary Facilities, 4; Title 5 inspectors, 44; Public/Semi-public Swimming Pools, 10; Tanning Facilities, 5; Tobacco Sales Permits, 26; Residential curbside 4; and Transport Offal, (septic pump trucks) 28.

The office logged 48 complaints from the general public.

The Board appreciates the cooperation of the various town boards and departments and continues to work closely with the Department of Public Health and the Department of Environmental Protection and other agencies of the Commonwealth.

Respectfully submitted,

EASTON BOARD OF HEALTH
Jennifer Nichols, Chairman
Gil A. Heino, Vice Chairman
William Anderson

HEALTH AGENTS
Mark Taylor, REHS/RS
Kristin Kennedy, REHS/RS

2013 ANNUAL REPORT OF THE BOARD OF ASSESSORS

Department of Revenue regulations now require assessors to review assessments on a yearly basis to see if they meet the statistical criteria contained in the Massachusetts General Laws. Median assessments must be at least 90% of market value and not exceed 110% as determined by analysis of the previous year's sales. Assessments must also meet uniform criteria that show all similar properties are being assessed by the same methodology. The results of analyzing the 2012 valid or "arm's length" sales showed that residential values declined by 1%. Condos also decreased 1% in value. Sales seemed to be holding steady in calendar 2013 and this will be reflected in the fiscal year 2015 assessments. Commercial and industrial values are determined by an income capitalization process that reacts more slowly to market variations and those values decreased in 2012.

Decline in assessed values has little effect on real estate tax liability because the same amount of money needs to be raised whether the values decline, stay the same, or increase. If the values decline, the tax rate is proportionately higher and the reverse is true if values increase. Even if values remain the same, Prop 2½ allows increases to the overall amount the Town can raise. Due to these allowable increases, taxes normally will go up 3-4% a year.

Prior to setting the tax rate, the assessors are responsible for putting together information to aid the Board of Selectmen in its decision concerning classification. The Selectmen make the decision on whether to have a single or split tax rate.

Real estate overvaluation applications are reviewed by the Board of Assessors. The time frame for filing an overvaluation application is from late December when the actual bill comes out through the following February 1st. A postmark on or before February 1st from the US Post Office is a timely filing. The filing time period is set in the General Laws and late applications cannot be considered. Decisions on all applications are made by the assessors within three months of the filing date. Assessors can only look at the assessed value (not taxes) to determine if abatement is warranted. Decisions of the Board of Assessors can be appealed to the Appellate Tax Board within that Board's filing period.

The office works with the Council on Aging and the Veteran's Agent to alert elderly and veterans to changes in the laws governing statutory exemptions. Assessing staff spend a good deal of time on the phone and in the office helping our homeowners fill out applications.

Motor vehicle excise bill inquiries concerning abatements, place of garaging issues, and overvaluation of the vehicle are handled in this office. Staff is in constant contact with the Registry of Motor Vehicles trying to resolve issues for the taxpayers.

The Community Preservation Act Surcharge is assessed through this office and the Board processes exemptions to this surcharge.

Many reports for other departments and state agencies are generated from the assessors' data base. The report that is most requested is the abutters' list for public hearings.

The assessors' data is now on the Internet. The Assessing staff is working on upgrading the Assessing website to have more information and forms online. Exemptions and motor vehicle information are also on the website.

This year the North Easton Village Sewer Betterments estimate was applied to the tax bill. Septic betterments grew to 20 new betterments for FY 14.

A SUMMARY OF THE RECAPITULATION SHEET FOR FISCAL YEAR 2014 IS AS FOLLOWS:

Assessed Value of Real Estate	\$ 2,773,259,900
Assessed Value of Personal Property	\$ 55,056,207
Total Assessed Value of Real & Personal Property	<u>\$ 2,828,316,107</u>

EXPENDITURES:

Appropriations	\$ 74,344,970.00
Cherry Sheet Offsets & Misc. Charges	722,447.00
State & County Charges	706,152.00
Overlay Account	388,535.19
Total Expenditures	<u>\$ 76,162,104.19</u>

ESTIMATED RECEIPTS AND AVAILABLE FUNDS:

State Receipts	\$ 12,705,628.00
Local Receipts	6,164,731.00
Enterprise Funds	4,216,710.00
Free Cash/Other Available Funds	3,783,482.00
Community Preservation Funds	2,200,090.00
Total Receipts & Available Funds	<u>\$ 29,070,641.00</u>

NET AMOUNT TO BE RAISED BY TAXATION \$ 47,091,463.19

Tax Rate = $47,091,463.19 / 2,828,316,107 \times 1000 = \16.65

The assessment date for fiscal year 2014 values was January 1, 2013. The Town now has 5,606 single-family homes, 1387 condominiums, 158 two-family homes and 23 three-family homes. The average single family home for fiscal year 2014 is \$ 62,800. New Growth was \$637,523.

Assessor Wally Fulcher passed away in February 2013. We miss Wally's knowledge, smile and stories. In April 2013 Michael McKenna was elected to the Board of Assessor's.

Significant Dates for Taxpayers and Citizens regarding the Assessors' Office:

January 1 st	Property Tax Assessment Date.
June 30 th	Property Tax Assessment Date for building permits. The Town adopted Chapter 653 of the MA. General Laws at the Special Town Meeting in January, 2004. This changed the date from January 1 st to June 30 th for succeeding fiscal years.
February 1 st	Payment of third quarterly tax bill and deadline for accepting appeals. The only time taxpayers can appeal assessments due to overvaluation or disproportionate assessment is from the time the actual bill is mailed in December through February 1 st (or the next work day if February 1 st falls on a weekend.)
March 1 st	Date for submission of Forms of List. This is a listing of all business personal property and must be filed every year by anyone doing business in Town.

March	Exemption applications for elderly (over 65), blind persons, and disabled veterans with a rating from the VA, can be accepted up to three months from the time the actual tax bill is mailed the previous December. Applications are mailed in August to anyone qualifying in the previous year. Community Preservation Act exemptions may be submitted anytime after March 1 st and must be accompanied by the income tax filing from the previous year. Contact the office for exemption forms.
May 1 st	Payment of fourth quarter tax bill.
August 1 st	Payment of the 1 st preliminary tax bill. Preliminary bills are based on at least one quarter of the taxes from the previous fiscal year. If significant changes have taken place such as subdivision of land or new construction taxes will be estimated accordingly. New construction will be based on whatever is complete on the previous June 30 th .
November 1 st	Payment of the 2 nd preliminary tax bill.
December	Setting of the tax rate and mailing of the third quarter bill that is the actual tax bill for the current fiscal year.

Telephone Number for questions or information: 508-230-0520

SCOTT TIMULTY	Chairman
GERALD J. NOONAN	Vice-Chairman
MICHAEL MCKENNA	Clerk

2013 ANNUAL REPORT OF THE EASTON SCHOOL COMMITTEE

The School Committee is pleased to submit the following report to the citizens of Easton.

Transition is the watch word for the years 2013 and 2014 for both the School Committee and the District. In the spring of 2013, the Committee welcomed new member Frederick W. Isleib, III after the Annual Town Election. At the same time, Donna L. Abelli, was reelected to a three year term.

The Committee also experienced, however, an end to Jane Martin's six years of service to the Easton School District. In April, 2013, Ms. Martin's term on the School Committee expired. Ms. Martin's six-year service to the School Committee, the last two as Committee Chair, is unparalleled. As a member of the School Committee, Ms. Martin demonstrated a quiet determination to deliver an improved education to all of Easton's school children. The District is in a better place because of Ms. Martin's efforts and her work on behalf of the Easton Public schools will be sorely missed.

After three years of as Assistant Superintendent, Cathy MacLeod, announced that she was moving on to a new professional challenge—that of leading a school district as Superintendent. Although disappointed to see Dr. MacLeod leave after her significant work on curriculum issues here in Easton, it certainly was a logical next step professionally and we wish her well.

An immediate and thorough search for a new Assistant Superintendent took up a good deal of the Committee's time after that announcement; however, the results were wholly positive. The Easton Public Schools welcomed Lisha Cabral as its new Assistant Superintendent in June, 2013 and Ms. Cabral has hit the ground running. An expert in curriculum design and development with experience both as a classroom teacher and administrator, she brings a wealth of experience to Easton and we are pleased that she has joined our educational community.

Finally, Superintendent Dr. Michael Green announced his intention to retire at the end of the 2013/2014 academic year. During his final year as Easton's Superintendent, Dr. Green continues to provide leadership that is focused, balanced, and progressive. Against the backdrop of Easton's Strategic Plan, Dr. Green works daily to guide the District forward, supporting a culture that promotes changes in policy and process to improve educational outcomes.

In the spring of 2013, The School Committee approved an operating budget of \$34,823,471 for school year 2013/2014. This budget represents a 3.24% increase over the preceding year. As anticipated, in the fall of 2014, an additional \$350,327 was requested to cover out-of-district special education and transportation costs. That additional funding, along with an additional \$40,000 for design plans associated with the Moreau Hall roof project, was approved by Special Town Meeting.

The District continues to allocate funds in a very cautious and targeted manner, which has allowed us to restore some of the significant cuts made in previous budget cycles. Easton's current fiscal environment, however, is unable to support any of new programs and initiatives the School Committee envisions for our students. Easton continues to lag behind the State average in per pupil expenditure by approximately \$2,500 per pupil per year. Just to achieve the average expenditure per student would require the addition \$9,000,000 to our annual operating budget.

The District continues to see a significantly lower proportion of funding through the Town's Capital Budget Planning process, which also inhibits the ability to maintain technological currency. Last year the Capital Planning process yielded \$88,688 for technology funding along with approval of \$35,000 for a special education van. This represents approximately 7.6% of the Capital appropriation of \$1,617,317.

In the late winter of 2012, the Massachusetts School Building Authority invited the Town to participate in the Accelerated Repair Program for roof repair and replacement at Easton Middle School. This invitation came as a response to our annual submittal to the MSBA for infrastructure work (primarily roofs and boilers) for Parkview, Moreau, Center and the Easton Middle Schools. The Moreau Roof and Boiler project was approved for funding. At this time, the District is moving forward with the replacement of the

Moreau Roof and expects to receive reimbursement from the Authority of 50.79%. The total cost to the roof is approximately \$700,000. We anticipate that the project will be underway by

As indicated in last year's report, the School Committee continues to be concerned with the lack of progress to address the infrastructure needs at the three primary schools. Letters of Interest continue to be submitted to the MSBA, however, given the extensive school infrastructure needs across the State, we are not confident that needs of Easton's primary schools will be addressed through this program. Along with the Town, we are undertaking a comprehensive needs analysis for all town buildings, including the schools.

Despite ever increasing mandates from the State, i.e., Educator Evaluation System, Revised Nutrition Guidelines, increased English Language Learner services, and new background check requirements, just to name a few, our District remains home to a solid public education. Easton students continue to impress us with their accomplishments. The Class of 2013 is well represented in colleges across the nation and we anticipate that the Class of 2014 will do the same. Last year, approximately ninety-three percent of the graduating class moved on to higher education—eighty-four percent attending four-year colleges and universities and nine percent opting for one and two year schools.

Students continue to achieve above national and state averages on the SATs and above the state average on MCAS. Increasing numbers of students are taking Advanced Placement exams and our goal as a District is to support increased student success on those exams. This spring, Easton students will also be taking a new computer-based assessment system being mandated by the State. It is called Partnership for Assessment of Readiness for College and Careers, or PARCC, and the hope is that this assessment will better "serve the Commonwealth's goal of ensuring that all students have the academic preparation necessary to successfully pursue higher education, careers, and citizenship." We anticipate that Easton students piloting this exam will rise to this new challenge and perform admirably.

Outside of the classroom, our students continue to demonstrate their passion for excellence and commitment to activities and causes that are quite extensive. Sports, drama, music, academic research, the visual arts, journalism and writing, philanthropy and community outreach – our students at all grade levels and from all backgrounds participate in ways that make us very proud of them. And, as a District, we continually strive to improve student engagement both inside the classroom and outside, in the larger learning community.

The School Committee reached negotiated contract agreements with five of its six collective bargaining units in the District and hopes to reach agreement with the last before the Annual Report goes to press. Our primary units, the Easton Educators Association, Unit A which represents the teachers, and the Easton Educators Association, Unit B which represents the paraprofessionals agreed to a 1%, 2% and 3% compensation increase through the successive years of the contract, 2013, 2014, and 2015. Other units followed suit.

The School Committee accepted the following retirements in 2013: Retirements included at the High School level: Spanish Teacher Dahri McFaline, Social Studies Teacher and Department Chair Debra Salisbury, English Teacher Patricia Steiner, Spanish/French Teacher Denise Sylvester, Reading Specialist Arlene Noller, Social Studies Teacher Eveline Johnson; at the Middle School level: Social Studies Teacher Mary Barrett, Special Education Teacher Paula Donahue, Art Teacher and Department Chair Christine Divirgilio; at the Elementary level: Reading Specialist Margaret Broughton, Principal Debra DiCenso, Grade 2 Teachers Carole Pray and Patricia Gentile, Learning Specialist Muriel Stone, Kindergarten Teacher Donna Klebanoff; at Central Administration: Secretary to Director of Operations Shelley Casavecchia, Secretary to the Assistant Superintendent Joan Tanzer. We thank them for their years of service and offer our best wishes to these members of our educational community as their lives enter a new phase.

The School Department Administrative Offices are located at 50 Oliver Street, North Easton, Massachusetts. The main phone number is 508-230-3200. You can visit our website at www.easton.k12.ma.us. We welcome your comments, feedback, and ideas.

On behalf of all the students in the District, we thank the community of Easton for the support they continue to provide to our schools and our children.

Respectfully Submitted:

Colleen Arnott Less, Chair
Donna Abelli, Vice Chair
Caroline O'Neill
Laurie Han
Frederick W. Isleib, III

2013 ANNUAL REPORT OF THE EASTON PUBLIC SCHOOLS SUPERINTENDENT OF SCHOOLS

During 2013, the Easton Public Schools continued to address new responsibilities and demands, while focusing on short and long-range plans to meet increased programmatic and staffing concerns. Despite the continued fiscal challenges, the school system maintained programs, addressed class size issues, considered the recommendations of the NEAS&C Accreditation Report, and met increased special education demands. At the same time, the collaboration between the School Committee, staff, parents, and the community-at-large provided the foundation for a comprehensive and cohesive approach to the education of the students of Easton.

The Easton Public Schools evidenced significant accomplishments and changes during the past year as this report indicates. In addition to the administrative, statutory, and fiscal impacts that influenced the day-to-day operation of the school system, a number of events, achievements, and issues are indicative of the active and productive learning that takes place in the schools. This summary touches upon some of the details that made up the lives of the young people and adults of Easton during the past year.

STAFF CHANGES

A number of staff changes were experienced by the school system during the 2013 calendar year. Retirements included at the High School level: Spanish Teacher Dahri McFaline, Social Studies Teacher and Department Chair Debra Salisbury, English Teacher Patricia Steiner, Spanish/French Teacher Denise Sylvester, Reading Specialist Arlene Noller, Social Studies Teacher Eveline Johnson; at the Middle School level: Social Studies Teacher Mary Barrett, Special Education Teacher Paula Donahue, Art Teacher and Department Chair Christine Divirgilio; at the Elementary level: Reading Specialist Margaret Broughton, Principal Debra DiCenso, Grade 2 Teachers Carole Pray and Patricia Gentile, Learning Specialist Muriel Stone, Kindergarten Teacher Donna Klebanoff; at Central Administration: Secretary to Director of Operations Shelley Casavecchia, Secretary to the Assistant Superintendent Joan Tanzer.

Staff moving to other professional opportunities include at the High School level: Network Administrator Dennis Kitsos, Spanish Teacher Jessica Silva; at the Middle School level: School Nurse Helen Cullen; at the Elementary level, Grade 3 Teacher Susan Thornfeldt, Principal Nicholas Botelho, Physical Education Teacher Matthew Bernstein; at Central Administration: Assistant Superintendent Cathy MacLeod, Payroll Clerk Karen Knobel.

The Easton Public Schools and the Town of Easton will certainly miss the professionalism, love of children, and dedication shown by those staff members who have left the school system during this period of change and transition.

STUDENT ACHIEVEMENT

The Class of 2013 is well represented in colleges across the nation. Approximately ninety-three percent of the graduating class moved on to higher education with eighty-four percent attending four-year colleges and universities and nine percent opting for one and two year schools. Seven percent elected to join the world of work and/or the military.

The economy continues to play a role in where students decided to attend, with a larger percentage of students favoring public institutions where costs are less than at private schools.

Students continue to achieve well above national and state averages on the SATs. In addition, six hundred three Advanced Placement exams were taken by three hundred ten Oliver Ames students in early May. As reported by College Board, Oliver Ames students out-performed their state and national peers.

In the English Department, Corinne Cerce Herlihy received the Charlene Howarth Award. Diana Greyson Cross, Katelyn Rose Hurley, and Julia Mallory Kunemund won the English Department's book awards. The English Department is holding its first Poetry Out Loud contest this year. The winner will have the

opportunity to perform at the Huntington Theater and at a venue in Washington, D.C. Mrs. Hadge's Humanities' class visited the Gardner Museum.

In the Mathematics Department, students at the secondary level continued to score well above the norm in the state mandated MCAS exam, the SAT exams, and Advanced Placement exams. Senior recipients of the Oliver Ames Mathematics Achievement Award were Bradley Fleming and Krystina Lincoln. Led by Mrs. Porter-Meglio, the OAHS Mathematics Team (with students from grades 9-12) again earned one of the top awards in the American Scholastic Mathematics Association, where teams from across the United States competed to complete challenging problem solving tests. Led by Mrs. Spillane, more than 100 students participated in the Middle School Mathematics team, excelling in the EMS grade level competitions. Under Mr. Ian Murphy's leadership, the OA Robotics Team placed 19th (out of 51) in the FIRST Boston University Regional Robotics Competition in March. Student leader Josh Segill was nominated for the prestigious Dean's List Award, traveling to St. Louis, MO in April to formally receive his nomination. Under the directive of advisor Mr. McCaffrey and club president Bowen Wang, the extreme chess club continued to flourish and add new members with varied levels of experience.

In the Science Department, Mrs. Ayasse organized the Intermediate Science Olympiad at the F. L. Olmsted and H. H. Richardson Schools. The event theme was "Without You, the Cookie will Crumble". Approximately two hundred Honors Chemistry students prepared and ran hands-on science activities for elementary students in grades 3-5. Over 850 elementary students participated in 36 activities. The activities focused on science processing and higher-level thinking skills which included graphing, extrapolation, measurement, estimation, inventing, communication, and inferring.

At the high school level, the Oliver Ames High School Science Team, under the supervision of coaches Ms. Annunziato and Mrs. Donahue, competed and earned a second place award in the regional Science Olympiad Competition. Under the supervision of Coaches Deborah Margarite and Ryan Mulcahy, the Envirothon Team competed in the State Envirothon Competition. Senior recipients of the Oliver Ames Science Achievement Award were Rachel Namenson and David Morgan.

In Social Studies, Middle School students participated in the National History Day competition. Four student teams went on to compete in four categories at the state level. The following students advanced to Nationals which were held in Washington, D.C: Caitlyn Naughton, Abby Weintrob, and Catherine Murphy.

Students at the high school had a number of opportunities that extend learning beyond the classroom. Community Service, a program offered exclusively to seniors, enjoyed enrollment that included 70% of the senior class. The International Travel Study program visited Venice, Salzburg, Vienna and Prague with 22 students from all grade levels. OA sent a senior representative, William Hamilton, to participate in the annual Student Government Day in April at the Boston State House. Other government related offerings included the Mock Trial program, the two-day Hockomock Senate simulation at Mansfield High School, the Washington, D.C. Close Up program, and the Veterans of Foreign Wars' Voice of Democracy contest. Manny Ramirez, a junior, was the 2013 winner of this speech contest. Sophomore students, Robert MacKinnon and Matthew Gilson, were selected to attend the Hugh O'Brian Youth Leadership Seminar in the spring based on essays they submitted.

In the World Language Department, students continued to achieve in the various languages. Five students received special recognition for their performance on the National Latin Exam. Maxima Cum Laude was awarded to Jocelyn Cheng; Magna Cum Laude was awarded to Julia Corona, David Morgan, and Erica Osiecki; Cum Laude was awarded to Kaitlyn Saulnier. Also, the following seniors were honored for their outstanding achievements in their language of study: Nathan Faust for French; Julia Mudd and Courtney Woodman for Spanish and Jacqueline Galeno, Julia Kunemund, and Shannon Pender for Latin.

During the April 2013 spring vacation, five Latin students, along with their teacher Ms. Kaubris, spent 10 days in Italy visiting ancient Roman sites throughout Sicily, along the Amalfi Coast and in the city of Rome.

In the Business and Technology Department, five students from the accounting program participated in the Summer Camp at the Eisenberg School of Management at UMASS Amherst. The Careers in Accounting and Management Professions (C.A.M.P.) program is an opportunity for high school students to partake in a week-long experience to learn more about the field of accounting and other business-related professions.

During the fall, seven students from Oliver Ames High School participated in an accounting workshop at Bentley College.

The Oliver Ames DECA organization sent 72 students to the districts last January. Fifty students qualified for states and 42 attended. Twelve of the 42 finished in the top 10 in the state and 6 finished in the top 4 in the state and qualified for the International Career Development Conference that was held in Anaheim last April. The students that attended were Greg Zuroff, Chris Naughton, Meagan Dunne, Jen Miller and Christian Flaherty. Josh Segill qualified but did not attend. Greg Zuroff and Chris Naughton finished in the top 20 at the Internationals.

In Family and Consumer Sciences, students provided baked goods for H.U.G.S. and the annual Easton T.R.I.A.D. luncheon. The Foods Club's continued success provided students with an opportunity to be involved in meal preparation after school. As part of the culinary activities, guest speakers from Johnson and Wales University were invited to address the students. The department continued to alter prom gowns, make costumes for plays and constructed pillowcases for hospitals associated with "Con-Kerr Cancer."

Middle school students were again involved in training in conflict resolution and peer mediation strategies. This program is in its twenty-second year and has proven to be a very effective means of resolving peer issues and conflicts.

At the middle school, Peer Assistant Leaders provided assistance for new students. In addition to providing information to grade 5 students at the Olmsted and Richardson Schools who would be moving to the middle school in September, students assisted at the afternoon and evening functions held at the middle school. The National Junior Honor Society welcomed 85 new members into the society and undertook a number of individualized community service projects such as HUGS, School on Wheels, My Brother's Keeper, Easton Food Pantry, Pan Mass Challenge, and Autism Speaks, just to name a few.

An outgrowth of this involvement at the middle school is the student organization HANDS through which Easton students dedicated themselves to promoting tolerance, respecting others, and focusing on ways to help achieve a non-discriminatory society. Also, the middle school guidance staff continued to work closely with HUGS II in coordinating after-school programs that included enrichment as well as entertainment for middle school students. Programs and activities offered included sports activities, a Kids Club, Earth Squad, the Math Team, Buddies Club, Writing Club, Field Hockey, Yearbook, and student council.

In Grade 6, students traveled to the Museum of Science and Hockomock Area YMCA as team building activities that tie into the MA Curriculum Frameworks. Grade 7 students from the Orange, Blue and Purple Teams have engaged in field trips to the Boston Children's Theater, Southwick Zoo, and The Hall at Patriot Place Chamber Theatre Productions. In addition, Grade 8 students of the Green, Yellow and Red Teams worked on team-building activities through field trips to Borderland State Park, Nessralla Farm, and the Wompatuck State Park. The Red Team's students engaged in a field trip to the Chamber Theatre Productions.

Elementary school students continued to achieve and find success in a variety of forums. Among the areas to be highlighted are the Safe Routes to School Program, the "Growing Up and Liking It" nights, the grade 5 National Geography Bee, the annual school-wide art shows at the Richardson and Olmsted Schools, Mathematics Nights, and Family Literacy Night.

The Art Department continued to oversee many contests so that Easton students had an opportunity to compete in a variety of arenas. A number of high school and middle school students were selected to participate in the state-wide *Boston Globe* Art Awards competition. The following are award winners from

the high school and middle school. High school students placed as follows, Gold Key: Ari Barrett, Jessica Kandar, Jaclyn Lacorazza, Katie Gurman, Olivia Mileika, and Valerie Nunziato; Silver Key: Brad Costa, Brianne Linden, and Kayla Vargas; Honorable Mention: Alycia Foley, Maureen Meyer, and Taylor Robohm. At the middle school level, Samantha Fundinger received Honorable Mention. Kristen Wong took first place in the Annual 4th Congressional District Art Show (*formerly the 9th District*).

Twenty-five middle school students had their art entered in the Attleboro Art Museum. Art work was exhibited in participating SMARTS Collaborative Middle Schools. Twenty-seven students had their work on display at the Mansfield Bank and the winners of popular vote were: First Prize - Katherine Stapleton; Second Prize – Hannah Bloomwald; Third Prize – Alyssa Gavin. Twenty-four students in grades three, four and five had their art work recognized through the Easton Water Department Poster Contest. First-place winners: grade 3 Ariel Taylor; grade four-Rachel Davis; and grade five-Grace O’Leary. Second-place winners: grade three-Tatum Perry; grade four-Maggie Woods; grade five-Sarah Barron. Third-place winners: grade three-Tyler DeCouto; grade four-Julianna Rubio; grade five-Tina O’Neill. Winners in the 2012 International Lions Club Peace Poster Contest were: First Place – Lauren Gianni; Second Place – Sean Flaherty; Third Place – Anna Vidoni.

In music, the Oliver Ames High School Marching Band and Color Guard, under the direction of Robert Wheeler, had a successful 2013 season. In October they placed second and first at the two USSBA shows, and earned a Silver Medal at the MICCA Finals in Lowell. The band also marched in Easton’s Veterans Day Parade, performed at Faneuil Hall in Boston, and marched in the Lions Club Holiday Festival Parade.

The OAHS Jazz Band also had a successful competition year placing 5th in their division at the Berklee Jazz Festival and received a Bronze Medal at the MAJE Southeast District Festival .

The OAHS Jazz Combo also played at many civic events: Easton Lions Club Awards Banquet, Chamber of Commerce “Taste of Easton”, Friends of the Easton Library and Easton Public Gardens at Queset House, just to name a few.

Students in the OAHS Show Choir and Pit Band hosted the 29th Annual Bay State Show Choir Festival. The school system hosted 400 students from Easton and twelve other communities across New England and Canada during the two-day festival. The Show Choir also competed in the Mill City Festival in Lowell, earning a Gold Medal and First Place. In addition, the Show Choir received a Gold Medal and First Place in the Central MA Show Choir Festival in Dudley where Addy Marcus received the Best Female Soloist award. At the Eastern Show Choir Festival in Waltham, the group received the Grand Champion, Best Choreography and Best Vocal awards.

The 2013 OAHS musical production “Les Miserables” was one of the most challenging musicals ever produced at Oliver Ames High School. The cast was very strong from the leads throughout the ensemble.

Students chosen to participate in the Southeast Senior District Music Festival included: Chorus –Joseph Burke, Rachel Coose, Maeve Evans, Nathan Faust, Davis Healy, Colleen Irvine, Nicolette Kolgraf, Isabel Lamont, Addy Marcus, Harrison Phelps, Jared Wise, and Kara Arnold; Orchestra Kara Arnold, Kevin Grant, Phillip Michalowski, and Christopher Naughton; Concert Band –Michael Brown, Ellen Dunlea, Allen Sweet, and Grace Sweet; Jazz Band – Haley Hill. Harrison Phelps was also chosen to sing at the All-East NAfME (National Association for Music Educators) Conference in Hartford, CT as a Massachusetts representative. Students participating in the MA Allstate Students Conference at Symphony Hall were: Chorus – Joseph Burke, Isabel Lamont, and Harrison Phelps.

A number of students from OAHS and EMS participated in the Senior and Junior SEMSBA Music Festival held in April and May in Orchestra, Band and Chorus. Senior SEMSBA Members included Philip Michalowski, Kevin Grant, Christopher Naughton, Benjamin Volk, Emily Volk, Carolyn Doty, Ellen Dunlea, Elizabeth Hadley, Michaela Sarro, and Bowen Wang. Junior SEMSBA Members included: Chris Constantinou, Eryn Heiken, Dylan DeCosta, Caitlin Naughton, Alex Foote, Hannah Ashton, Caitlin Grant, Dimitra Efrimides, Jack Toomey, Caroline Ferguson, Danielle Miller, Jordan Rainville, Alexandra Flagg, Seamus Morrison, Jamie Li, Bruce Hadley, Max Velt, and Nick Barber.

At the middle school, the following students participated in the Southeast Junior District Music Festival: Orchestra – Anna Falls, Veronika Gillis, Benjamin Volk, Jack Toomey, and Caitlyn Grant; Chorus – Tobin Agurkis, Hannah Lizotte, Jordan Rainville, Lorianne Legare, Daniel Hanley, Daniel Winters, Zaeed Aris, Tess Herschman, and Rebecca O'Rourke. The EMS Jazz band won Silver Medals at the MAJE Junior Festival. The EMS Show Choir earned a Silver Medal at the Central Mass Festival and the Show Choir Classic Festival in Somerset.

All five Middle School ensembles in Grades 7 and 8 traveled to Westfield State University to participate in the Great East Music Festival where they received Gold ratings for their performances.

Concerts were held in January and June at the Easton Middle School for sixth graders and at the Olmsted/Richardson schools. These concerts featured the Grade Six Band, Chorus and Orchestra, and the combined Olmsted and Richardson Fifth Grade Chorus, Band and Orchestra. Fourth grade students participated in the two Spring concerts held in June. In the three primary schools, students participated in musical tributes on Veterans Day and Memorial Day. Individual schools held a variety of end-of-the-year musical performances that included outstanding student participation and individual and group performances.

In the Physical Education Department, students in grades 9 and 10 focused on an awareness of the health-related components of fitness by completing writing assignments on cardiovascular fitness, muscular strength, and endurance. These quarterly reports are part of the "Writing Across the Curriculum" initiative at Oliver Ames High School.

Enrichment programs were offered to all high school students. Freshman classes enjoyed a week of Yoga. During a personal safety unit, sophomores learned valuable self-defense technique. Project Opportunity students attended the Special Olympic Games.

Middle School students ran in the traditional "Muscato Mile" which was held at the high school stadium in November.

The elementary program continued to focus on cooperative play and team building through the medium of physical activity.

"Hoops for Heart" was conducted at all elementary schools at the conclusion of basketball units. "Jump Rope for Heart" takes place at the primary schools when jump rope skills are introduced. These activities emphasized the importance of cardiovascular fitness and supported the American Heart Association.

EXTRA-CURRICULAR ACTIVITIES

During the course of the year at Oliver Ames High School, over half of the student population participated in at least one sport. Winter sports had 457 student athletes (including middle school basketball), 395 in spring sports, and 499 in fall sports (including middle school soccer) for a total sports participation level of 1,351. Oliver Ames High School fields 29 varsity, 13 junior varsity, 6 freshmen teams and a self-funded girls hockey team co-op with Mansfield. Additionally, the Easton Middle School fielded two soccer teams and four basketball teams.

Winter 2012-2013

The girls' basketball team went 19-2 for the season and won the Hockomock Davenport Division championship and qualified for the state tournament. The boys' basketball team qualified for the state tournament as well. Girls' winter track went undefeated for the 3rd straight year and clinched the Hockomock title. Boys' track finished the season 4-1 but were edged for the Hockomock title. Gymnastics finished with a 6-2 record and placed 11th in the sectional tournament. Ice Hockey qualified for the state tournament and advanced to the sectional championship game.

Athletes receiving recognition for their achievements as Hockomock League All Stars were: Boys' Basketball – Andrew Reardon, Ryan Carney; Girls' Basketball – Caitlyn Abela, Asia Mitchell; Boys'

Hockey – Justin Davidner, Andrew Mancini, Andrew Romans; Girls’ Hockey – Victoria O’Heir; Wrestling – Jake McCabe; Girls’ Indoor Track –Christina Franciosi, Olivia Mileika; Boys Indoor Track – Isaiah Matier, Dan Moverman; Girls’ Swimming – Julia Mudd, Haley Gula, Jacquey Gover; Boys’ Swimming – Brad Cole.

Caitlyn Abela was chosen as the Hockomock League MVP in girls basketball, achieved the 1000 point scoring milestone, and was named to the *Boston Globe* Super Team, *Boston Herald* Dream Team, and ESPN All-State Team.

Spring 2013

Baseball won the Hockomock division title and advanced to the state tournament as did the softball team. For the third straight year, girls’ track won their division.

Athletes receiving recognition for their achievements as Hockomock League All Stars were: Baseball – Andrew Mancini, David MacKinnon (League MVP); Softball – Lexie Soucie, Jackie Healy; Girls’ Lacrosse – Megan Bosse; Boys Track Jeremiah Troy; Girls Track – Christina Franciosi, Michaela Lievi.

David MacKinnon was selected as the Hockomock League MVP in baseball, *Boston Globe* All Star, *Boston Herald* All Scholastic, and Eastern Mass All Star.

Fall 2013

Oliver Ames High School had an incredible fall season with a combined record across all sports of 88 wins, 18 losses, and 11 ties. Oliver Ames won 6 of 8 Hockomock Davenport Division titles (Boys’ and Girls’ cross country, Boys’ and Girls’ soccer, golf and football), and finished 2nd in the remaining 2 sports (field hockey & volleyball). Every Oliver Ames fall boys’ teams went undefeated in regular season play as did the girls cross country team. All teams advanced to post season play with football and boys soccer advancing to the sectional championship game. The golf team won the sectional tournament for the 2nd straight year and placed 6th at the state tournament.

Athletes receiving recognition for their achievements as Hockomock League All Stars were: Boys’ Cross Country – Dan Moverman; Girls’ Cross Country – Emily Newman, Jullian McAuliffe; Golf – Nick Carter , JP Abela; Field Hockey – Molly Cunha, Hannah Friend, Cassie Gavin; Football – Nick Cidado, Chris Duggan, Colin Lozzi, Matt Berksza; Boys’ Soccer – Dave Stapleton, Chris Goncalves, Gaston Cetrangolo, Evan Coose; Girls’ Soccer – Kate Holleran, Francesca Calabraro, Delaney Benton, Shannon Holleran’ Volleyball – Michaela Lievi.

David Stapleton was selected League MVP for boys soccer, and named *Boston Globe* and *Boston Herald* All-Scholastic. Nick Cidado was selected League MVP for football and named Boston Herald All Scholastic.

In September, Oliver Ames was awarded the coveted Hockomock Val Muscato All Sports Award for 2012-2013. This award recognizes the school ranked highest in overall performance versus Hockomock opponents across all sports. This success is a direct result of the fantastic support from parents, boosters, school administration, youth sports programs, and the community.

PROFESSIONAL DEVELOPMENT AND CURRICULUM

Educational research continues to show that supporting teachers through high quality professional development and creating opportunities for professional collaboration have a clear connection to increased student achievement. All Easton Public School professional development programs and activities are linked to the district’s school improvement initiatives.

Teachers, paraprofessionals, and specialists completed graduate level courses, workshops, and seminars offered both within and outside the district. The newly developed Curriculum Leadership Team participated in several trainings across the state with Massachusetts colleagues as well as Department of Elementary and Secondary Education representatives as they became proficient in the most recent initiatives and programs at the state level. They have created a network throughout the district where they

are able to communicate these requirements and answer clarifying questions as they assist their peers in meeting the rigor of the state's expectations. They have also been the first to be trained in the Understanding by Design curriculum development process that will continue throughout the system.

All evaluators and observers have received training in the newest Educator Evaluation system. Working together as a team, they are creating small learning communities in every school to create shared goals, cooperate in building Action Plans, and share samples of evidence of best practices. Together, all educators are adapting to the new procedure and working hard to insure it is implemented in the true spirit of the plan, which is to create improved opportunities for educator growth and development.

The mentor program has again provided successful support for our newest staff members. After participating in a summer orientation together, the mentors and their protégés have continued to meet regularly, maintaining a log of their activities. They also meet monthly with other mentor and protégé partners in Support Groups to share what they have learned, ask questions, and build relationships.

Professional development half-days this year have been focused by grade-level needs. The PK-2 staff has received intensive training on the collection and analysis of literacy data. This will continue for the next two years as teachers use this data to make informed decisions regarding tiered instruction, strategy selection, and group formation in their classes. It will also be beneficial in decision-making for the Student Intervention Teams as they meet individual student needs. The intermediate level has been introduced to a new comprehensive writing program, Empowering Writers. This program will augment the content currently in the core reading program, Reading Street, and help increase student stamina and quality of writing in grades 3-5. The middle school continues to focus on the integration of technology to increase rigor in each content area. The high school is finalizing their comprehensive self reflection and report process in preparation for the NEAS&C accreditation visit in the fall.

The ELL department has increased services to children at all levels. The ELL population in Easton has been steadily increasing. In order to meet these needs successfully, every member of the ELL team has participated in high quality professional development and is in the process of completely reassessing and aligning the ELL interventions and curricula in the district. All teachers working with ELLs will also be receiving training toward their SEI Endorsement so that they are better able to serve their students' unique needs in the classroom.

MCAS 2013

Easton's overall scores once again showed consistent performance above the state average. The areas in most need of focus in the coming year are the highest and the lowest achieving subgroups. The district's current efforts to create tiered levels of support, differentiate instruction, and create aligned units of study are targeted strategies for meeting the needs of both of these populations. In order to create a focus on the needs of the STEM (science, technology, engineering, and math) fields, a community STEM Team has been created. This committee is comprised of administrators, teachers, and community leaders and meets regularly to increase awareness of STEM careers and education. The group is growing rapidly and creating business and higher education relationships in order to provide greater opportunities for Easton students.

CONCLUSION

This year was again a time of significant change and transition within the school system. We continue to be extremely concerned about inadequate State Aid and the availability of appropriate resources to meet the expectations that we have for ourselves and our student population. We greatly appreciate the support of the Easton community, the School Parent Advisory Councils, Parent Teacher Associations, School Councils, and our various booster groups, the extraordinary efforts of F.E.E.E. and the S.A.F.E. organization, the hard work and dedication of the School Committee, and, the excellent and cooperative working relationships among the members of the entire staff as well as between the schools and the town.

Respectfully submitted,

Michael A. Green
Superintendent of Schools

2013 ANNUAL REPORT OF THE DEPARTMENT OF VETERANS' SERVICES

This office is located in the Town Hall and open to any veteran or service personnel who wishes to talk about any matter pertaining to his or her well-being. The Veterans' Service Officer (VSO) is knowledgeable about an array of federal, state, and local benefits to which veterans and dependents may be entitled.

The Town of Easton, the Commonwealth and other agencies offer variety of programs to assist veterans and their dependents regarding entitled benefits. We encourage residents to make use of these programs and to refer family, friends and neighbors who may be eligible.

www.easton.ma.us/departments/veterans_service/index.php

Highlights CY 2013:

- Retirement of former VSO John Hogan
- Disbanding of Crossroads District (Easton, Norton, Foxboro and Mansfield)
- Hiring of full time agent Chief Master Sergeant (Ret) Christine Lang
- Made Ch. 115 financial assistance payments in excess of \$240,000 (75% will be reimbursed by the State)
- Attended the Department of Veterans Services/Massachusetts Veterans Service Officer Association joint training conference
- Participated in the Veterans Day Parade

CHAPTER 115 BENEFITS

Chapter 115 provides a needs based means tested program of financial and medical assistance for indigent veterans and their dependents. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, housing supplies and medical care. These benefits are available for dependents of deceased veterans as well.

ANNUITY

The Commonwealth of Massachusetts provided an annuity in the amount of \$2,000 to 100% service connected disabled veterans, or to the parents , and or un-remarried spouses (Gold Star) of men and women who gave their lives in the service of their country during wartime. To apply contact your VSO or visit www.mass.gov/veterans

BONUSES

The Commonwealth of Massachusetts provides a one-time bonus to eligible veterans who served during wartime from World War II through OPERATIONS Iraqi and Enduring Freedom. Call 617.210.5927 for the Persian Gulf War Bonus. For all other bonuses, contact the Office of the State Treasurer 617.367.3900, ext. 543, or for OEF/OIF ext. 539

MOTOR VEHICLE BENEFITS

The Registry of Motor Vehicles now offers the option of having a "Veteran" designation added to licenses upon renewal. The RMV also provides a variety of veterans' license plates and a registration exemption for certain veteran. Call 617.351.9222 or see massrmv.com. Certain disabled veterans and former POWs are eligible for motor vehicle sales and excise tax exemptions. Contact the Dept. of Revenue at 617.887.6367.

PROPERTY TAX EXEMPTIONS

There are several types of property tax exemptions available to veterans in Massachusetts. M.G.L. c. 59, s.5, clause 22-22E & M.G.L. c. 58, s.8A provides details on eligibility. For further information, contact your local assessor's office at 508.230.0521 or the Dept. of Revenue at 617.626.2300.

HOUSING SERVICES

Dept. of Veterans' Services (DVS) contracts with a range of nonprofit organizations, which provide housing services to eligible veterans. All required that residents maintain a sober and drug-free environment. Services are available to both male and female veterans. For a complete listing, see www.mass.gov/veterans

The VA maintains a 24/7 national call center and online chat service for veterans and their families who are homeless or at risk of becoming homeless 1.877.424.3838 or www.va.gov/homeless/nationalcallcenter.asp

EMPLOYMENT

Career Works: 34 School St. Brockton

Area (DUA) Division Unemployment

Assistance Walk-In Center.

James Schmit

Veterans Employment Representative (DVOP) Job Search Specialist

Direct: 508-513-3422

Fax: 508-513-3498

Email: jschmit@detma.org

MEDICAL CARE AND DEATH

MassHealth pays for healthcare for certain low and medium income people living in Massachusetts.

MassHealth offers health-care benefits directly or by paying part or all of your health-insurance premiums.

Call the MassHealth Customer Service Center at 1-800-841-900 (TTY: 1-800-497-4648) to file a Medical Benefit Request (MBR).

COMMONWEALTH CARE HEALTH INSURANCE PROGRAM, a new program for uninsured adults that operated through the Connector Authority. Visit the Connector's Web site at www.mass.gov/connector.

DISABILITY COMPENSATION

Federal disability compensation is one of the most common benefits provided by the U.S. Dept. of Veterans Affairs (VA). For additional information visit the Compensation and Pension Benefits section of the VA website at: www.vba.va.gov/bln/21/.

SOLDIERS' HOMES

The Soldiers' Homes in Chelsea 617.884.5660 and Holyoke 413.532.9475 provides a variety of services to veterans, such as acute hospital, domiciliary, and long-term care; physical and occupational therapy and more.

VET CENTERS

Vet Centers provide readjustment counseling, outreach, and referral services to veterans and their families in a relaxed, community based setting. Vet Centers also provide counseling for military sexual trauma and bereavement to parents, siblings, and spouses. Locations include Boston, Brockton, Hyannis, Lowell, New Bedford, Springfield, and Worcester. For more information visit: www.vetcenter.va.gov/.

SUICIDE PREVENTION LIFELINE

The National Suicide Prevention Lifeline provides service for veterans in crisis. Call 1.800.273.8255 and press 1 to be connected immediately to VA suicide prevention and mental health professionals. Visit www.suicidepreventionlifeline.org.

MASSACHUSETTS SAVE PROGRAM

Statewide Advocacy for Veterans' Empowerment (SAVE) program that assists veterans in need of referral services and seeks to prevent suicide and advocate on behalf of Massachusetts' veterans. Toll-free 1.888.844.2838, save@state.ma.us

HOME BASE PROGRAM

Home Base Program is a partnership between the Red Sox Foundation and Mass General Hospital that offers OEF/OIF veterans & their families' diagnostic assessments, treatment & referral services To learn more about the program call 617.724.5202 or homebaseprogram@partnership.org

BURIAL AND MEMORIAL BENEFITS

Most veterans are entitled to state and federal burial benefits and other memorial services. To locate the burial site of a veteran use the VA National Gravesite Locator at http://gravelocator.cem.va.gov/j2ee/servlet/NGL_v1.

VA OPERATED CEMETERIES

Massachusetts National Cemetery
Bourne, MA 508.563.7113
Woodland Cemetery Soldiers' Lot
Harvard St., Ayer, MA 01432

MARKERS AND HEADSTONES

The VA will provide markers or headstones for eligible veterans buried in private cemeteries at no cost to the veteran or his or her family.

MILITARY HONORS AT FUNERAL

The Dept. of Defense "Honoring Those Who Served" program provides dignified military funeral honors to veterans. To arrange military funeral honors, contact your local funeral home.

DEATH PENSION

The VA provides pensions to low-income surviving spouses and unmarried children of deceased veterans with wartime service.

REPLACEMENT MEDALS, AWARDS, AND DECORATIONS

Veterans and their families may obtain replacements for lost medals or other decorations awarded to the veteran. Requests can be submitted online at www.archives.gov/veterans/military-service-records/.

EDUCATION BENEFITS AND SCHOLARSHIPS

Many State and Federal programs are available for veterans and their families. Information is available at colleges, mass.gov, and va.gov.

The town of Easton no longer belongs to a district and as such the office is operational during the same business hours as the Town Hall. Appointments are highly recommended.

For information, assistance or to make an appointment, contact Christine Lang at 508.230.0551 or e-mail clang@easton.ma.us

Respectfully submitted,

Christine Lang
Director of Veterans' Services

2013 ANNUAL REPORT OF THE SOUTHEASTERN REGIONAL SCHOOL DISTRICT

Michael Pietrowski, School Committee Member

The Southeastern Regional Vocational Technical School District consists of a four-year public high school and a post-secondary technical institute. During 2012-2013, the high school offered 30 career majors to students from Brockton, East Bridgewater, Easton, Foxboro, Mansfield, Norton, Sharon, Stoughton and West Bridgewater. The Southeastern Technical Institute offers the following day programs: Practical Nurse, Medical Assisting and Dental Assisting. Evening programs included Computer Classes, Drivers' Education, Enrichment Classes, HVAC, Health Claims, Medical Classes, Manicuring Program, Phlebotomy, Practical Nurse, Trade & Technical.

The mission of the Southeastern Regional School District is to Transform Students into Lifelong Learners.

The District School Committee is comprised of ten dedicated individuals elected from the communities of Brockton, East Bridgewater, Easton, Foxboro, Mansfield, Norton, Sharon, Stoughton and West Bridgewater.

Southeastern Regional Vocational Technical High School

Southeastern Regional Vocational Technical High School is a four-year public high school serving the young men and women from the City of Brockton and the Towns of East Bridgewater, Easton, Foxboro, Mansfield, Norton, Sharon, Stoughton, and West Bridgewater.

At Southeastern last year, students chose from 30 career majors in preparation for life's challenges. Our school combines a rigorous academic curriculum with challenging vocational and technical studies to help students realize their full learning potential.

The schedule was designed to have students alternate between academic and technical coursework. This process promotes integration of studies and helps bridge the gap between theoretical and practical experience.

The hands-on approach to learning helped reconnect students to education, and provided the basis for life-long learning—an essential skill in today's highly competitive global market.

Upon graduation, students had the choice of furthering their education in any two or four year institution or going directly into the workforce.

Exploratory Program—The goal at Southeastern is to have students choose a career major that excites them about school and education. Recognizing the fact that many incoming students have not spent much time considering their future, we developed a Freshman Exploratory Program which combines career counseling, career exploration, academic studies, and testing to help students make the right decision. Ninth grade applicants selected several technical areas they wished to explore. The exploratory program consisted of examining many different program areas. Parents were encouraged to participate by asking their child about each program and by attending Freshman Parent Meetings.

Near the completion of the 9th grade, students were asked to choose a career major. Every effort was made to place students in the career major that they chose. Acceptance into many programs was highly competitive, and students were ranked based on their effort, grades, behavior, and attendance. It is imperative that ninth grade students do well in all their classes, maintain nearly perfect attendance, and avoid behavioral issues. Students not getting their first choice were assigned an alternate program and placed on a waiting list. All our programs prepared students for high-demand high-paying career fields.

SkillsUSA Massachusetts, in partnership with business and industry provided opportunities for members to develop individually and improve teamwork, leadership and professional skills through education, training,

service, and competition. SkillsUSA provides quality education experiences for students in leadership, teamwork, citizenship and character development. It builds and reinforces self-confidence, work attitudes and communications skills. It emphasizes total quality at work, high ethical standards, superior work skills, life-long education and pride in the dignity of work. SkillsUSA promotes understanding of the free enterprise system and involvement in community service activities. Last year's competitions were held at local, state & national levels.

Cooperative Education program provided supervised workplace employment opportunities and learning experiences for qualified high school students. The Co-op program was based on an agreement developed among an employer, a student, and the high school staff. All were eligible to participate in Co-op provided they met basic qualifications required by the school and employer.

The process began when students were recommended by their vocational education teacher as being ready to work in the trade. These "job-ready" students were matched with an employer who offered work hours in a job related to the student's career program. Students participated in Co-op during their technical-vocational cycles.

Seniors who were enrolled in a vocational program for a minimum of two years and exceptional eleventh grade students with two years in the program, were recommended by their vocational instructors to participate in the program. The decision to accept a student for Co-op was based on the student's vocational skill level, academic grades, attendance, and conduct records. Students were required to have OSHA training and employability certification.

2011—2012 SRVTS Career Centers

The Southeastern Regional Vocational Technical High School offers the following career centers:

The programs offered at the Lifelong Learning Academy: Center for Transportation & Metalworking—Automotive Technology, Collision Repair Technology, Manufacturing, Machine Technology and Metal Fabrication; Center for Health & Public Services—Cosmetology, Business Marketing, Culinary Arts, Early Education and Care, Health Services, Medical Assisting, Graphic Communications; Center for Building & Design—Cabinetmaking, Carpentry, Construction, Electrical, Heating, Ventilation, Air Conditioning & Refrigeration, Plumbing.

The programs offered at the Innovation Academy: Center for Visual & Performing Arts—Performing Arts, Video and Music, Visual Arts, Visual and Performing Arts, Web Design; Center for Emerging Technologies—Civil & Architectural Engineering, Computer Networking, Electronics Engineering, Emerging Technology, Engineering Cluster, Environmental/Bio-Tech, Legal and Protective Services.

Academics

Southeastern Regional offers a full and rigorous series of academic classes comparable to any comprehensive school. A common misconception about vocational school academics is that they are "easier" because students are only here to learn a trade. In actuality, students who attend a vocational school who apply themselves are challenged more extensively than typical comprehensive school students because not only do vocational students have the opportunity to gain skills in a specific trade, but they will also be on track to attend a 4-year college by working through academic courses.

Small Classes—Our very small class sizes afforded all students the opportunity to be exposed to honors level content and assignments while working in an integrated classroom on the standards in the Massachusetts Frameworks. Academics in a 21st century vocational school are developed to ensure that students who take full advantage of our offerings will have more opportunities for high level jobs and greater success in the future.

Committed Staff—The Academic Department Philosophy is that each teacher will strive to create and foster an environment that promotes students' confidence and their motivation to learn. The staff is committed to implementing our standards-based curriculum (in alignment with the guidelines prescribed by the Department of Elementary and Secondary Education) in order to adhere to a clear and rational structure

through which students, teachers, and parents can assess mastery. To ensure academic rigor, Southeastern is committed to differentiated instruction and inclusive classrooms because all students have the right to be exposed to the same high level curriculum. The Southeastern community understands and respects that our students are 21st century learners. Along with implementing traditional reading, writing, math, and critical thinking skills, we continued to be in the educational forefront by accommodating individual student needs, by embracing technology, by fostering skills that support success in vocational areas, and by making efforts to stay current in each field of expertise for the benefit of Southeastern students.

My Access!—All students were exposed to a rigorous grade level appropriate curriculum in academic areas. In order to ensure that all students had the opportunity to excel, students and teachers used an online writing tool called MY Access!®, in both academic and vocational areas. This web-based tool could be used at home or in school to save time, to increase student confidence in writing while maintaining common school-wide writing expectations, and to improve critical thinking skills while increasing student confidence in academics.

Edline—All teachers and courses are linked to Edline in order for students and parents to monitor grades and assignments at home regularly. In addition to traditional textbooks, a number of courses have web-based textbooks or web-based curriculum support.

Honors and Advanced Placement Commitment—All students were exposed to a rigorous grade level appropriate curriculum in academic areas. In order that all students have the opportunity to excel, students may make the honors commitment in one or more academic courses. This means that in an academic class, all students are expected to meet the standards of the core curriculum, but those who wanted to receive honors credit and go above and beyond elected honors coursework.

Honors coursework was designed for the independently motivated learner who chose to prepare rigorously for college level expectations. Honors students must be able to work independently on multiple tasks at a given time. Honors students must be personally organized, disciplined, task committed, read above grade level, and self-motivated.

Honors students were expected to complete the entire core curriculum in addition to the projects, assessments, presentations, and readings that were required for honors students in a particular course/grade level/subject area. Work was assigned during vocational cycles and relied heavily on our web-based tools for learning. Honors students were required to have access to the Internet at home, plan to use our computer labs, or plan to use their local library. Additional grade point average weight was given to students making the honors commitment, which could result in a higher class rank.

Virtual High School—Students who have proven to be independently motivated learners in all courses or in a particular content area aspiring to attend a four-year college were recommended to take one or more Virtual High School courses during their sophomore to senior years. These students were required to be able to work independently on multiple tasks at a given time, personally organized, disciplined, task committed, reading above grade level, and self-motivated.

Classes were teacher facilitated and took place entirely over the internet. Class sizes were limited to 25, with an emphasis on interaction between teachers and students. It included student-centered activities and discussions. Students were able to post work to their class anytime, day or night. Classes followed a semester schedule and assignments were due at specified weekly intervals. Students who were recommended for VHS and made the yearlong commitment were enrolled in two semester long four credit courses or one year long eight credit course. To ensure students stayed on track, students reported to a monitored computer lab for one block each academic cycle. The most recent course catalog is available on thevhs collaborative.org at the bottom of the page, click “Catalog” under Links.

VHS courses are monitored regularly, and adhere to the National Education Association’s (NEA) recommended course guidelines for high quality online courses. Students may enroll at the Standard, Honors, Pre-Advanced Placement, or Advanced Placement level. Advanced Placement testing takes place yearly at Southeastern.

READ 180 & System 44 are comprehensive reading intervention programs proven to meet the needs of struggling readers, directly addressing individual needs through differentiated instruction, adaptive and instructional software, high-interest literature and non-fiction, and direct instruction in reading, writing, and vocabulary skills and foundational reading/phonics skills when necessary. In order to ensure that all students have the opportunity to excel, students who are identified through placement testing as reading significantly below grade level may be enrolled in our Read 180 program during their freshman and sophomore years.

Math Strategies supports students with significant deficiencies in mathematics. Students identified through placement testing as significantly below grade level may be enrolled in our Math Strategies program during their sophomore year in conjunction with Bridges to Algebra II. The program directly addresses individual needs through differentiated instruction, adaptive and instructional software, and direct instruction in basic math skills and content area vocabulary skills.

Athletics

A wide selection of athletic activities were available to students at SRVTHS. The Athletics programs were overseen by the Athletic Director, Dan Tripp. During the 2012-2013 year, the following sports were offered:

Fall Sports—Boys' Soccer, Cheerleading, Cross Country, Football, Girls' Soccer, Golf, Volleyball.

Winter Sports—Boys' Basketball, Cheerleading, Girls' Basketball, Hockey, Wrestling.

Spring Sports—Baseball, Lacrosse, Girls' Softball, Track and Field.

Student Activities

There were many activity choices at Southeastern Regional. The following are just a few of the options—Community Service Club, Distributive Education Clubs of America (DECA), Diversity Dynamics, Drivers' Education, National Honor Society, Non-Traditional Support Group, Peer Leadership, Robotics Club, SADD, Ski Club, SkillsUSA, Student Council, Southeastern History Scholars and Yearbook.

Participation in SkillsUSA and DECA provides Southeastern Regional students with the opportunity to earn local, state, and national awards for excellence in the technical skills they are learning at Southeastern Regional.

In addition to the above activities, Southeastern Regional offers school dances, Homecoming, Junior and Senior Proms, Sports and SkillsUSA Award Dinners, field trips, and a variety of special events.

Parental Involvement Opportunities

Extensive research has shown that students achieve more in school when their parents are involved in their education. Parent Liaison Sofia Rasher was available to parents and guardians. Mrs. Rasher taught English for almost forty years. After her retirement, she was offered a position at a non-profit in Quincy working with other teachers and teaching English as a second language. After several years there, she came to work as a parent liaison/coordinator at Southeastern Regional Vocational Technical High School. Parental involvement opportunities are as follows:

Parent Council met monthly in the early evening to discuss, question and establish school policy. Staff discussed a variety of subjects with parents during early morning coffee and pastry hours.

Parent Coffee Hours—Parent Coffee Hours were held Fridays at 7:30 a.m. and grew in popularity with attendance ranging from five to 35. Each week representatives of various departments joined parents, enjoying coffee and pastry prepared by the culinary students. Presenters described their positions at SRVTHS, gave out explanatory materials, and answered questions. A sample of presenters and topics included Ms. Driscoll, Director of Academics (web-based programs), Ms. Toomey, Behavior Management Specialist (Community Service Parent Outreach), Mr. MacLeod (Parenting an Adolescent) and Ms. McGuire, Assistant Principal along with Officer Gurney, school police officer (Bullying). All areas of the school were represented by the end of the year.

Edline (online grade/homework site) connects educators, parents, and students to share information.

Program Advisory Committee—Parent members were essential to ensure the curriculum was current with emerging trends and met the educational needs of students entering vocational fields. The committee met twice during the school year to review employment trends, equipment, curriculum, and communicate how to best prepare students for their prospective careers. For more information, see “Open to the Public, Program Advisory Committee below, or contact Terri Tello, tello@sersd.org, 508-230-1204.

Southeastern Regional Special Education Parent Advisory Council (SEPAC) is an organization of parents, teachers and administrators working to promote an environment where children with disabilities have equal access to educational opportunities in a safe, nurturing environment. It was open to all parents in our community. Contact Deb Bruno, dbruno@sersd.org, 508-230-1230.

School Day Tour—Parents requested a tour of the school while in session during the day. They were entertained and fed at the Multicultural Festival, viewed a student art exhibit, and took the opportunity to see students at work both in academic classrooms and in their shops.

Open to the Public

Cosmetology Salon was open to the public, faculty and students by appointment, Tuesdays & Thursdays, 9:00 a.m. to Noon. For appointments and pricing information, call 508-230-1269.

Colonial Room—The student-run restaurant was open to the staff and general public during the school year. The restaurant was open for breakfast (8:45-10:15 a.m.) and lunch (10:45 a.m.-12:30 p.m.) along with other special catered events. Check the calendar at www.sersd.org/ParentsCommunity/ColonialRoom.aspx for operating dates, times, and special events. For information, call 508-230-1237.

Southeastern Alumni Association is made up of volunteer graduates and friends from Southeastern Regional Vocational Technical High School who are committed to supporting the future of vocational education at Southeastern and building a social network of alumni. For information, contact Sandra Slattery, President, at sandislattery@hotmail.com.

Program Advisory Committee advises, assists and supports school personnel to improve planning, operation and evaluation of a program area, based on adequate and timely information as to workforce and job development demands or job market trends, technological developments, training alternatives and other factors affecting the quality of the program.

The committee consists of representatives of local business and industry members related to each program, organized labor, post-secondary institutions, parents and guardians, students and representatives for registered apprenticeship programs if applicable. Meetings were held in the Fall of 2012 and Spring of 2013.

Southeastern Technical Institute

The Mission of the Southeastern Technical Institute is to transform students into lifelong learners. The Mission and Goals are organized around four core philosophies; the Mastery of Foundation Skills, the Development of Interpersonal Skills, Proactive Student Engagement, and a commitment to Stretch Learning Initiatives.

In the past 44 years, the Southeastern Technical Institute has provided training in several vocational areas, constantly striving to meet the training needs of our students and area businesses. Last year, the Technical Institute housed day and evening Practical Nurse programs, a Medical Assisting program, Heating, Ventilation, and Air Conditioning program, and a Dental Assisting program. In addition, there were several evening part-time programs designed to meet the training needs of our community.

The STI participated in the Southeastern Regional School District's Program Advisory Committee, advising, assisting and supporting school personnel to improve planning, operation and evaluation of a

program area, based on adequate and timely information as to workforce and job development demands or job market trends, technological developments, training alternatives and other factors affecting the quality of the program. The STI Program Advisory Committee consisted of representatives of local business and industry members related to each program, organized labor, post-secondary institutions, parents and guardians, students and representatives for registered apprenticeship programs if applicable. Meetings were held in the Fall of 2012 and Spring of 2013.

The Southeastern Technical Institute received a perfect review from the Council on Occupational Education, their new national accreditation agency, and received their maximum term of accreditation of six years!

2011—2012 Technical Institute Programs

The Southeastern Technical Institute offers the following programs:

Evening Programs—Computer programs, Drivers' Education, Enrichment classes, Health Claims, Medical Classes, Practical Nurse.

Day Programs—Dental Assisting, Medical Assisting, Practical Nurse, HVAC.

Easton Highlights

June 4, 2013—Meet Kenneth Hampston, SRVTHS Top Graduate from the Community of Easton

Southeastern Regional Vocational Technical High School is proud to recognize Kenneth Hampston, CAD Drafting in Architectural Engineering Major, as the Class of 2013 graduate holding the highest grade point average for the sending community of Easton.

For More Information

Additional documents and information may be accessed at our website at <http://www.sersd.org>.

NEASC (New England Association of Schools and Colleges) Decennial Report at <http://www.sersd.org/AboutUs/NEASC.aspx>

Staff Directory at <http://www.sersd.org/AboutUs/StaffDirectory.aspx>

2007-2013 School Improvement Plan at <http://www.sersd.org/AboutUs/PhilosophyGoals/SchoolImprovementPlan.aspx>

Listing and links for Southeastern Regional Handbooks: Student Handbook with Amendment to Student Handbook for Students with Disabilities, Employee Handbook, Technology Acceptable Use Policy, Bullying Prevention/Intervention Plan, School Calendar 2012-2013 at <http://www.sersd.org/AboutUs/HandbookDocuments.aspx>

Annual Report of the Town Treasurer/Collector
Debt Statement

FY2013

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2012	+ New Debt Issued	- Retirements	= Outstanding June 30, 2013	Interest Paid in FY2013
Buildings	400,000.00	175,000.00	55,000.00	520,000.00	14,891.00
Departmental Equipment	467,000.00	390,000.00	144,000.00	713,000.00	15,936.00
School Buildings	19,930,000.00	225,000.00	1,110,000.00	19,045,000.00	828,669.00
School - All Other	1,068,000.00	949,300.00	1,051,000.00	966,300.00	15,371.00
Sewer	633,136.00	4,640,295.00	96,514.00	5,176,917.00	11,170.00
Solid Waste	0.00		0.00	0.00	0.00
Other Inside	2,828,000.00	3,405,700.00	331,000.00	5,902,701.00	147,011.00

SUB - TOTAL Inside	\$25,326,136.00	\$9,785,295.00	\$2,787,514.00	\$32,323,918.00	\$1,033,048.00
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Long Term Debt Outside the Debt Limit	Outstanding July 1, 2012	+ New Debt Issued	- Retirements	= Outstanding June 30, 2013	Interest Paid in FY2013
Airport	0.00	0.00	0.00	0.00	0.00
Gas/Electric Utility	0.00	0.00	0.00	0.00	0.00
Hospital	0.00	0.00	0.00	0.00	0.00
School Buildings	7,720,000.00	0.00	1,305,000.00	6,415,000.00	329,262.00
Sewer	30,000.00	0.00	30,000.00	0.00	900.00
Solid Waste	2,487,000.00	1,575,000.00	1,819,000.00	2,243,000.00	56,566.00
Water	1,525,000.00	1,085,000.00	435,000.00	2,175,000.00	68,509.00
Other Outside	60,982.00	200,000.00	7,709.00	253,273.00	3,180.00

SUB - TOTAL Outside	\$11,822,982.00	\$2,860,000.00	\$3,596,709.00	\$11,086,273.00	\$458,417.00
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TOTAL Long Term Debt	\$37,149,118.00	\$12,645,295.00	\$6,384,223.00	\$43,410,191.00	\$1,491,465.00
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Short Term Debt	Outstanding July 1, 2012	+ Issued	- Retired	= Outstanding June 30, 2013	Interest Paid in FY2013
RANs - Revenue Anticipation				0.00	
BANs - Bond Anticipation:					
Buildings	215,000.00	0.00	215,000.00	0.00	3,207.00
School Buildings	275,000.00	100,000.00	275,000.00	100,000.00	4,102.00
Sewer				0.00	0.00
Water	710,100.00	0.00	710,100.00	0.00	6,252.00
Other BANs	3,905,000.00	1,015,000.00	3,905,000.00	1,015,000.00	55,815.00
SANs - State Grant Anticipation				0.00	
FANs - Federal Gr. Anticipation				0.00	
Other Short Term Debt				0.00	

TOTAL Short Term Debt	\$5,105,100.00	\$1,115,000.00	\$5,105,100.00	\$1,115,000.00	\$69,376.00
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GRAND TOTAL All Debt	\$42,254,218.00	\$13,760,295.00	\$11,489,323.00	\$44,525,191.00	\$1,560,843.00
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Authorized and Unissued Debt					
Purpose	Date of Vote	Article Number	Amount Authorized	- Issued - Retired - Rescined	= Unissued 6/30/2013
Library	04/8/96 & 09/7/06	7 & 4	5,700,000.00	5,664,000.00	36,000.00
Septic MWPAT	05/11/98	60	200,000.00	137,657.00	62,343.00
Library Access Rd	05/20/02	12	400,000.00	0.00	400,000.00
School	01/13/03	22	66,000,000.00	65,996,348.00	3,652.00
School Boilers	05/19/08	11	250,000.00	0.00	250,000.00
Pumping Station Solar Photovolta	10/05/09	5	350,000.00	0.00	350,000.00
Wastewater Facility	05/16/11	10	3,300,000.00	3,140,295.00	159,705.00
Land Acquisition	05/16/11	20	500,000.00	0.00	500,000.00
Departmental Equipment	05/16/11	27	410,000.00	400,000.00	10,000.00
Fire Dept. Defibrillators	05/21/12	29	60,000.00	0.00	60,000.00
Fire Dept. Communications Equip	05/21/12	29	30,000.00	0.00	30,000.00
DPW Lincoln St Roadway Improv	05/21/12	29	225,000.00	0.00	225,000.00
DPW Sidewalk Snow Plow w/ At	05/21/12	29	165,000.00	0.00	165,000.00
Water Main Replacement	05/21/12	29	250,000.00	0.00	250,000.00
Middle School Roof Replacement	5/21/12 & 11/19/1	30	2,250,000.00	56,788.00	2,193,212.00
Septic MWPAT	05/21/12	31	1,000,000.00	0.00	1,000,000.00
DPW Main St Revitalization Proj	05/20/13	27	980,000.00	0.00	980,000.00
Water	05/20/13	27	200,000.00	0.00	200,000.00
DPW Municipal Facilities Asset M	05/20/13	27	100,000.00	0.00	100,000.00
DPW Equipment	05/20/13	27	415,000.00	0.00	415,000.00
Fire Pumper Replacement	05/20/13	27	525,000.00	0.00	525,000.00
School Special Education Van	05/20/13	27	35,000.00	0.00	35,000.00
Septic Loan Program	05/20/13	31	1,000,000.00	0.00	1,000,000.00
TOTAL Authorized and Unissued Debt					\$8,949,912.00
Short Term Debt					
Report by Issuance	Outstanding July 1, 2012	+ Issued	- Retired	= Outstanding June 30, 2013	Interest Paid in FY2013
August 26 2011 BAN school	275,000.00		275,000.00	0.00	4,102.00
August 26 2011 BAN Dept Eqp	400,000.00		400,000.00	0.00	5,967.00
August 26 2011 BAN Land Acq	2,375,000.00		2,375,000.00	0.00	35,427.00
August 26 2011 BAN street recon	900,000.00		900,000.00	0.00	13,425.00
August 26 2011 BAN bld improv	215,000.00		215,000.00	0.00	3,207.00
August 26 2011 BAN wtr 1	200,000.00		200,000.00	0.00	2,983.00
August 26 2011 BAN wtr 2	100,000.00		100,000.00	0.00	1,492.00
May 10 2012 BAN wtr replace	300,000.00		300,000.00	0.00	1,300.00
May 10 2012 BAN dpt equip	230,000.00		230,000.00	0.00	997.00
May 10 2012 BAN gr wtr plan	110,100.00		110,100.00	0.00	477.00
August 23 2012 BAN mid sch rf		100,000.00		100,000.00	
August 23 2012 BAN fire defib		60,000.00		60,000.00	
August 23 2012 BAN fire radios		30,000.00		30,000.00	
August 23 2012 BAN dpw sdwlk plow		165,000.00		165,000.00	
August 23 2012 BAN st improv		225,000.00		225,000.00	
September 27 2012 BAN con/pres		500,000.00		500,000.00	
June 7 2013 BAN Wstwtr Trmnt		35,000.00		35,000.00	
TOTAL	5,105,100.00	1,115,000.00	5,105,100.00	1,115,000.00	69,377.00

**Report of the Town Collector
for the Year Ending June 30, 2013**

	Uncollected Taxes June 30, 2012	Commitments	Abatements Adjustments & Disclaimers	Tranfers to Tax Title	Collections, Net of Refunds	Uncollected Taxes June 30, 2013
Personal Property						
Prior Years	1,910					1,910
2004	2,085					2,085
2005	6,877					6,877
2006	5,850		3,448		247	2,155
2007	5,813		3,405		451	1,958
2008	5,670		3,611		215	1,844
2009	8,883		59,056		(52,243)	2,070
2010	12,349		7,388		612	4,348
2011	14,453		7,585		535	6,333
2012	8,092		6,890		(6,084)	7,286
2013	-	846,548	10,003		819,262	17,282
	\$ 71,981	\$ -	\$ 101,385	\$ -	\$ 762,996	\$ 36,866

Real Estate

Prior Years	520					520
2006	(4,148)					(4,148)
2007	58					58
2008	-					-
2009	(6,715)					(6,715)
2010	(9,830)					(9,830)
2011	47					47
2012	568,953		12,695	223,222	332,507	530
2013	-	44,679,258	291,833	322,962	43,549,196	515,267
	\$ 548,885	\$ -	\$ 12,695	\$ 223,222	\$ 332,507	\$ (19,538)

**Motor Vehicle
Excise**

Prior years	67,910					67,910
2004	14,070				175	13,895
2005	10,404				51	10,353
2006	13,172				294	12,877
2007	21,587				857	20,731
2008	23,118				3,816	19,302
2009	26,758				5,151	21,606
2010	29,037		644		7,723	20,670
2011	47,598	113	3,111		23,323	21,277
2012	200,364	307,210	34,511		419,282	53,781
2013	-	2,915,815	107,956		2,584,881	222,978
	\$ 454,016	\$ 307,322	\$ 146,222	\$ -	\$ 3,045,552	\$ 485,380

**Trash User
Fees**

2008	(64)					(64)
2009	771	-	771			0

2010	371		371				0
2011	24,570		910	17,241	6,300		119
2012	57,506		1,280	28,370	27,776		80
2013	198,435	677,669	7,806		820,876		47,423
	\$ 281,588	\$ -	\$ 11,138	\$ 45,610	\$ 34,076	\$	135

**Water Rates
and Services**

\$ 203,841	\$ 2,951,066	\$ 29	\$ 162,796	\$ 2,770,635	\$ 221,447
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Report of the Town Treasurer
July 1, 2012 to June 30, 2013

Bank Accounts	Balance 30, 2012	June	+ Receipts	-Payments	Balance 2013	June 30,
Cash - includes general fund, capitol projects, special revenues, enterprise funds, and agency funds	\$ 16,702,078.57	\$	87,218,521.93	\$ 87,611,830.99	\$	16,308,769.51
Trust Funds						
Stabilization Fund	\$ 827,556.66	\$	654,507.73	\$ 50,000.00	\$	1,432,064.39
Capital Stabilization Fund	\$ 408,485.05	\$	2,676.73	\$ -	\$	411,161.78
OPEB	\$ -	\$	50,058.36	\$ -	\$	50,058.36
300th Anniversary Trust	\$ 10,014.67	\$	21.58	\$ -	\$	10,036.25
Affordable Housing Truat	\$ 707,234.60	\$	252,221.87	\$ 12,181.52	\$	947,274.95
Conservation Fund	\$ 250,220.49	\$	536.26	\$ 3,669.07	\$	247,087.68
Unemployment Compensation	\$ 19,593.59	\$	27.33	\$ 8,906.62	\$	10,714.30
Police Forefeiture Account	\$ 169.76	\$	0.02	\$ 169.78	\$	-
Law Enforcement Trust Fund	\$ 6,333.45	\$	12.27	\$ 888.35	\$	5,457.37
OAHS Naming Campaign	\$ 144,877.85	\$	232.69	\$ 60,128.26	\$	84,982.28
Mary Stone Library Fund	\$ 6,422.22	\$	16.03	\$ -	\$	6,438.25
Subtotal	\$ 2,380,908.34	\$	960,310.87	\$ 135,943.60	\$	3,205,275.61
Scholarship Funds						
Catherine Hobart Ames	\$ -	\$	311,831.52	\$ -	\$	311,831.52
Charis/Macrins Scholarship	\$ -	\$	23,658.16	\$ -	\$	23,658.16
Coyle Green Scholarship	\$ -	\$	17,110.68	\$ -	\$	17,110.68
Duggan Scholarship	\$ -	\$	36,756.64	\$ 6,000.00	\$	30,756.64
School Scholarships	\$ -	\$	27,115.91	\$ 25,604.00	\$	1,511.91
Ellen Atwood	\$ 2,397.36	\$	5.98	\$ -	\$	2,403.34
Parker Ames	\$ 122,546.91	\$	28,561.47	\$ 4,411.40	\$	146,696.98
Mary A. Stone	\$ 7,104.75	\$	17.73	\$ -	\$	7,122.48
World War Memorial	\$ 47,511.74	\$	800.56	\$ 2,000.00	\$	46,312.30
Young	\$ 3,593.10	\$	8.97	\$ -	\$	3,602.07
Subtotal	\$ 183,153.86	\$	445,867.62	\$ 38,015.40	\$	591,006.08
Cemetery Perpetual Care Funds						
Furnace Village Cemetery	\$ 22,892.49	\$	57.14	\$ -	\$	22,949.63
Pine Grove Cemetery	\$ 7,052.16	\$	17.60	\$ -	\$	7,069.76
Immaculate Conception	\$ 8,817.51	\$	22.01	\$ -	\$	8,839.52
South Easton	\$ 11,484.82	\$	28.67	\$ -	\$	11,513.49
Unionville & Town Cemeteries	\$ 14,828.54	\$	37.01	\$ -	\$	14,865.55
Subtotal	\$ 65,075.52	\$	162.43	\$ -	\$	65,237.95
Total Cash	\$ 19,331,216.29	\$	88,624,862.85	\$ 87,785,789.99	\$	20,170,289.15

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ANNUAL REPORT OF TAX TITLE

Balance - July 01, 2012	\$1,728,973.74
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Additions:

New Tax Takings	\$ 507,412.56
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Deductions:

Redemptions:	\$ 448,662.88
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Foreclosures	\$ 44,816.33
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Balance - June 30, 2013	\$1,742,907.09
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2013 ANNUAL REPORT OF THE TOWN ACCOUNTANT

I hereby submit the report of the Town Accountant for the fiscal year ended June 30, 2013, which includes the combined balance sheet as of that date and the statement of revenues, expenditures and changes in fund equity.

The office of the Town Accountant is responsible for the accounting and control of all town funds, disbursements, and financial records in accordance with Massachusetts General Laws, the Massachusetts Department of Revenue and by-laws of the Town of Easton. In addition, responsibilities include maintenance of the Town's general ledger system including detailed records of cash receipts, appropriations and expenditures, and the closing of all financial books at the end of the fiscal year. The Town Accountant prepares financial statements and reports, assists in the preparation of the Town budget and works with the independent auditors on the annual financial and compliance audit. Our annual audit for the fiscal year was completed by Melanson, Heath & Company, PC of Andover, Massachusetts.

I would like to thank my assistant, Adilia Collazo and principal clerk, Peg Horne for their hard work and dedication to the Town. I would also like to thank all the Town Departments, Boards, Commissions and Committees for their cooperation and support this past year.

Respectfully submitted,

Wendy V. Nightingale
Town Accountant

Wendy V. Nightingale, Town Accountant
Adilia Collazo, Assistant Town Accountant
Margaret Horne, Principal Clerk
TEL: (508) 230-0560
FAX: (508) 230-0569
E-Mail: wnightingale@easton.ma.us

TOWN OF EASTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 2013

	Governmental Fund Types		Proprietary	Fiduciary	Account Group	
	General	Special Revenue	Capital Projects	Fund Type Enterprise	Trust and Agency	General Long-Term Debt
ASSETS						Total (Memorandum Only)
Cash and cash equivalents	6,492,862	7,117,646	-	2,096,442	4,463,761	-
Receivables:						20,170,711
Real estate taxes	524,569	8,278	-	-	-	532,847
Personal property taxes	54,123	-	-	-	-	54,123
Tax liens and foreclosures	1,812,055	18,410	-	-	-	1,830,465
Utility user charges receivable	-	-	-	273,417	-	273,417
Utility liens	-	-	-	13,675	-	13,675
Betterments	-	167,627	-	130,576	-	298,203
Motor vehicle excise and other excise	485,322	-	-	-	-	485,322
Departmental and other	1,540,539	63,763	-	1,308	-	1,605,610
Intergovernmental	100,446	224,278	2,021,036	-	-	2,345,760
Allowance for abatements and exemptions	(147,313)	-	-	-	-	(147,313)
Due from other funds	954,555	-	-	-	-	954,555
Fixed assets, net	-	-	-	-	-	150,956,180
Amount to be provided for payment of long-term obligations	-	-	-	-	-	44,187,393
Total Assets	11,817,158	7,600,002	2,021,036	2,515,418	4,463,761	195,143,573
LIABILITIES AND FUND EQUITY						
Liabilities:						
Warrants payable	2,289,835	334	-	94	-	2,290,263
Accrued liabilities	728,112	-	-	-	-	728,112
Due to other funds	-	-	954,555	-	-	954,555
Deferred revenue	4,269,295	255,753	816,701	418,975	-	5,760,724
Tax refunds payable	963	-	-	-	-	963
Other liabilities	223,575	42,990	-	-	857,810	1,124,375
Notes payable	-	500,000	615,000	-	-	1,115,000
General long-term debt	-	-	-	-	-	44,187,393
Total Liabilities	7,511,780	799,077	2,386,256	419,069	857,810	44,187,393
Fund Equity:						56,161,385
Retained earnings:						
Reserved	-	-	-	173,655	-	173,655
Unreserved	-	-	-	1,922,694	-	1,922,694
Fund Balances:						
Reserved for encumbrances	203,995	8,957	-	-	-	212,952
Reserved for continuing appropriations	640,868	(404,713)	-	-	-	236,155
Reserved for expenditures	1,452,669	1,255,117	-	-	-	2,707,786
Reserved for nonexpendable trust principal	-	-	-	-	74,446	74,446
Reserved for nonexpendable exempt debt	38,761	-	-	-	-	38,761
Reserved for petty cash	600	-	-	-	-	600
Unreserved:						
Designated for snow & ice / overlay deficit	(222,499)	-	-	-	-	(222,499)
Undesignated	2,190,984	5,941,564	(365,220)	-	3,531,505	150,956,180
Total Fund Equity	4,305,378	6,800,925	(365,220)	2,096,349	3,605,951	167,399,563
Total Liabilities and Fund Equity	11,817,158	7,600,002	2,021,036	2,515,418	4,463,761	195,143,573
						223,560,948

TOWN OF EASTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND EQUITY
YEAR ENDED JUNE 30, 2013

	Governmental Fund Types			Proprietary Fund Type	Fiduciary Fund Type	Account Group	Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	General Long-Term Debt	
Revenues							
Property taxes	45,164,307	1,035,933	-	-	-	-	46,200,240
Excise taxes	3,049,302	-	-	-	-	-	3,049,302
Penalties, interest, & fines	414,854	4,087	-	54,712	-	-	473,653
Licenses, permits and fees	1,952,837	-	-	-	-	-	1,952,837
Investment income	21,457	38,402	-	6,145	40,456	-	106,460
Departmental	-	2,632,033	-	-	-	-	2,632,033
Intergovernmental - state	12,524,315	1,504,039	4,783,035	-	-	-	18,811,389
Intergovernmental - federal	-	1,460,698	-	2,144	-	-	1,462,842
User charges	-	-	-	3,793,465	-	-	3,793,465
Other	773,629	1,032,900	-	18,331	502,453	-	2,327,313
	63,900,701	7,708,092	4,783,035	3,874,797	542,909	-	80,809,534
Expenditures							
General government	12,876,552	725,242	48,925	-	235,693	-	13,885,412
Public safety	7,719,691	504,565	238,121	-	6,918	-	8,469,295
Education	34,386,620	3,918,230	123,102	-	110,536	-	38,538,488
Public works	2,930,817	106,463	4,761,586	833,662	-	-	8,632,528
Water	-	-	-	1,594,597	-	-	1,594,597
Human services	753,306	388,713	-	-	-	-	1,152,019
Culture and recreation	482,860	242,362	-	-	-	-	725,222
Debt service	4,649,963	172,524	-	563,939	-	-	5,386,426
State and county assessments	-	-	-	-	-	-	664,454
Capital outlay	538,260	1,027,327	-	284,543	-	2,663,199	4,513,329
	65,001,523	7,095,426	5,171,734	3,276,741	353,147	2,663,199	83,561,770
Excess (deficiency) of revenues over expenditures	(1,100,822)	612,666	(388,699)	598,056	188,762	(2,663,199)	(2,752,236)
Other financing sources (uses):	-	2,375,000	1,740,000	1,085,000	-	-	5,200,000
Proceeds from long-term borrowing	975,757	(699,901)	53,895	(547,753)	218,002	-	-
Transfers between funds							
	975,757	1,675,099	1,793,895	537,247	218,002	-	5,200,000
Excess (deficiency) of revenues and other financing sources over expenditures and other uses	(125,065)	2,287,765	1,405,196	1,135,303	407,764	(2,663,199)	2,447,764
Beginning fund equity	4,430,443	4,513,160	(1,770,416)	961,046	3,198,187	153,619,379	164,951,799
Ending fund equity	4,305,378	6,800,925	(365,220)	2,096,349	3,605,951	150,956,180	167,399,563

**2013 ANNUAL REPORT OF
THE CAPITAL PLANNING COMMITTEE
FY 2014 CAPITAL BUDGET RECOMMENDATIONS**

Department	Cap Planning Priority Ranking	Brief Description of Item	Initial Fiscal Year of Request	FY 2014 Requested	FY 2014 Funded ⁽¹⁾
Police	1	Two marked cruisers	Annual	\$ 74,000	\$ 74,000
Fire	2	SCBA Packs and Bottles	11/1/2007	\$ 60,000	\$ 60,000
Fire	3	Protective Clothing (6 set Turnout Gear)	11/4/2012	\$ 15,264	\$ 15,264
Fire	4	Thermal Imaging Cameras (TIC) 3	11/4/2012	\$ 20,129	\$ 9,000
Police	5	Departmental Equipment (Radios, Radar Units & Vests)	FY2014	\$ 12,900	\$ 12,900
Fire	6	Water Rescue / Ice Rescues Boat	4/1/2000	\$ 10,000	\$ 10,000
School	7	New Special Education School Van	10/12/2012	\$ 35,000	\$ 35,000
Fire	8	Replace Engine #1 1500 GPM Pumping Engine	3/1/2004	\$ 525,000	\$ 525,000
DPW	9	Municipal Facilities Asset Management	FY2014	\$ 100,000	\$ 100,000
DPW	10	Motor Equipment	FY2014	\$ 435,000	\$ 400,000
Police	11	Eleven Laptop computers for cruisers	7/1/2013	\$ 12,540	\$ 12,540
Information Technology	12	Annual replacement of servers, computers, routers, switches & Technology, including software	Annual	\$ 40,000	\$ 40,000
DPW	13	GIS ArcGIS Server Project	FY2014	\$ 50,000	\$ 50,000
DPW	13	GIS Regional Aerial Project	FY2014	\$ 30,000	\$ 30,000
DPW	13	GIS Plotter	FY2013	\$ 7,500	\$ 7,500
DPW	14	Pavement Management Road Funding	FY2014	\$ 500,000	\$ -
DPW	15	Air Compressor	FY2014	\$ 15,000	\$ 15,000
DPW	16	Town Hall Masonry Restoration (Phase II) <i>Note: This project was funded with Community Preservation Funds</i>	FY2013	\$ 145,000	\$ 145,000
School	17	Technology	Annual	\$ 173,688	\$ 173,688
DPW	18	Main Street Revitalization Project	FY2014	\$ 980,000	\$ 980,000
Water	Other	Replace vehicle #125 F-350 Van	FY2014	\$ 32,000	\$ 32,000
Water	Other	Well Rehabilitation	FY2014	\$ 100,000	\$ 100,000
Water	Other	Water Main Replacement Program	FY2014	\$ 100,000	\$ 100,000
Assessors	NR	Vehicle for Inspections	FY 2014	\$ 17,000	\$ -
DPW	NR	Street Sign Replacement Program	FY2014	\$ 10,000	\$ -
DPW	NR	DPW Radio Narrowband Compliance	FY2014	\$ 19,000	\$ -
DPW	NR	Variable Message Board	FY2013	\$ 21,000	\$ -
DPW	NR	DPW Garage Vehicle Lift	FY2013	\$ 45,000	\$ -
Fire	NR	4-Wheel Drive Pickup Truck (1996)	2/1/2000	\$ 35,000	\$ -
Fire	NR	4 Wheel Drive Utility Vehicle - Car 1 (2004)		\$ 37,500	\$ -
Police	NR	One Detective's unmarked cruiser	7/1/2012	\$ 29,000	\$ -
School	NR	Replace 2 existing boilers at Moreau Hall	3/13/2001	\$ 305,000	\$ -
School	NR	Replace Parkview Elementary School Roof	3/13/2006	\$ 664,000	\$ -
Totals				\$ 4,655,521	\$ 2,926,892

⁽¹⁾ Funded or borrowing authorized at the Annual Town Meeting held on May 20, 2013.

NR - Not recommended at this time.

Other - Other source of funding such as water surplus. Request recommended but not included in priority ranking order.

2013 ANNUAL REPORT OF THE AUDIT COMMITTEE

The Audit Committee's primary functions are as follows:

1. Make recommendations to the Board of Selectmen on the selection of, and scope of services for, an independent auditor.
2. Review the annual financial statements and management reports prepared by the independent auditor and make recommendations with respect thereto.
3. Make recommendations for areas of operations where expanded scope audits or review of the internal controls may be appropriate.
4. Review and make recommendations with respect to the Town's financial management practices and controls; through the Town Administrator, review with the appropriate boards and departments opportunities to improve such practices and controls.
5. Report to the Board of Selectmen on the status of recommendations the Committee and/or independent auditor has made during the preceding twelve (12) months.

To that end, the Committee met one (1) time during the year ended December 31, 2013. During the year, the Committee was comprised of one (1) member of the Board of Selectmen, one (1) member of the Finance Committee, one (1) member of the School Committee, and (for a majority of the year) two (2) at-large members. The Town's Accountant, Wendy Nightingale, also attended the meeting.

The focus of the Audit Committee's meeting was to review the Independent Auditors' Report for the fiscal year ended June 30, 2012 and the Management Comments for the same period. The Committee also kept apprised of the status of the on-going audit for the fiscal year ended June 30, 2013. As of December 31, 2013, the Committee had not received the draft of the Audit Report for the fiscal year ended June 30, 2013.

The current members and officers of the Town of Easton Audit Committee are as follows:

- Brenda DeCosta, Chair, Member-at-Large
- Ben Hampton, Vice Chair, appointed by the Finance Committee
- Daniel Murphy, Secretary, appointed by the Board of Selectmen
- Frederick Isleib, appointed by the School Committee

Respectfully submitted,

Brenda DeCosta



OFFICE OF THE TOWN CLERK

JEREMY P GILLIS, MMC/CMMC

136 ELM STREET, EASTON, MA 02356

508-230-0530

WWW.EASTON.MA.US

REPORT OF THE ANNUAL AUDIT

The Annual Audit of the books and accounts of the Town of Easton for the Fiscal Year ending June 30, 2013 was made by Melanson Heath and Company, PC, Certified Public Accountants. A copy of the report is on file in the Office of the Town Clerk.

Jeremy P Gillis, MMC/CMMC
Town Clerk

2013 ANNUAL REPORT OF THE DEPARTMENT OF PUBLIC WORKS

Overview

The Department of Public Works is responsible for the overall operation, maintenance, and capital improvements of the Town's infrastructure including roads, sidewalks, water, drainage, municipal buildings, traffic control devices, fields, and trees. The Department is comprised of the Administration Division, Water Division, Highway Division, and Buildings and Grounds Division.

Management

David Field, P.E., Director of Public Works
Maurice Goulet, DPW Operations Manager
Jack Marsh, Water Operations Manager
Jay Conceison, Highway Supervisor
John Fresh, Water System Supervisor
Todd Texeira, Buildings and Grounds Supervisor

The Administration, Highway, and Buildings and Grounds Divisions are located at 130 Center Street. The Water Division is located at 417 Bay Road.

Activities and Projects

In 2013 the DPW responded to a total of seventeen (17) snow and ice events with a total accumulation of 72.2 inches snow. During that time DPW applied 2,916 tons of road salt and 24,600 gallons of magnesium chloride. The total cost of snow and ice operations for the calendar year 2013 was \$638,030. There were two notable storms during the year; the blizzard on 2/8/2013 which dropped 23 inches of snow and another storm on 3/7/2013 which dumped 21.2 inches. During the blizzard, DPW was fully deployed and we worked closely with Police and Fire as part of the Emergency Operations Center.

On January 14, 2013 the Town took ownership of 1,450 streetlights from National Grid. Purchasing the streetlights has resulted in an annual savings of \$75,000 per year. DPW also prepared bid documents and administered the annual streetlight maintenance contract. In 2013 at total of 140 streetlights were maintained by our streetlight contractor, Dagle Electric.

As part of the initial Green Communities Grant, the DPW replaced 146 high pressure sodium (HPS) streetlights with energy efficient LED streetlights. The total cost of this project was \$57,466. The resulting annual energy savings from the LED streetlights is 35,242 kWh or \$5,652 at current rates.

The final report for the Green Communities Grant was submitted to DOER in March, and the application for the second round of grant funding was submitted at that time. Under the first round of grants the Town through the DPW completed \$168,927 worth of energy efficiency upgrades throughout Town.

In February the Town of Easton launched the Commonwealth Connect application which allows residents to report issues from their mobile phones or via the Town website. The application is currently set up to allow reporting of potholes, streetlights, trees, and other issues. During 2013, DPW received 151 service requests (37 for potholes, 37 for trees, 47 for streetlights, 30 others) using the application.

In February, work kicked off on the construction of the Landfill Solar Project with a pre-construction meeting. The Town and Borrego Solar received approval from DEP on the Post Closure Use Permit application in December 2012 clearing the way for construction of the 1.86 MW photovoltaic system at the landfill. Construction was of the solar field was completed in the summer of 2013. The system was commissioned in the fall and is now generating electricity.

In March the DPW published the recommended FY2014-FY2016 Pavement Management Plan. The plan recommended spending \$1 million per year on various pavement repairs over the next three years in order

to maintain our current road surface rating (RSR) of 74. Unfortunately, Chapter 90 was not funded by the State as originally anticipated resulting in the deferral of work on Canton Street. The work completed during 2013 included 7,638 linear feet of reclamation on Howard Street and crack sealing of 158,889 linear feet of roads throughout Town. As a result of the deferral of some of the planned work, the overall road surface rating has dropped to 73 and the backlog of needed repairs now totals \$15.9 million.

DPW continued to work with the Planning Department and the Town Administrator to advance the North Easton Revitalization Project. Following the 25% design hearing in March, final plans were developed and the project was put out to bid. Bids were opened on 6/19/2013 and the project was awarded to I.W. Harding Construction Company of West Bridgewater for \$1,199,966. Construction of the project began on 8/26/2013 and the Main Street portion of the project was substantially completed in December. Work on the pathway and parking lot portion of the project has been suspended until the spring of 2014.

DPW has also coordinated the design and permitting of the North Easton Village Infrastructure Project with our design consultants Woodard & Curran. Construction of the project began the week of April 22nd and was substantially completed in December. Final paving of the project is scheduled for the spring of 2014. During this time the WWTP was completed and began accepting wastewater in November. The first connections to the sewer system took place in December.

DPW updated the Sewer Use Regulations, created permitting procedures, and set up billing protocols in anticipation of the first sewer customers. Information on connecting to sewer, permits, and regulations are now available on the DPW webpage.

On 4/20/2013 the DPW hosted Hazardous Waste Day and the 7th Annual Roadside Cleanup Day.

On 4/26/2013 the DPW celebrated Arbor Day and planted a tree at Town Hall in honor of former Director of Public Works, Wayne Southworth.

On 5/4/2013 the Water Division hosted its 29th Annual Open House.

On June 25, 2013 the Town of Easton was notified that we had received a \$250,000 Green Communities Competitive Grant for the installation of additional LED streetlights and insulated garage doors. The DPW has bid the installation of the streetlights and contracts are being prepared for the purchase of the LED fixtures from the state bid list. We have also been working with Columbia Gas and their subcontractor to enter into a contract for insulated garage doors as part of this project. Construction of both parts of the project is scheduled for the spring of 2014.

As part of the GIS improvement Project, the DPW entered into a contract with Applied Geographics. Planned improvements include establishing a centralized GIS data server, migrating GIS data into local government information model, creating information viewers for the public, and developing additional mobile applications for various departments. It is anticipated that work on this project will take place over the winter and spring of 2014. In addition, DPW has been working with a group of communities and USGS on a regional flyover project. The Town entered into an agreement with the Town of Arlington, as lead agency, to procure 3" resolution ortho photos. The flyover is currently scheduled to take place in the spring of 2014 with delivery of the photos in December of 2014.

DPW completed the relocation and remodeling of several offices at Town Hall including the creation of a staff lunch room.

DPW continues to work with our design engineer, BETA Group, to advance the Depot Street Improvement Project as part of a MassDOT Transportation Improvement Project. DPW will also continue advocating for funding through the State TIP to fully fund this \$5 million project.

The Traffic Safety Committee (comprised of DPW, Police, and Fire) reviewed and made subsequent recommendations to the Board of Selectmen on six matters. As part of the review of these matters the

DPW deployed traffic counters at multiple locations and prepared detailed reports of those findings. DPW also attended several Board of Selectmen meetings to discuss those findings.

As part of the facilities assessment project, we have entered into a contract with Dore and Whittier to perform a comprehensive assessment of all municipal and school buildings. DPW issued a RFP for the project on 7/31/2013 and received responses from five firms. After reviewing the responses and conducting interviews, Dore and Whittier was selected for the project. During the fall and winter of 2013 inspections of the facilities were completed. The findings of the assessment are scheduled to be reviewed and a final report prepared in the spring of 2014. In addition to a list of recommended capital improvements, the assessment will also include creation of a computerized maintenance management software system which will automatically create work orders for routine and preventative maintenance activities.

As part of an energy management services contract, the Town has negotiated and signed an investment grade audit agreement with Ameresco. Ameresco was selected as the contractor following an RFQ which was issued on 7/10/2013. The investment grade audit is the first part of an energy management services project which will lead to the energy efficient infrastructure upgrades that would ultimately be funded from the energy savings resulting from those upgrades. The current schedule is for the audit to be completed in the spring of 2014 with a recommended project being presented to Town Meeting in the fall of 2014. The DPW has been working with the Municipal Building Committee and our Owners Agent, Beacon Solutions, on this project.

Some of the other projects that the DPW has been involved with this year include:

- Envision Easton – Master Planning Process
- Comprehensive Wastewater Management Plan
- DPW Master Key System
- Town Offices Repointing
- Queset Commons Development
- Moreau Hall MSBA Roof Replacement Project
- Middle School MSBA Roof Replacement Project
- Fleet Management Software
- Groundwater Discharge permitting for Mechanic Street

I would like to thank all of the employees of the Department of Public Works for their hard work and dedication throughout the year. In addition, I would like to thank the staff of the Administration Division, Jan Jacobson, Adrienne Edwards, and Maurice Goulet, as well as Water Operations Manager Jack Marsh for their support during the year. I would also like to recognize the hard work of all of the division supervisors, John Fresh, Todd Texeira, and Jay Conceison.

Finally, I would like to congratulate Richard Mueda, on his retirement and thank him for his 25 years of dedicated service to the Water Division and the Town of Easton. Also, I would like to welcome new employees Todd Texeira, Buildings and Grounds Supervisor, Daniel Sullivan, Water System Technician, and Highway Division Special Equipment Operators Danny Rowse and Chris Ryan.

Respectfully submitted,

David J. Field, P.E.
Director of Public Works/Town Engineer
dfield@easton.ma.us
(508) 230-0800

2013 ANNUAL REPORT OF THE DEPARTMENT OF PUBLIC WORKS OPERATIONS DIVISION

DPW Operations:

The Operations Division of the DPW, consisting of the Highway and Building and Grounds (including Fleet maintenance, Tree personnel, and Solid Waste and Recycling) is concerned with improving the town's infrastructure while preserving the town's aesthetic character. Each year this Division faces new challenges, responding with great effort and determination.

Highway Division:

This Division has made significant strides in snow and ice removal over the last decade. Noticeable improvements include upgrading equipment, changing methods of salt distribution and use of magnesium based chemicals for enhanced melting capabilities. These methods became evident in the snow removal operations during Blizzard NEMO in early February as we experienced nearly 2 feet of snow. The Division recently obtained fleet management software for more efficient tracking of preventive maintenance and repair costs resulting in effective capital expenditures. Other notable maintenance tasks include pothole patching, drainage installation and repairs, roadside flail mowing, streetsweeping, catchbasin cleaning, snowplowing, sanding/salting, sign installations and replacements, town-wide fleet vehicle maintenance, berm installation, and roadway repair.

Building and Grounds Division:

This past year, the Building and Grounds Division has been involved in retro-fitting the DPW building with a master key system, has been instrumental in the facilities assessment project for the schools and municipal buildings and obtained grant money for voltage detectors and protective equipment for destructive storms that will allow our personnel to safeguard against downed wires and trees. Tree personnel have trimmed or removed over 600 trees in the past year assisting in retaining the aesthetic landscape of the community. This division also handles most of the maintenance tasks of the school and other town buildings such as electrical, HVAC, and craftsman projects that include minor construction. Crews also handle field maintenance for recreation and sporting events as well as cemetery upkeep. This Division's responsibilities also include voting set-ups, clean-ups, stump grinding, graduation set-ups and coordination, and chipping and brush cutting.

Solid Waste and Recycling Program:

The Solid Waste and Recycling Program continues to grow, adding new subscribers each month. The program offers weekly solid waste and bi-weekly recycling pickup for residents with bulky item removal twice annually. If there are any expected delays in service due to weather or unanticipated equipment breakdowns, residents are asked to visit our town website www.easton.ma.us for any updates and service announcements. A special thanks is given to Jan Jacobson for her continued excellence in customer service, leading to the success of this program.

This Division's utmost appreciation is extended to Jay Conceison (Highway Supervisor) and Todd Teixeira (Building and Grounds Supervisor/Tree Warden) and each one of our Division employees whom continue to demonstrate a high level of professionalism and a tremendous amount of support and dedication to the DPW and the community:

John Ames, Dave Barrett, Mike Berry, Bill Casey, Wayne Casey, John Cuzzi, Mark DeCouto, Steve Flaherty, Mike Gammons, Richard Gill, Steve Legendre, Patrick Lordan, Jim Luke, Bob Meade, Joe Picullo, Danny Rowse, Chris Ryan, Dave Cudmore (Town Offices), Ray Barra (seasonal), John Minihan (seasonal), Marc Deveau (seasonal), Michael Edwards (seasonal), Jeffrey Gordon (seasonal), John Mahoney (seasonal), John Murdoch (seasonal), Adam McCarthy (seasonal).

DPW Operations recognizes the work of Adrienne Edwards (GIS Specialist), the Water Division and its staff for their continued support during snowplowing operations along with Shirley Tufts and Karen Gallo.

Respectfully submitted,

Maurice G. Goulet
DPW Operations Manager
mgoulet@easton.ma.us

DPW OPERATIONS DIVISION

Projects of 2013

HIGHWAY

<u>Roadway Construction:</u>		<u>Feet</u>	<u>Miles</u>
Howard Street (Reclaim/Resurface)		7,638	1.45
<u>Sidewalk Construction:</u>		<u>Feet</u>	<u>Miles</u>
Main Street (Concrete with Granite Curbs)		1,600	0.30
<u>Drainage Basins Cleaned:</u>	Total		375
<u>Drainage Basins Newly Constructed:</u>	Total		11
<u>Drainage Basins Remodeled:</u>	Total		30
<u>Traffic Marking: (Linepainting)</u>		<u>Feet</u>	<u>Miles</u>
Various Locations Town-wide	Total	273,973	51.89
<u>Linepainting Crosswalks:</u>			<u>Each</u>
Various Locations Town-wide	Total		103
<u>Crack-Sealing Roadways:</u>		<u>Feet</u>	<u>Miles</u>
Various Streets Town-wide		158,889	30.09
<u>Fleet Maintenance:</u>			<u>Vehicles</u>
Department of Public Works			96
Police			14
Fire			4
School SPED/Food Services			9
Inspectional Services			2
Board of Health			2
Recreation			1
Planning and Community Development			1

	Total	129
<u>Street Sweeping:</u>		
Town-wide		From 04/01/13 to 11/06/13
<u>Flail Mowing:</u>		
Town-wide		From 05/20/13 to 10/23/13
<u>Sanding/Salting Operations:</u>		
Town-wide	Total	<u>Events</u> 10
<u>Snowplowing Operations:</u>		
Town-wide	Total	<u>Events</u> 7

BUILDING & GROUNDS

<u>Tree Removal/Trimmed</u>		
Town-wide	Total	<u>Each</u> 617
<u>Stump Removal</u>		
Town-wide	Total	<u>Each</u> 42
<u>Cemetery Maintenance</u>		
Town-wide	Total	<u>Each</u> 29
<u>Field Maintenance</u>		
Town-wide	Total	<u>Each</u> 26
<u>Playground Maintenance</u>		
Town-wide	Total	<u>Each</u> 9
<u>Field Lining for Sporting Events</u>		
Town-wide	Total	<u>Days</u> 57
<u>Work Orders (including schools)</u>		
Completed	Total	<u>Each</u> 813

2013 ANNUAL REPORT OF THE TOWN OF EASTON WATER DIVISION

MISSION STATEMENT

The Easton Water Division is dedicated to providing, protecting and preserving today's water supplies for tomorrow's consumers. Our commitment is to supply quality water that complies with all State & Federal standards, provide education and excellent customer service, and to be the leaders of our profession.

I respectfully submit the following report and pumping record for the year 2013.

Month	Gallons	Month	Gallons
January	44,630,000	July	77,687,000
February	41,201,000	August	73,985,000
March	45,460,000	September	62,191,000
April	51,891,000	October	53,655,000
May	61,493,000	November	41,499,000
June	62,052,000	December	43,855,000
		Total Pumped	659,599,000

The greatest amount pumped in one day was 3,491,000 gallons on July 18, 2013.

The Water Division responded to 2787 service and emergency calls:

Connected 169 new services for a total of 7,406 active services

Replaced 586 meters

Renewed 1 service

Repaired 8 service leaks

Repaired 14 broken water mains

1 – 4" main, 4 – 6" mains, 8 – 8" mains, 1 – 12" mains

Repaired 26 fire hydrants

Replaced 2 fire hydrants

Performed routine maintenance on 472 hydrants

In 2013, new subdivisions and water main improvements added to our system:

1230' of 6" water main

5419' of 8" water main

14 new fire hydrants

56 new valves

We now have a total of 163 miles of water mains, 1,401 hydrants and 3,246 street valves in our system.

The Water Division read 87,284 meters during the past year. All reading data is analyzed to help meet state regulations and also used as a tool to help notify customers of potential leaks within their plumbing systems. We processed 29,536 routine water bills, 310 property transfer bills and 425 miscellaneous bills. We mailed out 474 Conservation Letters notifying consumers of potential leaks within their plumbing system.

This completed the twenty- fourth (24th) year of our Backflow Prevention Program. Since 1989, we have conducted 1353 surveys of facilities to ensure appropriate backflow prevention devices. This year 33 commercial buildings, and 1 municipal building were surveyed. We have 320 testable devices in the system, 174 double check valve assemblies, 146 reduced pressure zone backflow preventers and 13 non-required devices. This year 413 backflow prevention device tests were performed.

In order to meet the requirements of the Federal Safe Drinking Water Act, we have taken the following samples for analysis:

497	Bacteriological
7	Nitrate
0	Nitrite
2	Routine chemical
7	Secondary contaminants
2	Volatile Organic Compounds (VOC)
16	Trihalomethane
16	Haloacetic Acids (HAA5)
35	Lead & Copper
10	Unregulated Contaminant Monitoring Rule (UCMR)
3	Total Petroleum Hydrocarbon
2	Fluoride

Our 50 kilowatt (kW) Solar Photovoltaic Project located at Pumping Station #2 has now been up and running for a little over 3 years. This year we have produced 59,910 kilowatt hours (kWh). Since the system was commissioned in September of 2010 we have generated a total of 190,775 kilowatt hours of clean energy. This would equate to enough energy to power an average American house for 17 years and offset 280,000 miles worth of CO2 emissions from the average American car.

We continue to survey the water system for leaks using conventional and digital correlation technology. We have completed 35 system-wide leak surveys since 1982. This program enables us to maintain low unaccounted-for water.

Water system flushing is a crucial element of maintaining our water system. We completed our 20th consecutive annual system-wide unidirectional (UDF) flushing program during the months of April and October. Unidirectional flushing is a technique that removes mineral and biological deposits in water lines by moving water through the mains at high velocity in a single direction. This program is our most effective tool in maintaining water quality and delivery of safe water to your tap.

We conducted our Annual Household Hazardous Waste Collection Day on April 20, 2013 with 468 residents participating. I would like to thank the Easton Lions Club for their continued effort in assisting in this event with the collection of televisions, computer monitors, and white goods. Our collection day for 2014 has been scheduled for April 26th. Identity theft along with fraud is becoming an epidemic throughout the country. To raise awareness and to promote prevention, we will be adding document shredding to our event at no charge. Residents will be able to bring confidential documents to be destroyed onsite.

The Water Division hosted its 29th Annual Open House on Saturday, May 4, 2013 with the highlight being the Award Ceremony of our Annual Water Conservation Poster Contest. Hundreds of posters are judged from the 3rd, 4th, and 5th grades. This contest could not be possible without the excellent cooperation of the Easton School System—especially, Dr. Michael A. Green, Superintendent of Schools, Christine DiVirgilio, Achim Krasenbrink, and Betty Minuskin of the Art Department. This contest provides a perfect medium to educate the students to the value of water and the need to protect it. We look forward to our 30th Open House being held on May 3, 2014.

We assisted the Canoe River Aquifer Advisory Committee in its efforts throughout the year. We attended 5 of their 10 scheduled meetings. We also attended their 26th annual awareness day held at the Mainsfield Fish and Game Club on May 18, 2013.

The Water Division continues to remain leaders within the water works industry. Our employees are dedicated and committed to their jobs. As a manager, it is certainly rewarding to have employees of this caliber and I would like to personally thank all of them for their continued efforts: Shirley Tufts, Karen Gallo, John Fresh Jr., Joshua Ford, Joseph Richard, Jeffery Cloonan, Michael O'Toole, Joseph Charron, Brian O'Neill, Andy Howarth and Daniel Sullivan.

“With Water Works Pride”

John J. Marsh
508-230-0850
jmarsh@easton.ma.us

2013 ANNUAL REPORT OF THE CANOE RIVER AQUIFER ADVISORY COMMITTEE

The Canoe River Aquifer Advisory Committee held six meetings during the year. The meetings are held on the first Thursday of the even numbered months and are rotated within one of the five communities of Easton, Sharon, Foxborough, Mansfield and Norton.

On February 7, 2013, Sharon Public Works Superintendent Eric Hooper gave a presentation to our committee regarding the history of drinking water and Sharon's current supply conditions. Hooper's statement that "public water suppliers are environmental stewards" was very noteworthy.

On April 4, 2013, Foxborough Water Superintendent Robert Worthley spoke to the committee on the present iron and manganese issues challenging his department and the capital budget projects projected for the future.

The Committee hosted its annual awareness day on May 18, 2013 at the Mansfield Fish and Game. Fish and Game Representative Greg Cauldwell gave an update of the Club's activities. Several attendees canoed up the Canoe River in Mansfield. The Plymouth County Water Works Association provided refreshments for the event.

On June 6, 2013 newly appointed Water Superintendent of Norton, Bernie Marshall, gave a presentation of the current activities of his department.

On August 1, 2013 Mansfield Water Operations Manager Kurt Gaffney gave an overview of his system and shared photos of the new treatment plant. He discussed the \$13 million of improvements to the system in the past 14 years and the current Water Conservation Program.

On October 2, 2013 Easton Operations Manager Jack Marsh presented the committee with a PowerPoint Presentation of the past, present and future of his department. Marsh also addressed concerns for new iron and manganese regulations. The committee discussed the future of its website with Easton's Citizen Business Advocate Connor Read, Easton GIS Specialist Adrienne Edwards and Jack Marsh.

On December 5, 2013, Sharon Conservation Commission Administrator Gregory Meister spoke to the committee about the past 25 years of land acquisitions, which he has been involved with along the Canoe River.

The committee would like to thank Karen Gallo of the Town of Easton Water Division, Antonetta Ackerman of the Town of Sharon Water Department, Eileen Zinni of the Town of Foxborough Water Department and Jan Fowler Easton Committee member for their assistance in producing our minutes.

The committee would also like to thank Adrienne Edwards for updating our aquifer maps and Member John Shannon for creating and maintaining our Facebook page. Please visit our website: www.craac.org and our Facebook page www.facebook.com/CanoeRiverAquiferAdvisoryCommittee

NOTICE

THE CANOE RIVER AQUIFER ADVISORY COMMITTEE WILL MEET THE FIRST THURSDAY OF EACH EVEN NUMBERED MONTH AT 1:00 PM IN ONE OF THE TOWNS OF EASTON, MANSFIELD, NORTON, FOXBOROUGH, OR SHARON.
THE FOLLOWING **2014** SCHEDULE IS AS PLANNED:

THURSDAY, February 6, 2014	FOXBOROUGH PUBLIC SAFETY BLDG
THURSDAY, April 3, 2014	NORTON TOWN OFFICES
THURSDAY, June 5, 2014	MANSFIELD TOWN HALL
THURSDAY, August 7, 2014	EASTON WATER DIVISION
THURSDAY, October 2, 2014	SHARON COMMUNITY CENTER
THURSDAY, December 4, 2014	FOXBOROUGH PUBLIC SAFETY BLDG

Present Membership		
<i>Norton</i>	<i>Foxborough</i>	<i>Sharon</i>
Frances Shirley (6/30/14)	Robert W. Boette (6/30/15)	Gregory Meister (12/31/14)
Jennifer Carlino (6/30/15)	Joan F. Sozio (6/30/14)	Dave Masciarelli (12/31/14)
Jonathan Rowe (6/30/14)	Robert Worthley (6/30/16)	
<i>Easton</i>	<i>Mansfield</i>	
John H. Fresh, Jr. (06/30/16)	Edward Tartufo (6/30/14)	
Wayne P. Southworth (06/30/15)	Leonard F. Flynn (6/30/15)	
Janice L. Fowler (6/30/14)	John Shannon (6/30/16)	

2013 ANNUAL REPORT OF THE EASTON FIRE & RESCUE DEPARTMENT

To The Honorable Board of Selectmen:

I respectfully submit the annual report of the Easton Fire & Rescue Department for the Year 2013. In my second year as Chief of the department, I continue to work with the members of the department to make it the best it can possibly be through consistent and effective training of EMS and fire operations. Collaboration with other departments is a priority to help keep the community safe whether through fire inspection and prevention or fire safety in our schools or at senior housing. Excellent customer service is a priority and an expectation of all the members of the department.

OPERATIONS

The Fire and Rescue Department continues to be very busy responding to 3,376 incidents in 2013 approximately a 3% increase in calls for service. To highlight some of the calls, the Department responded to 16 fires in structures, 327 motor vehicle accidents, 234 Alarm investigations, 215 misc. investigations, 1,677 requests for medical assistance, 6 motor vehicle fires, 333 business assists, 21 brush fires, 148 lockouts, and 399 other calls.. There were a total of 1,677 transports with Easton ambulance transporting 1,308 patients and a mutual aid ambulance transporting 182 patients to local hospitals.

On January 17, there was a house fire on Twin Pine Lane which was believed to have started from a smoke pipe from a wood stove which caught a wood timber on fire. The fire extended into the wall, above the mantle and required opening up the walls both inside and on the exterior of the house. The fire caused an estimate of \$50,000 damage. All occupants escaped the house safely.

February 8 & 9 Blizzard Nemo occurred dropping nearly 24 inches over the two days, causing wide area power outages prompting the opening of the Town Emergency Shelter at the Olmstead Richardson School. The Fire Department provided additional staffing on duty during Blizzard Nemo and responded to over 50 calls for trees down, wires down and trees on houses. The firefighters did a good job at maintaining services while dealing with the issues related to the snow storm. Road travel was very difficult and caused delayed responses. The shelter operations were staffed by town employees and volunteers from the Taunton Medical Reserve Corp. At the height of the shelter operations there were 12 residents who needed housing.

April 6- Dorm Room fire at Alden House at Stonehill College. The fire which started in a student dorm room was quickly noticed by several students from the outside of the dorm, they both used containers of water to attempt to put the fire out. Their efforts knocked the fire down and was completely extinguished by the firefighters that responded. The cause of the fire was a convex mirror located near the window which caused a reflection of the sun on to a pizza box which started it on fire. The fire caused approximately \$25,000 in damage.

April 8- 331 Bay Road, Garage/House Fire. A fire that started in a garage quickly grew and spread to the nearby house. Several residents Michael Boyd, and Robert Cummings while driving by, stopped when they witnessed the fire, and rescued the home owner. Both men entered the house and removed her. The fire completely destroyed the garage, a vehicle, and caused extensive damage to the home. The fire caused approximately \$150,000 in damage.

May 15- 51 Kathleen Grant Road Vehicle/Garage Fire. A Fire started in a vehicle that was just outside of the garage in the driveway. The fire began to spread to the exterior and interior of the garage just prior to the fire departments arrival. The fast response from the on duty crews kept the fire from spreading to the house and kept the damage to the garage minimal. The fire caused approximately \$40,000 in damage.

May 31- Med-Flight Helicopter was used for a Motorcycle versus motor vehicle crash at the intersection of Foundry and Turnpike Streets. There were two victims from the motorcycle that were both transported to Boston hospitals, one by ground ambulance, and the second by Med-Flight helicopter.

August 23- Group 1 responded to a medical emergency at 24 Rockland Street involving a contractor building a house that shot a nail from a nail gun into his knee. The incident occurred at 3:15 P.M. and required the response of Engine 4, Ladder 1 and Ambulance 1.

The victim a 42 year old Norton resident was working on framing the roof, and was up on scaffolding approximately 10 feet high when the injury occurred. Removal from the scaffolding was necessary so crews used a stokes basket and the aerial ladder to lower the victim to the ground once his injury was stabilized. Med-flight helicopter was called and the victim was transported to the Boston Medical Center. The Med-flight helicopter landed at the Parkview Elementary School.

December 26- A 10-year-old boy was critically injured after a tree fell on him at 4 Shagbark Road. The 10-year-old boy was playing on a zip line that was tied between two trees. While riding along the zip line, it became apparent that one of the trees the line was connected to was giving way. The boy jumped off the line and attempted to flee from the area, but was struck by the collapsing pine tree. The Ambulance treated and transported the boy to Good Samaritan's Hospital in Brockton before being transferred to Children's Hospital in Boston. On January 24, 2014, the young boy passed away from his injuries.

The Town continues to see a steady request for ambulance service with approximately a 6% increase of calls for emergency medical service in 2013 as compared to 2012, and an increase of 105 patients needing transport. The level of care for patients required during each of the transports continues to remain at 65% of every call having advanced life support (ALS) care rendered by the department paramedics. Staffing of the ambulance was at two (2) paramedics for 98% of the calls and the average on scene time continues to be excellent at twelve minutes. The Steward Good Samaritan Medical center in Brockton continues to be the primary facility that the ambulance transported to, at 1147, or 88%. The Brockton Hospital receiving 108 of the transports or 8%, and the balance was dispersed among five (5) other hospitals.

The department continues to manage the many multiple calls that are received, many times requiring the use of mutual aid ambulances and recalling personnel to staff additional apparatus. The compliment of fire personnel as of December 31, 2013 is thirty-six (36) including the Fire Chief and Fire Prevention Captain. Thirty-four Firefighters were assigned to four (4) groups, two (2) groups of eight (8) firefighters and two (2) groups of nine (9). The FY 14 Town meeting approved the funding of two additional firefighter/paramedics for the second half of the fiscal year which will bring the staffing up to 9 FF/EMTs per shift in January 2014.

The size of the town and the demand for services of the department many times stretch the resources of the on duty personnel placing them in a situation where there are longer response times and a delayed response. Mutual aid is needed to cover the many multiple ambulance calls that occur each year and continues to be high. The Increase in staffing will allow the second ambulance to be staffed and will help to alleviate this high demand and use of mutual aid. The benefits of operating the second ambulance will be a decrease in time for definitive care to the patient and increased revenue from the ambulance transport. Increased personnel will also help to cover the many times there are multiple calls, and also put sufficient firefighters on the scene of a fire to perform **safe** and effective operations. There was an increase in the times a mutual aid ambulance was needed in 2013 at 182, 13 calls more than the previous year, but it remained at 12% of the total calls as it was last year, as the total number of calls increased as well.

There are times when the on duty personnel are placed in a situation of having insufficient personnel to handle a situation in a safe and effective manner. I need to emphasize that staffing is below what is required to cover 29.4 sq. miles and protect the lives of the over 23,000 residents and the visitors in Easton, and protecting the property valued at Residential : \$2,427,547,874, Commercial / Industrial : \$345,712,026, Exempt:\$ 342,716,100, and over \$ 55,056,207 in personal property values.

The statistics show that in 2013 the Easton Fire Department apparatus responded on mutual aid to assist all our neighboring communities 82 times (44 with the ambulance, and 38 fire calls). We had to call apparatus in from other town's 164 times to assist us (151 ambulance, and 13 fire calls). There were 1,490 people transported to the hospital of which 182 (12%) were transported by a mutual aid ambulance. Not having

staffing levels that allow the department to staff the second ambulance causes patients to wait longer for a mutual aid ambulance to arrive, and the Town of Easton loses the revenue. Each year the department relies heavily upon our neighbors at a much higher percentage than they rely on us for an ambulance.

As the financial crisis back in fiscal year 09 that impacted government improves, the Easton Fire Department looks to increase staffing levels to adequately and safely cover the town of Easton. The Department continues to seek alternative funding sources such as the Federal Government Staffing Assistance Grants and Assistance to Firefighter Grants for equipment. The department has received several state grants including the Student Awareness of Fire Safety (SAFE) grants for public education, and Senior Fire Safety, as well as Massachusetts Emergency Management (MEMA) Emergency Management Planning Grant (EMPG) for equipment.

Training and Education

Training of personnel is an ongoing process to keep firefighters proficient in their basic skills and educate them in new topics. The Department has a monthly fire training topic that is done by all groups as well as an Emergency Medical training topic. Each group also conducts "10 minute drills" which are review of equipment, policies, apparatus or discussion of previous calls that are done on shift. The current budget only allows for sending a few members on overtime to professional development trainings or educational seminars. The Department does take advantage of a few training opportunities that the MFA provides including this past year classes on Confined space training, Liquified Natural Gas Training, Wildland Fire training, Radiation Awareness Training, and the Officers attended Strategy and Tactics for the Company Officer.

Captain James Walsh is the Departments Training Officer and oversees the scheduling of training as well as conducting training for the new firefighters hired. FF Jeffrey Dupuis was assigned to serve as the EMS Training Leader replacing FF Scott Brennan who previously held the position. On an annual basis all EMTs attend EMS training conducted by the department on general EMS topics and more specific Advanced Life Support Morbidity and Mortality (M&M) rounds conducted by the Departments Medical Director. Every EMT is required by the State to complete a required amount of EMS training and refresher training every two years to renew their EMT license.

Lieutenant Evan Malone is the Coordinator for EMS on the department and is required to conduct review of all runs that department EMT's are on, to provide Quality Improvement and Quality Assurance. The Department, the State and the Steward Medical Center whom the Department has an affiliation agreement with have protocols and policies that all EMT's are required to follow. The QA&QI review is done to assure that all of the protocols and policies are followed. Lt Malone is also responsible to review the daily check sheets and assure all equipment is checked and the apparatus are in optimal response mode. The Ambulance is inspected by the State Office of Emergency Medical Service Ambulance Inspection Division as part of the licensing of our service. The department must meet the state requirements including all documentation, equipment, and vehicle requirements. The department was once again renewed in 2013 for both ambulances and its new advanced life support engine. The Department implemented a recommendation made by the Fire House Study committee in its July 2011 report to certify an engine at the advance life support level. Capital funding was appropriated for the necessary equipment as well as a small donation from the Steward, Good Samaritan Hospital for the necessary medications. Engine 4 located at the Depot Street station was equipped and licensed at the ALS level, policies were developed and the Engine has been functioning at the Paramedic level since October of 2013.

Chief Partridge attended the Fire Chiefs Association of Massachusetts (FCAM) Professional development conference, The International Fire Chief's Association Conference and the Congressional fire Service Caucus Meeting in Washing DC. Captain Webster attended the Fire Prevention Officers of Massachusetts (FPAM) professional development conference as well as the MFA Fire Prevention trainings. Captain Webster completed and received his Fire Prevention Officer I Credential.

Public Education and Fire Prevention

An integral part of a fire department mission and objectives is the prevention of situations that produce injury, death, destruction of property, or the negative impact of the environment. The Department is committed to providing resources to accomplish these objectives through our Public Education Program and Fire Prevention Program.

Captain Jeffrey Webster is the Fire Prevention Officer and is responsible for the many fire permits and fire inspections that are required. The department conducts inspection for homeowners for oil burner, LP gas, smoke detectors and carbon monoxide detectors, and plans reviews. There are many requirements for business and commercial establishments including sprinkler and fire alarm plan reviews and inspections, combustible and flammable storage permits, quarterly inspections of nursing homes, annual restaurant and entertainment license inspections, school inspections, blasting, fireworks, cutting and welding permits, and numerous others. Captain Webster has the responsibility to review all new building plans to assure they meet the fire code and are safe for occupants and firefighters.

All Residents are reminded that they should have a working smoke alarm and carbon monoxide alarm in their homes and to make sure they are working properly. You should test them monthly and change the battery at least once a year when you change your clock.

Captain David Beals is the Departments Fire and Education training coordinator and oversees a team of firefighters including FF Chris Mills, John Carroll and John Dzialo who deliver the fire safety education in our public schools. The Department's SAFE program is in its 19th year and is a cooperative effort with support from school administration, teachers and firefighters to deliver an excellent program to the students. The program was originally funded through a grant from the State and continues to be partially funded through this grant. The program is a huge success in the schools and is the foundation to educating and having a fire safe generation. The program also reaches out to day-cares in the town as well as the seniors which are another target audience for fire safety.

The Department is happy to report that there were no fatal fires or injuries from fires in either residential or business occupancies in 2013. The statistics show that the house fires in Easton in 2013 were caused by a motor vehicle in the garage, careless disposal of ashes in a garage, and sunlight refracting on a mirror.

The Department conducted a very well attended Open House in October with an estimate of 750 people attending. The Open House spearheaded by FF Larry Blye, and Admin Assistant Pam Berglund, had twenty members of the department involved and participating at the open house. The Open House gives the Fire Department an opportunity to share with the public what the department does as well as an opportunity to educate our residents, young and old alike on the importance of fire and life safety. The department thanks the many businesses that donated supplies or funding to make our open house a huge success, including Papa Gino's, Roche Bros. Market, Easton Firefighters Local 2790, Department of Conservation and Recreation Fire Control with Smokey Bear.

APPARATUS AND STATIONS

The department and Town Administrator continue to work with Builder Doug King who will be constructing the "Queset Commons" at Belmont and Washington streets. Plans to expand and renovate Station 2 on Depot Street were agreed upon and will be done by King Builders. The building will receive an addition and a complete renovation to the apparatus bays, bunk rooms, heating system, electrical system, kitchen and living quarters.

Funding was approved in the FY 14 budget to replace Engine 2 and specifications were developed by a working committee consisting of the Chief, Captain Larry Blye, FF's Fred Chute, John White and Charlie Snow. The Engine was bid through a collective purchasing process through Metropolitan Area Planning Council and awarded to Greenwood fire Apparatus in North Attleboro for an Emergency One Rescue Pumper. The engine will be constructed during calendar year 2014 and is planned for an August delivery.

All apparatus receive regular routine service on them based on their hour usage, and all the fire pumps are tested and certified each year as part of regular maintenance. All department ladders including the aerial are tested and certified for continued use, any deficiencies are corrected in a timely manner.

Three of the department's smaller vehicles, including the pick-up truck, Car 2 and the Chiefs vehicle are all over 10 years old and have been needing regular repairs to keep running. These vehicles are in need of replacing as soon as they can be to avoid the continued spending to keep the vehicles operating.

PERSONNEL

Longtime department member Captain Antonio Gomes retired from the department after a 38 year career with the department. The Department wishes Tony the best in retirement.

Firefighters Robert Powell and William Fralick finished recruit training school at the Brockton Fire Academy in February 2013 and were assigned to groups 4, and 3 respectively. Firefighters Robert Powell and William Fralick completed their first year and were promoted off of probation November 2013.

The department interviewed applicants from the Civil Service list in November in order to hire two (2) new firefighters that were new positions approved in the fiscal year 2014. Applicant John McCormick, Michael Shulman, and Lawrence Machado were selected and will be hired and will begin in January 2014.

FF Timothy Vamosi was selected by the State of Massachusetts Hazardous Material Advisory Board to fill the position on the State Hazardous Materials Team vacated by Captain Tony Gomes.

EMERGENCY MANAGEMENT

The Easton Emergency Management Team (EEMT) which consists of department heads and managers from the major town departments was managed yet another storm in 2013. Blizzard NEMO hit Massachusetts and left a lot of snow and may without power for a few days. The EEMT pre-planned a response for the storm and met throughout the duration of the storm and the cleanup. The emergency response departments did an outstanding job with response to the many downed wires and trees that occurred during the Blizzard. The Town opened a shelter at the Richardson Olmsted School for resident who were without power and heat and felt the need to come to the shelter. Twelve residents were assisted at the shelter. Volunteers from the Taunton Medical Reserve Corp. provided staffing at the shelter as well as numerous school and town employees.

The Team worked with National Grid to return power as soon as possible to those areas of town affected. Residents are reminded that they should plan to be self-sufficient for 72 hours in the event of a storm. As Emergency Management Director the Fire Chief has the responsibility to coordinate and submit appropriate paperwork for reimbursement (75%) of response expenses.

STATISTICS

Responses:

Ambulance Calls:	1,677
Motor Vehicle Crash:	327
Business Assist:	333
Box Alarms:	83
Carbon Monoxide Investigation:	67
Brush/Wood/Mulch:	21
Commercial Residential Alarm:	62
Structure fire:	16
Vehicle Fire:	6
Gas Odor/leak/Haz.Mat.:	30
Misc. Investigation:	215
Lockouts:	148

Mutual Aid:	38
Public Assist:	131
Wires Down/arcng:	28
Misc. Alarm/Assistance calls:	194
Total:	3376

<u>Inspections:</u>	
Smoke detector plan review:	76
Agricultural burning:	9
Blasting/Cutting & Welding:	5
Fire Alarm Installation/Repair:	19
Flammable Storage:	1
Fireworks:	1
Oil Burning Equipment:	55
Install & Store Propane:	59
Smoke Detectors and CO Detectors:	344
Sprinkler system Install:	19
Tank Removal Permit:	15
Tank Truck Permit:	5
Underground Flammable Storage	8

Revenue: 1-1-13 through 12-31-13

Ambulance Fees	:	\$ 1,018,915.18
Fire Inspections/Permits:	\$	36,844.20
Fire alarm Box Fees	:	\$ 39,245.00

CONCLUSION

The Department continues to strive to provide the best service that we possibly can with the means that we have available to us. Providing the best possible customer service to each and every resident or visitor who needs our assistance is a high priority.

Mission Statement:

“The Easton Fire & Rescue Department is committed to protecting the people, property, and environment within our community. We will be responsive to the needs of our citizens by providing rapid, professional, humanitarian services essential to the health, safety, and wellbeing of the community. We will accomplish our mission through fire prevention, fire safety awareness education, fire suppression, emergency medical services, and other related emergency and non-emergency activities. We will actively participate in our community, serve as role models, and strive to effectively and efficiently utilize all of the necessary resources at our command to provide a product deemed excellent by our citizens. ALWAYS READY, PROUD TO SERVE”.

On behalf of all the Easton Fire Department members I would like to extend my thanks to the Board of Selectmen, the Town Administrator and each of the departments and Department Heads in town for their assistance and cooperation in the delivery of our services to the town.

I extend my thanks to the members of the department for the outstanding work they do in serving the people of Easton.

Respectfully submitted,

Kevin P. Partridge

Kevin P. Partridge
Chief of Department

2013 ANNUAL REPORT OF THE EASTON POLICE DEPARTMENT

I respectfully submit the Annual Town Report of the Easton Police Department:

The Easton Police Department presently has 34 officers including 3 recently hired recruits. They will begin their academy training in March, 2014. We also have 9 full-time and 1 part-time Public Safety Dispatchers. After a lengthy period of preparation we have implemented Central Dispatch. Our Dispatchers are now dispatching for our Fire Department as well as the Police Department. This is a major change that was first discussed by the Town around 1994. I want to thank Kevin Partridge, Easton's Fire Chief, for his help and support during this transition to Central Dispatch.

The major crime problem in town continues to be housebreaks, however, for the second straight year the number of burglaries has significantly decreased. Det. Sergeant Darren Mangott is now in charge of our Detective Division, and I have recently assigned a third detective, Sean Lynch. The other detective is Brandon Walkus, and together they are working very hard in solving various crimes including sex offenses, burglaries, robberies and drug crimes.

Our patrol force is led by the Executive Officer, Lieutenant Gary Sullivan. Gary is also the Supervisor of the Dispatchers. Our Department is about to undergo another accreditation review. We have been accredited since 2011, and it is necessary to become re-accredited every three years. Sgt. Keith Boone is our Accreditation Manager and has been working hard on preparing for our reassessment.

The Department's firearms licensing unit consists of Sgt. Daniel O'Reilly and Officer Patrick Taylor. They process over 300 firearms licenses each year.

We provide a School Resource Officer, Patrick Healey, to the Easton Public Schools and another School Resource Officer, Carolyn Gurney to the Southeastern Regional High School.

In addition to providing 24/7 police coverage for our community, we also are responsible for inspecting licensed establishments such as businesses with alcohol licenses and auto dealers. We are also required to conduct an annual inspection of the one firearms dealer located in Easton. Sgt. Mark Ferretti is responsible for registering and tracking any state classified sex offenders who reside or work in Easton. Officer Patrick Taylor is our Safety Officer, and he also supervises the school crossing guards.

I want to thank all the men and women who work for Easton Police Department for their dedication and hard work.

2013 CRIME STATISTICS

TOTAL INCIDENTS **12,235**

CRIMES AGAINST PERSONS

Murder	0
Suicides	2
Attempted Suicides	12
Rapes	7
Sexual Assaults	5
Robberies	5
Assault & Battery/Weapons	7
Assault & Battery	23

PROPERTY CRIMES

BREAKING & ENTERING

B & E Residence	40
B & E Motor Vehicle	48
B & E Business or building	16
B & E Attempts	13

LARCENIES

Larcenies over \$250	63
Larcenies under \$250	46
Larceny of Motor Vehicles	18
Recovered Stolen Motor Vehicles	16
Shoplifting	35

IN CUSTODY

Total Arrests	161
Impaired Driving Arrests	28
Protective Custody	14

MISCELLANEOUS OFFENSES

Domestic Violence	22
Disturbance	35
Disorderly Persons	4
Noise Complaints	169
General Service	564
Missing Persons	20
Vandalism	88
Alarms	1246
Annoying Phone Calls	12
Animal Complaints	273
Barking Dog Complaints	12

ACCIDENTS

Fatal Accidents	3
Property Damage Accidents	327
Personal Injury Accident	90

PERMITS & CITATIONS

Traffic Citations	1744
Pistol Permits/FID's Issued	332

Our Mission Statement:

- Preserve freedom by protecting life and property, ensuring that the constitutional rights of individuals are upheld, maintaining order and encouraging respect for the laws of our commonwealth and of our nation.
- Earn the respect of all individuals, by maintaining a well-trained, professional and accountable police department that performs its duties with diligence, integrity and impartiality.

- Reduce and prevent crime by implementing effective crime prevention strategies.
- Partner with our community organizations, leaders, and citizens to resolve community problems using the community policing philosophy.

For questions, comments or concerns please contact either:

Lt. Gary Sullivan
Chief Allen Krajcik

Telephone: 508-230-3322
Telephone: 508-230-3322

Email: gsullivan@easton.ma.us
Email: akrajcik@easton.ma.us

Our website is: www.eastonpd.com

Respectfully submitted,

Allen R. Krajcik
Chief of Police

2013 ANNUAL REPORT OF ANIMAL CONTROL DEPARTMENT

The Animal Control Department is responsible for enforcing the State, County and local animal laws. We work closely with our local Police, the Environmental Police, the State Department of Animal Health, MSPCA, the Animal Rescue League and our local Veterinarians. We are dedicated to providing compassionate care and treatment to all animals, and to the fair and impartial enforcement of animal related law.

All dogs three months or older need a license that may be obtained at the Town Clerks Office. The license runs from January to December. The dog license is important in helping to identify the owner of a dog. All cats should wear some form of identification.

All dogs and cats are required by State law to be rabies vaccinated. This is extremely important in case of a bite incident or your pet having contact with wildlife, or a high risk domestic animal. All animals suspected of having rabies are sent to State lab for testing. We sent one cat and three bats to the State lab for rabies testing. We received 2015 calls. General information and concerns make up the majority of calls. In spring numerous calls are received from residents with wildlife concerns. 19 dogs were picked up as strays. 15 dogs were claimed by their owners. 4 dogs were surrendered to the Animal Protection Center, for evaluation and placement in new homes.. 3 cats were picked up and surrendered to the shelter. On April 14 a Rabies clinic was held. 93 dogs were vaccinated and 52 cats. We would like to thank Dr. Ronald Buffman, for helping us with our clinic..

We continue to pursue owners of unlicensed dogs, unleashed dogs, dog bites, and nuisance complaints. We help to protect our residents from intimidation and injury from animals. We help to protect the animals from health hazards, abuse, neglect and inhumane treatment according to the laws.

The Animal Control Department can be reached by calling 508-230-3353 or 508-230-3322.

I would like to thank the following for their cooperation and support throughout the year; The Police Chief and his department, the Dispatchers, The Fire Chief and his department, Public Works Director and his men, Town Clerk's Office, Town Administrator's Office, the Board of Selectmen, and the Board of Health. A special Thanks to the Executive Assistant and the Administrative Assistant of the Easton Police. Thank you to the residents of Easton for being great pet owners. It is a pleasure to work for you..

Respectfully submitted,

Elizabeth DeRosa
Animal Control Officer

2013 ANNUAL REPORT OF THE ANIMAL INSPECTOR

We are the officers in the field for the Massachusetts Department of Agricultural Resources Division of Regulatory and Biosecurity Services, the State Department of Public Health, the Department of Fisheries and Wildlife, the Environmental Police and our local Board of Health.

We still remain vigilant for West Nile Virus and Eastern Equine Encephalitis. Livestock should be vaccinated for these diseases. The State Department of Public Health sends our department guide lines for testing of birds. In 2013, the State did not request the testing of birds.

We had 18 reports of animal bites received in our office. We sent one cat and three bats to the State lab to be tested for rabies. A domestic animal that has a wound of unknown origin or has had an encounter with wildlife is place under confinement for up to six months.

A Rabies Clinic was held at the Police Station on April 14, 2013, 145 animals were vaccinated, 93 dogs and 52 cats. Dr. Ronald Buffman administered the vaccines.

In November and December, a partial inspection was done at premises that have farm animals. 55 horses, 12 goats, 12 sheep, 1 donkey, 1 llama, and 24 chickens were inspected, all found to be in good health and sanitary conditions.

Wildlife sightings calls have increased with more seen in backyards and roadways. It is very important not to leave pet food outside or in open garages. Make sure rubbish containers are covered. Wildlife are survivors in the wild but if they find an easy accessible food source available they will keep coming back to the area. Problem wildlife cannot be relocated,, moving wildlife from one area to another could spread disease, and is against State and Federal Law.

We check on the handling of domestic pets and domestic livestock according to State laws. We investigate all animal bites and encounters with wildlife. We educate the public on issues of animal diseases. We work closely with the Department of Fisheries and Wildlife, Massachusetts Society for the Prevention of Cruelty of Animals, Environmental Police and our local veterinarians. We can be reaching by calling 508-230-3353 or 508-230-3322 or the Board of Health at 508-230-0621. It is a pleasure to work in the Town of Easton.

We want to thank the Board of Health, Town Clerk's Office, Department of Public Works, Police and Fire Department; your help throughout the year is greatly appreciated.

Respectfully submitted,

Elizabeth DeRosa
Animal Inspector

2013 ANNUAL REPORT OF THE INSPECTIONAL SERVICES DEPARTMENT

To the Honorable Board of Selectmen:

I hereby submit to you the annual report of the Office of the Inspector of Buildings and Zoning Enforcement Officer.

Single Family Dwellings	39
Multiple Family Dwellings	58
Additions – Residential	69
Alterations – Residential	212
New Commercial	11
Additions Commercial	1
Alterations Commercial	65
Demolished Buildings	10
Signs	31
Temporary Signs	22
Swimming Pools	20
Roofs	112
Siding	26
Replacement Windows/Doors	126
Temporary Tents	20
Wood Stoves	15
Trench Permits	45
Foundations	51
Certificate of Inspections	103
Certificate of Occupancy	207

TOTALS

Total Cost of Construction:	\$41,239,918
Total Building Fees Collected:	\$283,918
Total Number of Daily Building Inspections:	2203
Total Wiring Fees Collected:	\$99,925
Total No. of Wiring Permits Issued:	651
Total Gas Fees Collected:	\$21,100
Total No. of Gas Permits Issued:	397
Total Plumbing Fees Collected:	\$35,870
Total No. of Plumbing Permits Issued:	481
Total Mechanical Fees Collected:	\$6,079
Total No. of Mechanical Permits Issued:	51
Total Misc. Fees Collected: (Roofing, Siding, Trench, etc.)	\$27,419
Total No. of Misc. Permits Issued:	417

Total Fees Collected for Cal Yr. 2013:

\$474,311

D. Mark Trivett	C.B.O., Inspector of Buildings, Zoning Enforcement Officer	mtrivett@easton.ma.us
Paul DeBaggis	Local Inspector, Zoning Enforcement Officer	pdebaggis@easton.ma.us
Kevin S. Greiner	Local Inspector and Electrical Inspector	kgreiner@easton.ma.us
Ellen Weene	Board of Appeals Secretary	eweene@easton.ma.us
Kit Minsky	Executive Assistant	kminsky@easton.ma.us
Ronald Wiseman	Alternate Plumbing and Gas Inspector	
Kevin Nelson	Alternate Plumbing and Gas Inspector	
Arthur Pedini, Jr.	Alternate Electrical Inspector	

Office Hours

Monday: 8:30 am – 7:30 pm
Tuesday: 8:30 am – 4:30 pm
Wednesday: 8:30 am – 4:30 pm
Thursday: 8:30 am – 4:30 pm
Friday: 8:30 am – 12:30 pm

Responsibilities:

- Provide highest level of service to protect and support residents and those doing business in Easton through effective enforcement of State Building Codes and Town By-Laws.
- Perform plan reviews and issue permits for building, plumbing, gas, electrical, roofing, siding, replacement windows, pools, signs, wood stoves, HVAC systems, fire protection systems, trenches and demolition work.
- Provide prompt, fair and accurate inspections related to each permit.
- Issue certificates of occupancy upon completion of a project.
- Inspect and certify buildings, businesses and occupancies related to annual licensing and code requirements.
- Investigate complaints and zoning violations. Determine zoning compliance.

There were 39 building permits approved for new single-family dwellings in 2013 and 9 permits issued for new multi-family dwelling units. There were 290 building permits issued for residential additions and alterations and 417 miscellaneous permits (roofing, siding, replacement windows/doors, trench, etc.) in 2013. The total estimated cost of residential construction in 2013 was \$24,153,780. Estimated cost of commercial construction in 2013 was \$17,086,138.

The Inspector of Buildings issued 103 Certificates of Inspection and 207 Certificates of Use and Occupancy. The Inspectional Services Staff performed 4,081 daily inspections and 16 emergency inspections.

The Inspectional Services Department collected fees in the amount of \$474,311 in the year 2013.

Again, I would like to thank a dedicated and talented staff and all Town Departments for their assistance and support throughout the year.

Respectfully submitted,

D. Mark Trivett, CBO
Inspector of Buildings
Zoning Enforcement Officer

Telephone: 508-230-0580
Fax: 508-230-0629

2013 ANNUAL REPORT OF THE DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

The Department of Planning & Community Development (DPCD) is charged with serving the residents of the Town of Easton by working to assure that growth and development occurs in a way that preserves Easton's historic and environmental resources, creates housing options for Easton residents at all income levels, enhances agricultural and recreational opportunities in Easton and provides safe and efficient transportation options and economic vitality. The department is responsible for processing permits reviewed by the Planning & Zoning Board, Historical Commission, and Conservation Commission, and takes a leadership role in the long-range planning efforts of the Town. The Department provides staff support to the Planning & Zoning Board, Conservation Commission, Master Plan Steering Committee, Affordable Housing Trust, Community Preservation Committee, Historical Commission, Agricultural Commission, and other town boards and committees as needed. The Department welcomed Wayne Beitler as the Town's new Community Planner in June, 2013.

Envision Easton- Easton's Comprehensive Master Plan: Developing a new Comprehensive Master Plan for the Town became a major priority in 2013. The Department provided staff support to the Master Plan Steering Committee and coordinated planning activities between the Committee, the Town's consultant team and the community at large. The Steering Committee began meeting in January 2013 and met over 20 times during the year. The Committee hosted two major public meetings, the First Forum in April and Second Summit in November to gather ideas and opinions of the community, and supplemented those meetings with a survey, website and outreach to various groups including the Easton Chamber of Commerce and students at Oliver Ames High School. Working Groups completed preliminary work on each of the Plan's five major elements: Housing and Neighborhoods; Economic Development; Transportation, Mobility and Access; Natural Resources and Recreation; and Arts, Culture and Education. Funding for Phase II of the planning process was approved at Town Meeting and work on Envision Easton will continue through the first half of 2014.

North Easton Village Revitalization: The DPCD participated in planning for streetscape improvements on Main Street from Mechanic to Center Street. The department continued to lay the groundwork for this project through holding a public stakeholders meeting and coordinating with various boards to seek input and consensus on final project design. The majority of the project is now complete and work to date has included improved sidewalks, street crossings and curbing, ornamental pedestrian lighting and enhanced pedestrian access. Staff also assisted with administering the project, providing project updates and coordinating reimbursement from the State.

North Easton Village Sewer Project: The Department, in partnership with the Town's project engineer, provided staff support in planning and easement work related to the North Easton Village Sewer project. Staff met with property owners to address concerns and coordinated project work with the Department of Public Works and the Town Consultant.

Ames Shovel Works: The DPCD continued to be an active partner in the Ames Shovel Works project, participating in overseeing construction of the wastewater treatment plant, coordinating site design details with the developer and Historical Commission, and assisting with the leasing of the affordable units.

Queset Commons MassWorks Grant: On behalf of the Town, the Department submitted an application to the State for a MassWorks Grant for public infrastructure work related to the Queset Commons 40R development. The Town was granted \$1 million in MassWorks funds for improvements at the intersection

of State Routes 123 and 138. The project, when complete, will improve traffic flow at a challenging intersection and improve pedestrian access and signaling. Governor Patrick visited Easton in November to announce the grant and to tour both Queset Commons and the Ames Shovel Works.

Community Economic Development Self-Assessment: The Department worked with the Dukakis Center for Urban and Regional Policy at Northeastern University to assess Easton's economic strengths and weaknesses in relation to other municipalities. DPCD staff coordinated the completion of the preliminary self-assessment questions and a subsequent workshop with Barry Bluestone and Town leaders in October. The results of the report will be presented in early 2014.

South Coast Rail: The Department continued to coordinate and lead efforts to plan for and mitigate the proposed South Coast Rail project. In coordination with the Old Colony Planning Council staff, the department held a local South Coast Rail Corridor priority area update meeting and participated in one of the subsequent regional meetings. Department staff also reviewed the Final Environmental Impact Report and Section 61 findings and provided comment.

Historic Preservation. The DPCD continued to offer administrative and technical support to the Easton Historical Commission. As recommended in the Easton Historical Preservation Plan (2008), an effort to survey and document historic properties continued in 2013. Surveys were completed for approximately 160 properties in North Easton and north of Furnace Village around Bay Road and the Unionville historic area. The DPCD assisted the Local Historic District Study Committee in initiating and winning Town Meeting vote to expand the Ames Historic District (District) and oversaw the development of draft design guidelines for the District.

The DPCD assisted with Commission reviews of demolitions of historic structures under the Town's Demolition Review Bylaw, as well as reviews of various proposed developments and Town projects. The DPCD drafted preservation agreements for properties slated to receive historic restoration funds from the Town's CPA fund, and assisted with review and enforcement activities under existing agreements.

Conservation Land Management. The DPCD worked with the Conservation Commission to administer the Commission's Land Management and action Plan. This year work commenced on the Clifford G. Grant trail system and executing a license agreement putting certain fields at Wheaton Farm back into agricultural production. Specific achievements include:

- Clifford Grant Management Area – work completed through volunteer efforts
 - Completed bridge construction at stream crossing
 - Substantial completion of truncheon (boardwalk)
- Wheaton Farm
 - Oversight and selection of licensee
 - Plans to restore and utilize barn as part of licensee operations
 - Urban Agriculture Pilot Program grant submittal for funds to retrofit barn for agricultural use
 - CPA grant submittal for preservation of barn

Affordable Housing: In partnership with the Affordable Housing Trust (AHT), DPCD staff continued to connect residents with affordable housing resources, one of the Trust's key objectives. In 2013 the department managed all aspects of a new AHT grant program to assist 16 moderate-income homeowners with necessary home repairs. The department also organized and held a local housing fair, sponsored by the AHT. The fair allowed residents to connect with housing providers, local housing organizations and resources for energy efficiency, social services and other housing-related needs.

Massachusetts General Law 40B requires that 10% of the housing units in each municipality be affordable to households earning 80% or less than the area median income, or be at risk of development projects that

do not have to comply with local zoning and other regulations. The Easton AHT has a housing production plan intended to move the town towards the 10% goal. In 2013 the Town moved closer the achieving 10% through approval of several affordable and mixed-use housing proposals. Because of this progress, the department was able to successfully secure “safe harbor” status for Easton through July 2015. During this period the Town can deny an application for a 40B development if it chooses.

Open Space: The Department worked with The Trustees of Reservations and Special Counsel to finalize the conservation restriction on the Governor Ames Estate for the permanent protection of open space.

Agricultural Commission: The Department assisted the Agricultural Commission in achieving several of its 5-year work plan goals including:

- Establishing and opening a twenty plot Community Garden at Wheaton Farm
- Expanding operation of the Original Easton Farmer’s Market
 - Second year operating at Depot Street location
 - Winter Market at Oakes Ames Memorial Hall
 - Secure terminal to accept SNAP/EBT cards through Mass Department of Agricultural Resources (MDAR) grant

Staff presented on local food security at the Municipal Local Food Seminar sponsored by UMass Dartmouth, sharing the Town’s recent accomplishments in revitalizing its historic agriculture.

Permit Automation

The Department implemented the final phases of online permitting for wetlands permitting. All applications are now available for online submittal, payment and review. Staff also participated in interdepartmental meetings to initiate online permitting for all departments and assisted with the Town’s application for an Innovation Challenge Grant for that purpose.

Public Access to Information. The Department continues to publish newsworthy information, procedural and regulatory changes and informative links to the various boards’ websites and via social media. The department participated in the development of the Doing Business in Easton guide to the permitting and licensing process.

Professional Development: Staff attended and participated in professional seminars and conferences including:

- APA National Conference and New Directors Institute
- Harvest New England Conference
- Citizens Planning Collaborative Conference
- NACWA Integrated Planning Workshop
- MACC Annual Conference
- MAPD Annual Conference
- Under One Roof Housing Seminar
- SNEAPA Annual Conference
- Massachusetts Historic Preservation Conference

For general inquiries, please call 508-230-0630, or visit our website at www.easton.ma.us/departments/planning_and_community_development/index.php

2013 ANNUAL REPORT OF THE EASTON PLANNING AND ZONING BOARD

The Planning and Zoning Board administers, within the Town of Easton, Massachusetts General Laws Chapters 40A (The Zoning Act), Chapter 40 Section 15C (The Scenic Roads Act) and Chapter 41 (the Subdivision Control Law) of the General Laws of the Commonwealth. To that point we oversee the subdivision of land, create and review amendments to the Eaton Zoning Bylaws, updates to the Master Plan and review applications for certain types of Special Permits.

In addition to administration, the Board seeks to manage the growth of the community and to promote development which integrates environmental protection and community economic goals through promoting development which preserves large tracts of open space and furthers the welfare of people and the community by creating convenient, equitable, healthful, efficient and attractive environments.

In 2013 the Planning & Zoning Board held twenty-four (22) meetings, where we reviewed thirty-nine (39) applications. These include:

- Nine (9) Approval Not Required (Form A)
- Fourteen (14) Site Plan Reviews
- Eight (8) Internally Illuminated Sign Applications
- Three (3) Modifications to previously approved subdivisions
- One (1) Preliminary Subdivision – “Volpe Drive”
- One (1) Special Permit – Aquifer Protection District
- Three (3) Special Permit – Estate Lot

The Board also provided comment to the Zoning Board of Appeals for twenty (20) applications.

In 2013 the Planning & Zoning Board also oversaw creation and adoption of several amendments to the Zoning Bylaw. These Include:

- Section VII, *New Section* Waiver of Parking Requirements – (7-2.F.I)
- Section VIII, Table of Off Street Parking Regulations – (8-6.2)

In an effort to promote a more comprehensive planning process for Easton, the Board continued to hold joint meetings with other town boards and commissions and look forward to increasing the number of such meetings in 2013.

The Planning Board began work on an update to the master plan, the first update since 1971. The Board recommended a list of residents to the Board of Selectmen to act as the Master Plan Steering Committee (MPSC). The PZB wishes to thank all members of the MPSC for their dedicated work on the Master Plan and look forward to completing the Plan 2014.

The Board welcomed Deborah Balcarek to the Board as a new alternate member in 2013. Daniel Smith, a member of the Board for several years, resigned after being elected to the Board of Selectmen. The PZB wishes to thank Dan for his years of service on the Board and look forward to working with him in his new role.

The Board welcomed Gary Anderson, Planning Director, who began in December, 2012. The Board also wishes to express their thank you to Pamela Almeida and Ellen Weene, Principal Clerks, for their continued support and dedication.

Further, we express our gratitude to David Colton, Town Administrator, the Board of Selectmen, and to all other Boards and Commissions for their involvement in planning Easton's present and future.

Respectfully Submitted

Gregory Strange, Chair
Christine Santoro, Esq, Vice Chair/Clerk
Peter Deschenes, Member
Wayne Benson, Member
David Clymens, Member
Deborah Balcarek, Alternate Member

2013 ANNUAL REPORT OF THE EASTON CONSERVATION COMMISSION

The Easton Conservation Commission administers, within the Town of Easton, the State Wetlands Protection Act, Massachusetts General Laws, Chapter 131, Section 40 et seq. (the Act) and the Wetlands Protection By-Law (the By-law), Chapter 227, Code of the Town of Easton with the regulations promulgated thereunder, 310CMR 10.55 et seq. under the Act and Chapter 503 of the Town Code as to the By-Law.

In addition to administration and enforcement, the Commission has custody and control of the nearly four thousand acres of land held for conservation purposes, on behalf of the town. These management areas are open to the public for passive recreational enjoyment.

WETLANDS PROTECTION AND PERMITTING

The Commission scheduled and held twenty-four (24) public meetings during the course of the year. The Commission conducted 40 public hearings on permit requests and wetland resource area confirmations. The Commission heard and/or issued the following in 2013:

- 30 Order of Conditions and Permits for Work (2 remain under review / 1 was withdrawn)
- 9 Determination of Applicability (1 remains under review)
- 1 Order of Resource Area Delineation (remains under review)
- 20 Full Certificate of Compliances, and
- 6 Partial Certificate of Compliances

The majority of hearings in 2013 involved homeowners seeking to expand existing homes; repair failing septic systems; or install swimming pools. More complex projects included a permit for the installation of the collection system for the North Easton Village municipal sewer; removal of old and installation of new underground storage tanks for a gasoline service station; municipal parking lot improvement; intersection improvement; grading alteration; and restoration. Several projects were presented by builders looking to demolish older, smaller single-family houses and replace them with larger, modern houses. One larger project involved construction of a 90-unit senior assisted living center on Depot Street.

A decision issued by the Conservation Commission in 2011 was appealed by the applicant. In August, the Superior Court ruled in the Commission's favor, upholding the Commission's decision.

The Conservation Commission is responsible for enforcement when a violation of the Act or By-law has occurred. Violations are investigated and Enforcement Orders are issued as appropriate. Many wetlands violations occur as a result of property owners' lack of awareness of the wetlands protection

The Commission reminds residents that activities resulting in the alteration of wetlands, streams, rivers, swamps and low lying areas and buffer zones may be within the Commission's jurisdiction. Alteration is a broadly defined term, but includes: removal or cutting trees (even if dead), clearing brush, disposal of lawn clippings and leaves, landscaping, installation of patios and walkways, or operation of ATVs and motor bikes. To avoid enforcement, Contact the Commission before starting any work and be aware of the resources on your property.

laws and that protectable wetland resources exist on or near their properties. In 2013, the Commission initiated twelve (12) enforcement actions. Riding an ATV in a wetland is a violation of wetlands protection and ATV use on Conservation Land is prohibited. One (1) property owner was notified that physical evidence indicated ATV activity within a prohibited area began from their property. During any enforcement, our primary objective is to work with people to educate them, restore the impacted resource area and prevent future violations. Most property owners involved in enforcement cases this year have been cooperative in working with the Commission to resolve the issue.

The Commission and its staff are integral to the Town's Planning and Community Development Department. This year staff reviewed one hundred thirty-four (134) jurisdictional inspections in response to Building Permit Applications. A number of these inspections resulted in filings before the Commission. The staff also provided technical review and comment to the Zoning Board of Appeals for twenty (20) applications, Board of Health for ninety-two (92) applications. As needed, reviews were also done for the Planning & Zoning Board, Board of Selectmen and the Town Administrator.

CONSERVATION LAND

Land Management

The Commission has a Land Management Plan that documents overview management goals for each of the significant management areas owned by the Town. The Land Management Action Plan identifies specific objectives and actions necessary to achieve those goals. Land Management activities in 2013, included:

- Repairs to bridge over Queset Brook at the Flyaway Pond Management Area
- Construction of the connecting trail and boardwalk in Clifford G. Grant Management Area that completes a looped trail.
- Installation of community garden at Wheaton Farm Management Area
- Re-location of the parking lot at Wheaton Farm Management Area
- Selection of a Langwater Farm to put certain fields at the Wheaton Farm Management Area back into agricultural use
- Submittal of a CPA grant request for restoration and preservation work at the Wheaton Farm barn
- Satisfactory annual inspection and update with the tenants at Tufts Farm.
- Execution of the Governor Ames Estate Conservation Restriction
- New land acquisitions:
 - Chestnut Street – 1 acre added to the Poquanticut Brook Management Area
 - Shovel Shop Pond

In addition to project reviews, hearings and site visits, staff attended educational workshops including a workshop on managing invasive species and MACC training workshops.

The Commission's webpage, located on the Town of Easton website (<http://www.easton.ma.us>), provides useful information about the Commission including its schedule and upcoming agenda, minutes of past meetings. The site provides an overview of wetlands protection, the State and Town wetlands protection

laws and regulations and access to permit request forms. Links to other related sites and informative resources are also available on the site.

The Commission may be reached via email or by phone at (508) 230-0630. Commission meetings are generally held on the first and third Monday evenings, and Tuesday evenings when there is a preceding Monday holiday. Our meeting schedule is posted on the website and the Town Offices bulletin board. All meetings are open to the public, except for Executive Sessions. Residents are encouraged to learn more about wetlands protection and why it matters by coming and observing our meetings.

Commission Chair, Michael Ganshirt, resigned in January, 2013 and Commission Member, Edward R. Woods, Jr. resigned in June, 2013. The Commission welcomed new members John Duggan in March, 2013 and Patrick Martin in November, 2013.

The Commission would like to thank Pamela Almeida (Principal Clerk/Recording Secretary) and Stephanie Danielson (Land Use Planner) for their support and dedication this past year. Further, we express our gratitude to David Colton, Town Administrator, the Board of Selectmen and all appointed and elected Boards and Commissions of the Town who have worked in conjunction with the Commission to support the protection of wetlands and care of open space in the town. The Commission would particularly like to thank associate member Chris Patrick for overseeing the construction of the loop trail at Clifford Grant. Over the course of the fall Chris rallied volunteers just about every weekend to haul materials out to the new trail segment and construct the walkway. The Commission wishes to thank all the volunteers (too many to name here) for all their work. We are also grateful to the citizens of the Town of Easton for their cooperation and their support as we perform the duties entrusted to us.

Respectfully submitted,

Jonathan Chace, Chair

jcchace@comcast.net

Timothy Duffy, Vice Chair

tduffy@masonduffy.com

Brendan Creedon

brendancreedon@gmail.com

John Duggan

Jbduggan25@gmail.com

Patrick Martin

Patrickmartin28@verizon.net

2013 ANNUAL REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Town of Easton's Community Preservation Committee (CPC) is comprised of four citizens "at large" and five members selected from other Town boards and committees. The citizens-at-large include: James Lee, professor of management and past president of the Friends of Wheaton Farm; Kevin McIntyre, Esq., an attorney and former Chair of the Fair Housing Committee; Christine Santoro, serves on the Affordable Housing Trust; and Avery Lee Williams, businessperson active in many community organizations; Brendan Creedon, serves on the committee for the Easton Conservation Commission; Edmund Hands serves for the Easton Historical Commission; William O'Neill for the Easton Recreation Commission; Gregory Strange serves for the Easton Planning and Zoning Board; and Dennis Sheedy for the Easton Housing Authority.

The Community Preservation Act was signed into law in September of 2000, to provide a dedicated funding stream for the preservation of open space, historic resources and community housing. At that time, statistics were showing that open space in Massachusetts was being developed at a rate of 44 acres per day and our legislators realized that funding would be needed to preserve our fast-disappearing open spaces. Today, development of our open spaces and historic sites continues. CPA funding is provided through a local real estate tax surcharge and a statewide registry of deeds surcharge. The state funds are distributed to participating communities as matching funds in October of each year. The state match can be as much as 100% of the total amount raised by a community in the preceding fiscal year, depending upon how much revenue is collected by the state and how many communities are participating. Easton's CPA surcharge has two exemptions: the first \$100,000 of value of each residence and an exemption for property owned by lower income persons.

Since 2002, the Commonwealth distributed six rounds of 100% state CPA matching funds to participating communities. Together with 33 other communities, Easton participated from the start and received that first 100% state match in 2002 and for the next five years. In 2008, Easton received a 76% match and in 2009, received a 44% state match. Last year the match was 32%, or \$299,064. The state match had decreased in the past because more communities participated in CPA, sharing the matching funds, and because of the economic downturn. Because Easton voters had the foresight to adopt CPA at the outset, Easton has maximized its receipt of state matching funds. In 2013, the state increased matching funds and Easton's match was \$600,190, or 62%. This latest award increases Easton's total state matching funds to approximately \$6,089 million.

As of December 31, 2013 Easton's CPA reserves are as follows: \$-0- in housing reserves; \$-0- in historic preservation reserves; \$474,358 in open space reserves; and \$4,459,549 in unreserved CPA funds. The separate reservations are required by the Community Preservation Act - 10% must be set aside or spent on: historic preservation; community housing; and open space preservation. The balance of CPA funds are not reserved for any particular CPA purpose, but must be spent on CPA-eligible projects. To be funded, a CPA project needs the favorable recommendation of the CPA Committee and, then, Town Meeting approval.

Easton's most significant participation in the CPA is Town Meeting's approval of \$7.5 million in CPA funds to assist with the Ames Shovel Works redevelopment project, an affordable housing and historic preservation project. Of this amount, \$3 million was to purchase a historic preservation restriction on the property and \$4.5 million was a loan in support of the project. These monies are authorized but will not be spent until the appropriate stages of completion of the project.

Projects approved this year include: improving parking at the Wheaton Community Gardens (\$60,000); improvements for Frothingham Park (\$45,000); Quaset Gardens Phase III (\$121,000); Chandler Way roof

restoration (\$100,000); Children's Museum Phase II (\$25,000); Queset House Phase II (\$100,000); Town Hall Masonry Restoration (\$178,900).

The Town's previous CPA expenditures are:

Historic Resources:

\$88,000 to conduct a multi-year Historic Resources Survey;

\$30,000 to restore the historic Pine Grove Cemetery upon the transfer of its ownership to the Town;

\$15,700 for restoration work on the Oakes Ames Memorial Hall in exchange for a historic preservation restriction;

\$250,000 for restoration work on the exterior of the Unity Church (the Town already holds a historic preservation restriction);

\$69,400 for the Ames Free Library's restoration of the Town-owned Italian Gardens behind the newly-renovated library;

\$360,000 was authorized by Town Meeting for the acquisition of a historic preservation restriction on the Dean Mill; this funding was not used and reverts to CPC balance;

\$100,000 - Olmsted Rockery - restoration project;

\$380,000 - Unity Church - restoration project/historic preservation/public access restriction;

\$5000 - Historic Preservation Plan;

\$3000 - WWI Monument - restoration project;

Up to \$140,000 funding (with matching state grants) to support the exterior restoration of the Oakes Ames Memorial Hall;

\$120,000 funding for Phase II of the Queset Garden restoration at the Ames Free Library ;

\$120,900 funding for restoration of the masonry of the historic building housing town office;

\$70,000 for restoration of the roof of the Library; and

\$38,587 for restoration of historic aspects of the building housing the Children's Museum .

Open Space and Recreation:

\$25,252 for the construction of a pocket park at 80 Center Street;

\$375,000 for purchase of 14 acres of open-space land on Massapoag Ave.;

\$142,614 - Olmsted/Richardson School - playground creation project;

\$1.375 million purchase price – 40 acre parcel of land located on Dean Street;

Feasibility studies for the creation of new recreation fields on Town-owned parcel on Foundry Street and parcels on Depot Street, Washington Street, and Williams Street;

\$2.3 million purchase of multi-use recreational field fields at Chestnut Street;

\$500,000 purchase of a conservation restriction at the Governor Ames Estate; and

\$500,000 to provide temporary funding for the balance due for a preservation restriction enabling the protection of the Governor Ames Estate (these funds were returned to the account upon receipt of the state grant).

Community Housing:

\$425,000 for the first year of the Easton Affordable Housing Trust Action Plan;

\$15,000 for an update to the Easton Affordable Housing Production Plan;

\$13,600 for feasibility studies for two affordable housing projects. Those studies included engineering and other review work of two Town-owned parcels of land to determine their suitability for housing construction;

\$25,000 - May Institute - four units of affordable housing; and Affordable Housing Plan;

\$207,500 for the second year of the Easton Affordable Housing Trust Action Plan;

\$25,000 funding to South Shore Habitat for Humanity for the creation of an affordable single-family home on Highland Street; and

\$250,000 for the third year of the Affordable Housing Trust Master Plan.

The Committee meets on a monthly basis at the Town Offices and more often, as needed. Our meetings are open to the public and we encourage the public to attend. We hold one public hearing each year and report to the Town Meeting on an annual basis. We can be reached through the Easton Town Offices, 136 Elm St. Easton, MA 02356.

Respectfully submitted,

For the Committee
James Lee, Chairperson

2013 ANNUAL REPORT OF THE EASTON AFFORDABLE HOUSING TRUST

The Town of Easton Affordable Housing Trust continued to actively serve the people of Easton in 2013 through its efforts to assure the availability of housing options for residents at all income levels.

The Trust closed out grants to two first-time homebuyers to assist with the purchase of existing homes in Easton. When resold in the future, these homes will be priced at affordable levels for moderate-income buyers, at no additional cost to the Town. A second round of grants will be offered in 2014.

The Trust successfully concluded the first round of its Home Repair Grants Program. The program assisted 16 income-qualified current owners with the costs of small repairs to improve home health, safety and functionality, keeping continued home ownership a reality for residents. A second round of grants will be offered in 2014.

The Trust reviewed and provided comment on several items that came before us, including refinancing an existing affordable unit, ongoing comprehensive permit proposals, and ongoing development at both the Shovel Works and in the Queset Commons 40R district. The Trust continued to facilitate Habitat for Humanity's construction of an affordable single-family home, which was completed and occupied in December.

The Trust continued our efforts to carry out a Town Meeting directive to implement a Mobile Home Park Bylaw. Enabling legislation was approved at the State House in September, and the Easton Rent Control Board adopted rules and regulations in December.

The Trust continued our outreach efforts by informing residents of affordable housing opportunities and programs (including resources for seniors, people with disabilities, and survivors of domestic abuse). Callers and drop-ins were assisted at the Town Offices. In February, the Trust convened a successful and well-attended Affordable Housing Fair to connect the local community with government and non-profit organizations and offices offering affordable housing assistance.

The Trust continued to receive administrative and technical support from Wayne Beitler, Community Planner, who devotes about half his hours to the implementation of the Trust's action plan and related affordable housing policies and programs.

Trust meetings take place roughly once every month at the Town Offices and we encourage the public to attend.

Respectfully submitted,

Donna Bonia, Chair
Dan Burke
Nikki Dostoomian
Dottie Fulginiti
Steve Merlin
Paula Piccinin
Christine Santoro

2013 ANNUAL REPORT OF THE BOARD OF APPEALS

To The Selectmen of the Town of Easton:

We, the Members of the Board of Appeals respectfully submit the following Annual Report for the Year 2013.

The Board of Appeal's responsibilities are to hear applications filed for Special Permits, Variances and Administrative Appeals pursuant to Chapter 40A, Mass. General Laws and Comprehensive Permits pursuant to Chapter 40B, Mass. General Laws. Twenty three (23) petitions, comprised of twelve (12) Special Permits; ten (10) Variances and one (1) Comprehensive Permit were received by the Board of Appeals during the year, which in conformity with the law, were duly advertised and copies of notices were given to all Town Boards and mailed to all parties of interest as defined in Section 11, Chapter 40A, Mass. General Laws.

In 2013, the Board of Selectmen appointed Conrod Boone as an Alternate Board Member to the Board of Appeals.

	<u>Site Plan Endorsement</u>	<u>Administrative Appeal</u>	<u>Comprehensive Permit</u>	<u>Special Permit</u>	<u>Variance</u>
Petitions Granted				11	8
Petitions Denied					
Petitions Withdrawn/Dismissed				1	
Chapter 40B			1		
Continued to 2014					2
To Be Heard in 2014					

The Board wishes to recognize and commend all Town Officials and personnel who provided assistance to the Board during the year.

The Board would also like to thank their secretary, Ellen Weene, for her hard work and dedication. The Board of Appeals Secretary can be reached at the Town Offices at (508) 230-0590.

Respectfully submitted,

Walter Mirrione, Chairman
Thomas A. Pursley, Vice-Chairman
Paul T. Prew, Clerk
David R. Mills
Ryan Cook
Michael Spillane, Alternate
Conrod Boone, Alternate

2013 ANNUAL REPORT OF THE EASTON HOUSING AUTHORITY

Members of the Board of Commissioners are as follows:

Thomas Downey – Chairman
Thomas Thibeault – Vice Chairman (Governor’s Appointee)
Sandra Conant – Treasurer
Katherine Taylor – Asst. Treasurer
Dennis Sheedy – Commissioner

Four of the Commissioners are elected by the Town’s people and one member is appointed by the State’s Governor.

The Easton Housing Authority is an agency that provides safe and sanitary housing for low and moderate income families. The Housing Authority operates under guidelines set out by their regulatory agencies, the Massachusetts Department of Housing and Community Development (DHCD) and the Department of Housing and Urban Development (HUD).

The Housing Authority’s offices are located at Parker Terrace and are open to the public from 8:30 AM to 4:00 PM, Monday through Friday; telephone number: (508) 238-4747, Fax: (508) 230-9694, TDD: (508) 230-9695, Email: housingauthority@eastonhousing.com

The Easton Housing Authority consists of a five-member Board of Commissioners, a Chief Administrative Officer and six staff members.

The Board of Commissioners typically meet at 4:30 PM on the second Tuesday of every month at Parker Terrace, however there are occasions when the Meeting would be held on another day. Please be sure to check the posting at Town Hall.

The Mansfield Housing Authority is contracted to manage the Easton Housing Authority through to October 31, 2017. Mansfield Housing Authority’s Executive Director, Michael Forbes, serves as the Easton Housing Authority’s Chief Administrative Officer and is directly in charge of personnel and general supervision over the administration of the Easton Housing Authority’s business, subject to the discretion of the Board Members of the Easton Housing Authority.

The office staff consists of: Dawn Doyle, Housing Administrator and Andrea McDougall, Section 8 Coordinator.

The Maintenance staff consists of four maintenance workers, Gregory Horne, Joseph Leite, and part-time maintenance workers Daniel Andrews and Stephen Sundell.

Elderly/handicapped Housing:

The Easton Housing Authority manages 184 units of elderly/handicapped housing located at Elise Circle & Parker Terrace.

Family Housing:

There are 10 family housing units: 7 – three-bedroom homes located at Chandler Way, a two-bedroom home located at 26 Poquanticut Avenue, a four-bedroom home located at 50 Day Street and a three-bedroom home located at 28 Barrows Street.

The Authority’s State Public Housing (elderly/handicapped & family housing) waiting lists are currently open and the income limits are as follows:

Number in Household	Income Limit
1	\$45,500
2	\$52,000
3	\$58,500

4	\$65,000
5	\$70,200
6	\$75,470
7	\$80,600
8	\$85,800

Applications for State-aided Public Housing can be obtained on line at:

<http://www.mass.gov/hed/docs/dhcd/ph/publichousingapplications/standapp.doc>

Applications are also available at the office of the Authority at Parker Terrace. Residents of the Town of Easton receive a preference on the Authority's Public Housing waiting lists.

Section 8 Housing:

HUD provides Federal funds to support the existing Section 8 Housing Choice Voucher Program. Easton Housing Authority presently has 81 Section 8 Housing Choice Vouchers under lease and administers 4 mobility Housing Choice Vouchers from other Housing Authorities whose voucher holders lease up in the area. Please note that the Housing Authority is not accepting applications for the Section 8 as the waiting list is currently closed.

Other Information:

DHCD allowed a 6.5% budget increase in the allowable non-utility expense level within their FY 2012 budget guidelines for the Housing Authority's fiscal that began on April 1, 2013.

The Department of Housing & Community Development had approved the Easton Housing Authority's revised capital improvement plan.

The Robert J. Keefe Community Center at Parker Terrace continues to be the site for Old Colony Elderly Services congregate lunch program, serving hot lunches Monday through Friday for Senior Citizens, and hosts their Meals on Wheels Program. Additionally, the Authority donates the use of both the Robert J. Keefe Community Center at Parker Terrace and the Jerry Fitzgerald Community Center at Elise Circle for the use of the Council on Aging's senior center programs, including arts and crafts, dancing and exercise, etc.

The Housing Authority had completed the following projects within 2013:

1. New roofs, gutters & downspouts on three buildings at Parker Terrace.
2. Rehab the interior and repaint the exterior of 26 Poquanticut Avenue.
3. Replaced 101 toilets & showerheads at Elise Circle, Parker Terrace, 26 Poquanticut Avenue, 50 Day Street, 28 Barrows Street and all of the Chandler Way development.
4. Replaced electrical panels in 20 apartments at Elise Circle.
5. Installed new siding, windows, doors, roofs and gutters & downspouts for the Chandler Way development. **The Housing Authority is extremely grateful for the \$56,950.00 received from the Town's Community Preservation Act Funds to replace roofs at the Chandler Way Development.**
6. Installed new siding, trim, hallway windows & exterior storm doors on two buildings at Elise Circle.

The Housing Authority is under a mandate from the Massachusetts Department of Environmental Protection to build a sewer treatment plant for the Elise Circle and Parker Terrace developments and have hired Graves Engineering, Inc. to design the new sewer treatment plant with hopes to bid the project in the spring of 2014 & begin construction in the summer of 2014.

The Housing Authority had pre-release inmates from the Bristol County Sheriff's office repaint the interior of the Parker Terrace Community building and administrative offices.

Respectfully submitted: Michael Forbes, Chief Administrative Officer

2013 ANNUAL REPORT OF THE EASTON HISTORICAL COMMISSION

The Easton Historical Commission (EHC) continues in its efforts to identify, evaluate, and protect Easton's historic and archeological resources. The EHC works cooperatively with the Town's other commissions, boards, and committees to monitor and help guide any effects that development and change can bring to Easton's unique historic character. EHC is available as a resource to any citizen for information and guidance regarding the preservation of historic properties, landscapes, and archeological sites in the Town of Easton.

The EHC thanks the Board of Selectmen, all Town groups, boards, and citizenry of our community for your continued understanding and support in our efforts to preserve our community's unique historic character.

This year, the EHC accomplished the following major progress with regard to the ongoing goals and activities included in Easton's historic preservation plan:

- The Commission continued to support, through CPA funding, rehabilitation work at the Ames Free Library, Town Offices, Children's Museum, and Queset House.
- The Commission continued to monitor and advise the restoration and construction efforts at the Shovel Works
- A growing number of applications/public hearings related to demo review were accepted and heard
- Phase 3 of the community wide survey and inventory of historic resources in Easton was completed and the matching reimbursement grant from the Massachusetts Historical Commission was received
- Members of the EHC continued work on expanding the Ames Local Historic District in North Easton, which was approved at Annual Town Meeting in May
- Worked with property owners on various restorations, additions, and preservation projects
- EHC members attend and participate in many inspections, presentations, training sessions, workshops, and other Town board meetings during the year
- Continued to monitor preservation restrictions on various properties in Easton to ensure compliance
- Worked extensively with Town officials and staff to draft mitigation measures in response to the proposed South Coast Railway project

The EHC held its annual Achievement Awards presentation and photography contest awards, and presented the Boston Post Cane to Anna Zentackos, on January 19, 2014 at Borderland State Park. The Clement Briggs Award was given to Melanie Deware and the William Chaffin Award was presented to Friends of Borderland/Borderland Staff for their contributions in the preservation of Easton's history.

The Commission lost chair Melanie Deware, who passed away in May. She is deeply missed. The Commission had two members leave, Brian Barry, and Dave Blanchard. The EHC would like to thank them both for their service.

The Commission welcomes three new members, Craig Goldberg, Amy Spencer, and Alan Schlossberg.

The EHC encourages comments and questions and is eager to assist with issues related to historic preservation in Town. Whether we can help with a restoration/renovation issue, historical research, or understanding by-laws, please contact us via the Town Offices at 136 Elm Street, Easton, or through our link on the Town website: www.easton.ma.us.

Respectfully submitted: Tim Hurley, Chair; John J. Ventresco, Vice Chair; Greg Strange; Craig Goldberg; Amy Spencer; Alan Schlossberg; Edmund Hands, Associate Member; Karen Cacciapuoti, Associate Member; Gregory Galer, Associate Member

2013 ANNUAL REPORT OF THE MUNICIPAL BUILDING COMMITTEE

The September 1998 Special Town Meeting voted to establish the Municipal Building Committee. The powers and duties of this committee are to serve as a building committee for all school and government building projects valued at \$50,000 or more, including changes to existing buildings and all new buildings; to conduct inspections of all school and government buildings; and to assist the DPW Director with the preparation of annual and 5-year capital improvement and maintenance plans.

In 2013, the Municipal Building Committee oversaw completion of the Easton Middle School Roof Project. The Committee is grateful for the continued involvement of its veteran members, Ralph Vatalaro, Ken Carlson, Keith Graveline, and Larry Mowatt, and welcomed several new members Karen Cacciapuoti, Fred Isleib, and Fred Isaksen.

Throughout the past year, the committee met and conferred with town officials, various boards and committees, and is working closely with School Superintendent, Mike Green, Director of School Operations, David Twombly, and DPW Director, David Field, as well as with the Massachusetts School Building Association, on the EMS roof project and Moreau Hall roof project.

In 2014, the Committee will continue to fulfill its mission to oversee completion of the Moreau Hall School roof project, and looks forward to participating in other initiatives to improve school and other town buildings. Regular meetings will continue to be held on the second Tuesday of the month at 5:30pm in the OAHS Principal's Conference Room and agendas will be posted at Town Hall. Visitors are welcome.

Respectfully submitted,

Ralph J Vatalaro, III., Chairman
Keith Graveline, Vice Chairman
Ken Carlson
Larry Mowatt
Fred Isaksen
Fred Isleib
Karen Cacciapuoti

2013 ANNUAL REPORT OF THE RECREATION COMMISSION

The Easton Recreation Department provides diverse and equitable programs that reach out to the recreational needs of the community of Easton. The department continues to offer quality programming for adults and youth in the community with the limited funding that is available. We are appreciative of what funds the community can contribute to our programs. We are working with Anne Daley as the full time Program Director and a seven member Recreation Commission. The Commission meets monthly to help guide and further develop the department and its programs. The Commission as well serves as a core volunteer group in support of our Program Director.

Frothingham Hall has allowed us to host a variety of programs reaching out to a much larger percentage of the town. We work closely with the Council on Aging to share space in the building allowing it to feel like a true Community Center. The programs and activities offered during 2013 are listed below.

Youth programs: Hip hop, Golf, Art, Chess, Flag Football, Musical Theatre, Homework Club, Running Club, Tennis, Ski and Snowboard Lessons, Volleyball, March Madness Basketball, Kayaking, Swimming Lessons, Swim Team, Full Day Summer Program, Wrestling, Yoga, Tee Ball, Ultimate Frisbee, Babysitting Course, Ceramics, Cross Country, Guitar and Piano.

Adult Programs and Special Events: Kayak Adventures, Men's Basketball, Ultimate Frisbee, Adult Co-Ed Volleyball, Golf, Tennis, Holiday Egg Hunt and Zumba.

The town pool had another successful year. The docks have been invaluable to the pool. This year the pool offered swimming lessons and events that included birthday parties and competitive swim meets.

Saturday, April 6, the Easton Recreation Department and the Edwin A. Keach Memorial Foundation held a grand opening of Edwin A. Keach Park on Chestnut Street. The kick-off event included contributions from 37 different groups, businesses and organizations. In addition, the National Guard made an appearance along with Senator Brian Joyce, Rep. Shauna O'Connell, and Rep. Claire Cronin. The day's events included everything from a yoga class, endless activities for the kids, a ribbon cutting ceremony and a first flag flying with the Veterans of Easton. We would like to thank everyone that worked so hard to make this such a special event.

The H.U.G.S. Walk was once again a success. The department would like to express our gratitude to the H.U.G.S. organization for its generous donation. This money is used to run the late bus for the Easton Middle School. The late bus is for anyone grades 6-8 who stay for after school activities.

In addition, we are seeking to develop other existing recreational facilities in the town. We are in the process of working on upgrading the Peterson and Pine Street playgrounds.

Furthermore, we continue to seek outside fundraising opportunities to supplement the Recreation Department's budget.

Respectfully submitted,

Robert W. Benton Jr., Chairman, Tana Babbitt, Michelle Durrance Jennifer Gallagher, Mike Glynn, Charles Hammond, Meredith Keach..

2013 ANNUAL REPORT OF THE COUNCIL ON AGING

During 2013, the Council on Aging reached out to the 4,727 residents of Easton age 60 or over through our monthly newsletter that was distributed to many business locations around town and was mailed, or e-mailed to individuals upon request. The Council provided over 40,500 units of service in transportation, nutrition, recreation, and outreach for 1,598 individuals.

We provided 9,594 rides on our lift-equipped shuttle vans for 189 elderly and disabled residents to a variety of local destinations including medical appointments, grocery stores, shopping malls, local hairdressers, the community building at Parker Terrace and Frothingham Hall for Council on Aging programs. Although there was a slight decrease in the number of riders compared with the previous year, the total number of rides provided increased by 16% showing the importance of this service to our older and disabled residents. We continued our connection with the Brockton Area Transit Authority (BAT) Dial-a-Bat service for transportation to Boston area medical appointments and also provided early morning and late afternoon trips with federal funding obtained through a BAT grant. We replaced our 2003 Dodge van with a new 2013 Ford van with MassDOT Mobility Assistance Program (MAP) grant funds, also obtained through BAT.

During the year, the Council offered a number of health promotion programs. Two nurses from Pedi-Care Services, LLC provided foot care at monthly clinics. The Board of Health sponsored monthly blood pressure clinics. We continued a twice-weekly Exercise program, as well as weekly Tai-Chi, Yoga, Line Dancing and Zumba classes. These classes were supported in part with state funds from the Executive Office of Elder Affairs (EOEA). Through the Breakfast Outreach Initiative at EOEA, we were able to initiate a weekday Breakfast Program at Frothingham Hall for our older residents. Old Colony Elder Services provided hot lunches at the Keefe Community Center at Parker Terrace and with the help of COA volunteers we delivered meals on wheels to homebound elders.

We were fortunate to have over fifty volunteers help us during the year, making it possible for us to run a wide variety of programs for our older residents including Bingo, Board Games, Bridge, Canasta, Cribbage, Mah Jongg, Recreational Poker, Swedish Weaving and Quilting. Volunteers also assisted elders with filing income tax returns, answering their health insurance questions and improving their computer skills. Twenty-four older homeowners participated in the Senior Tax-Relief program and provided valuable help to the town while receiving a property tax credit for their hours of service.

We are grateful to the many individuals and groups who enriched the lives of our older residents through their generous gifts of time and support. The Easton Lions Club held their annual cookout and Eye Mobile health screenings for our older residents in October at Frothingham Hall. Students, family and volunteers from Personal Best Karate delivered Thanksgiving Dinners to a number of our elderly residents through the Turkey Brigade-to-Go program. Children, along with their families and teachers at the Easton Middle School provided wonderful gift bags for elders who attended our Holiday Program or received meals on wheels in December. The Knights of Columbus held their annual Christmas Party for our older residents. The Bristol County Sheriff's Dept., the Easton Police and Fire Departments and senior participants of TRIAD provided a number of programs which promoted the safety and wellbeing of our older residents.

Our part-time Outreach Coordinator made home visits and arranged a variety of home care services for elders by working with Old Colony Elder Services, volunteer groups, and private homemaker agencies. She coordinated educational programs and assisted elders in applying for fuel assistance and the Supplemental Nutrition Assistance Program.

We extend our appreciation to the Board of Selectmen, the Finance Committee and the residents of Easton for their support of elder services and programs. We are pleased to have the current program space at Frothingham Hall and look forward to working with town officials as plans proceed to upgrade the operating systems, create more efficient program space and restore the historic beauty of this wonderful building, so that it will be a well-used community center for many years to come.

For more information on programs and services, please contact Dolores Kent, Council on Aging director, at 508-238-3160 or by e-mail, dkent@easton.ma.us.

Respectfully submitted:

Rose Friedeborn, Chair
Nicolina Previti, Vice-chair
Marie Healey, Secretary
David Cudmore, Member

Marie Graca, Member
Jean Shearing, Member
Francis Spillane, Member
Dolores Kent, Director

2013 ANNUAL REPORT OF THE CEMETERY COMMISSION

The Cemetery Commission is responsible for ensuring that our town-owned cemeteries are maintained for future generations. The Commission is very concerned with the conditions of gravestones and the deterioration due to age and the New England weather. We attempt with available funds to clean, reset, straighten or replace monuments as needed.

The Commission experienced a great loss with the passing of long-time member Clerk Melanie Deware on May 31, 2013. Deware had worked tirelessly and with dedication over the years, visiting all town-owned cemeteries, in order to verify cemetery records and update the Commission's database. The Commission is grateful for the leadership role Deware had assumed in overseeing all aspects of the Commission's work and her contribution to the preservation of Easton's historic cemeteries.

Pine Grove Cemetery located at 5 Morse Road was gifted to the Town in 2009. In September 2011 the final legal work was completed and the Town became the official owner of Pine Grove Cemetery. In November 2012 a Request for Proposals for a Conservation and Development/Expansion Master Plan for Pine Grove Cemetery was issued. Unfortunately, the process did not result in the award of a contract; the Commission anticipates reissuance of the RFP in early 2014. The Commission has determined the need to obtain state and local funding sources to develop and restore Pine Grove Cemetery in order to allow the cemetery to continue to be used as burial site for Easton residents. The Commission estimates that there will be approximately 180 available burial plots in the future.

The Commission in connection with the Easton Lions formalized an Adopt- A-Cemetery Program. This program has been successful with approximately 25 town owned cemeteries being adopted by citizens and civic organizations. Further development of the program will provide training to those adopters who are interested in cleaning stones. All program participants are committed to insuring that our historic cemeteries are properly maintained.

We would like to thank DPW employees Todd Texeira, Bill Casey, John Ames, and Steve Flaherty for the job in mowing and caretaking of the town-owned cemeteries.

We would also like to express our appreciation to town officials, department heads, and Easton residents for their support throughout the year.

The Commission can be reached by calling 508-230-0581.

Respectfully submitted,

Kit Minsky, Chair
Susan Henderson

2013 ANNUAL REPORT OF THE OLD COLONY PLANNING COUNCIL

To the Honorable Board of Selectmen and the Citizens of the Town of Easton.

As your representatives to the Old Colony Planning Council (OCPC), we are pleased to present this report on behalf of the Council for 2013.

The Old Colony Planning Council was established in 1967 by state statute and is authorized to prepare plans for the physical, social and economic development of the Sixteen-member community region. OCPC is designated as: an Economic Development District by the U.S. Department of Commerce for the coordination of regional economic development activities; an Area Agency on Aging (AAA) by the Executive Office of Elder Affairs to plan, manage and coordinate elder services in a twenty-three community service area; and, the Metropolitan Planning Organization (MPO) to plan and program transportation and transit improvements for the region.

In addition to the above-designated responsibilities, the Council also assists its member municipalities with technical planning, grant application preparation and current local and regional socioeconomic information.

During the past year, the Council completed the FFY 2014-2017 Transportation Improvement Program (TIP); the Old Colony Management Systems Report; the Old Colony Major Bottleneck Study in Avon and Stoughton; the Town of Halifax Stormwater Mapping Project; the Plymouth Complete Streets Policy; and provided numerous Road Safety Audits, Intersection Analyses, and Technical Studies to the member communities; and, continued participation in the South Coast Commuter Rail Task Force, provided technical assistance to Bridgewater, Easton, and Stoughton, related to the potential rail service, and developed the priorities areas of regional significance. The Council also provided technical assistance to member communities under the District Local Technical Assistance (DLTA) Program in areas such as regionalization: water; wastewater; 911 services; zoning bylaw revisions; expedited permitting; a Housing Development Incentive Program (HDIP) HD Zone Plan as well as the creation of a Regional Housing Plan and a Regional Clean Energy Plan. During the past year, with assistance and guidance from member community advisory committee members, the Old Colony Area Agency on Aging (AAA) has continued the ongoing administration of over \$1.3 million dollars of Federal and State funding for elder services. The OCPC-AAA administers and oversees funding for services like nutrition, transportation, day care, legal services, and others to the more than 90,000 persons age 60 and over in the region. The OCPC-AAA also completed development of the 2014-2017 Area Plan on Aging, and continues to advocate on behalf of older persons from throughout the region. The OCPC-AAA Long-Term Care Ombudsman Program continues its efforts, with over 700 visits to nursing and rest homes, investigating over 360 issues of concern from residents or families. In Addition, OCPC continues to administer the Septic Loan Program for the Towns of Avon, Cohasset, Hanson, Kingston, Marshfield and Stoughton. During 2013 the Council processed approximately \$650,000 in loans for both septic systems and sewer connection for the communities under the Septic Loan Program.

Each member community of the Council is represented by one delegate and one alternate member. The Council members establish policy, develop the work program, and employ and oversee the activities of the professional staff. The Council meets on the last Wednesday of each month at 7:00 PM in the OCPC offices located at 70 School Street, Brockton, MA. In 2013, the Council elected Lee Hartmann, of Plymouth as Council President; Fred L. Gilmetti of Whitman as Council Treasurer; and, Frank P. Staffier of Avon as Council Secretary. Pasquale Ciaramella serves as Executive Director of the Council.

The Council gratefully acknowledges the generous support and cooperation of its member communities and the participation and involvement of the many individuals who participate as members of committees. Special thanks are extended to Joint Transportation Committee Chair Noreen O'Toole; Comprehensive Economic Development Strategy Committee Chair Mary Waldron; and, the Area Agency on Aging Advisory Committee Chair Richard Whitney for their commitment, dedication and leadership during the

past year. The Council also recognizes the work of local boards and commissions and the government agencies, public and private institutions and individuals who assisted the Council in its efforts.

Respectfully submitted,

Jeanmarie Kent Joyce, Delegate

Stephen Donahue, Alternate

Troy E. Garron, Delegate At-Large

**2013 ANNUAL REPORT OF
THE AMES FREE LIBRARY – EASTON’S PUBLIC LIBRARY
*Where the Community Connects***

“Wow! The creativity in programming and the positive energy of the staff certainly make this institute a shining light in the Easton community.”—Janine Edwards, visiting from Anguilla, Caribbean, July 12, 2013.

<i>PRODUCTIVITY MEASURES</i>	<i>FY14</i>
Visitors	100,336
Circulation	175,553
Program Attendees	10,442
Reference transactions	9,454
Computer use	8,443
Registered borrowers	13,126
Hours Open	2,581
Volunteer hours – non-subsidized	2,018.5

NOTE: Fiscal year statistics (State Aid Annual Report Information Survey).

On Public Libraries

The role of the public library in the life of a community is adding on 21st century complexities that are yet to be fully approximated by traditional statistical measures. For example, the simple circulation of library material does not take into account the use of information resources such as remote access databases, of which the library has 65. Neither does it account for the critical one-on-one instructional transactions, of which 9,454 were conducted in FY14. Nor does it keep count of eReaders that circulate as one item, but hold about 40 other titles that are also available as part of that single loan. Circulation statistics, therefore, are only part of the story as libraries across the State of Massachusetts keep up with galloping technology and the differing demands of their communities. In relative terms, the Ames Free Library continues to be in the top ten circulating libraries of the 73-member SAILS consortium.

On ‘New Reference’

The traditional concept of ‘reference’ has also undergone a change in the instant gratification world of Google. The updating and shelving of costly print reference tomes such as encyclopedias is getting very rare. Yet, the unreliability and overabundance of instant data provided by the Internet can lead to confusion rather than knowledge. To help overcome this disjoint, the library offered some 652 programs that allowed for people with skills to interact with people in need of information.

- Financial series featured talks on insurance basics; socially responsible investing; tax changes in 2013; paying for college; retirement planning; Medicare; women and wealth; and long term care insurance.
- Ongoing ‘realty fireside chats’ featuring programs on buying and selling homes; reconfiguring existing homes to accommodate in-law units; remaining at home and aging in place; housing suitable for different stages in life; and creating energy efficient homes.
- Educational workshops featured a 2-hour pointillism workshop, with each participant creating a Seurat pastel; strategies for getting into colleges; the art of retaining smart employees; effectively communicating with others; the craft of writing; tips on good parenting; taking good photographs; self-publishing; flower arrangement; self-expression through art; tools to deal with sudden life changes; and self-evaluation of personality types.

- Informational series included a lively Q & A hour with Town Administrator Colton and Selectmen Corona and Murphy; and talks on percussion firearms; on submarines; the Emancipation Proclamation; 'The 100 Year Lifestyle'; nutrition through the Chinese Medicine paradigm; responding to body health-signals; and genealogy.
- The popular and much-needed *Tech Talk* series continued with a valuable 4-part series on Web Development for beginners by resident Brian O'Neill. Gmail; the use of Facebook; and a somber talk on computer security was offered by resident Kevin Kidd.
- In addition, Staff conducted intensive and personalized one-on-one computer classes.
- Other noteworthy programs included actress Judy Bernstein's one-woman play; a literary evening with resident Avery Lee Williams, a musical evening featuring the Chinese hammered dulcimer by 13-year old Hannah To; town walks with historian, Ed Hands; select preview of *A Walk in Easton's Woods*, a library movie featuring Chet Raymo and Ed Hands; Sunday cabaret featuring the Sheppard Sisters; and a 2-day Civil War living encampment organized by staff member, Michelle Duprey, that was attended by about 600 people.

Regular monthly adult programs totaled:

- 18 book discussions facilitated by rotating staff;
- 12 screenings of first-run movies hosted by Whitney Brown;
- 24 knitting evenings managed by Kathy Korona ;
- 12 beading meets arranged by Debbie Adduci;
- Residents Bobbie Anderson and Carolyn Cole offered 10 *Foodie Group* presentations as well as a wine tour and tasting at the *Boston Winery*. The group also celebrated its fifth anniversary.
- 5 authors participated sequentially in the always-inspirational *Author Talk* series.
- For the fifth consecutive year, the library launched *NaNoWriMo* (National Novel Writing Month); 82-year old Rose Buck completed her 2nd novel in the course of the month and published the one she wrote at last year's session. It is now part of the library catalog.
- 12 *Trip Talks* were presented by various travelers with a story to share. A corollary blog capturing the talks was created by L. Rubinacci at <http://www.afltriptalks.com>.
- 12 unique collections ranging from jewelry to historical artifacts were exhibited in the glass case.

Programs for Teens and Children

The Youth Services team of Amy Dean and Whitney Hasler were effective in successful programming and outreach.

- A total of 265 programs were hosted with a collective audience of 6,033.
- These programs ranged from daily storytelling for difference age groups to teen writing and manga workshops, author talks, music programs, and book clubs.
- A Teen Advisory Board was created to advise staff on teen interests and future programs.
- 37 Summer Reading programs attracted 1,279 attendees. A total of 314 children and teens participated, with 145 receiving prizes and 35 reaching the highest reading prize goal. These readers received a ticket to a Pawtucket Red Sox game and were recognized on the field.

"Where the community connects"

In the life of individuals, spaces for interaction usually consist of a primary space at home, and a secondary one at work. However, it is a well documented fact that there is need for a 'third space' to improve the quality of community life. When the library coined its byline to be the place where the community connects, it aimed to be that third space. While 13,126 people were registered library card holders, the library interacted with other agencies, individuals and institutions in various ways in 2013:

- The library worked with the *Council on Aging* to both facilitate the monthly book discussion at the COA, and to deliver books to homebound members of the community.
- Book readings for monthly *SE Rehabilitation Center* visitors were conducted by volunteers Barbara Beech and Nancy Carter.
- The *Brockton Visiting Nurses* worked with the library to talk about caring for aging parents.
- *Stonehill College* professor, Ed McGushin, facilitated Philosophy of Film discussions.
- *Friends of the Ames Free Library* hosted book sales and fundraisers to sponsor 10 museum passes for all library card holders.

- The ‘Food for Fines’ initiative netted much-needed edibles for the *Easton Food Pantry*.
- The library was selected as a pilot for the *MA Statewide eBook Project*, the only one among the 73-member SAILS consortium.
- Youth Service librarians worked closely with *Self Help Inc.*, *South Bay Early Childhood*, *Old Colony Music Together*, the *YMCA* and *Mansfield Bank* for programs; as well as resource sharing with local teachers and the *Easton Children's Museum*.
- Easton resident, *Linette Murphy*, created a Geocache for the library, using both the inside and outside for the cache.
- Easton resident, *Franco Jezard*, volunteered weekly bocce coaching.
- The library continued its collaboration with the *Easton Cultural Council* to host the Annual Easton Lantern Parade.
- Patrons *Amy MacMannis* and *Mary Parker* arranged a successful afternoon of oral history titled “If These Walls Could Talk” that was aired on local cable.
- Nora Yousif of *RBC Wealth Management* worked with the library to launch a seven-month series of free monthly workshops aimed at enhancing female financial literacy.
- A joint initiative with Hazel Varella of the *Historical Society* and staff member Whitney Brown, resulted in an oral history recording of the library. It played on local cable and there was a first showing of *Part 1, Library Memories*.
- *Burt Lewis* of Easton launched a new weekly radio talk show for Easton Cable every Monday at 7 PM at which the library features a 2 minute announcement.
- State Representative *Shauna O’Connell* (Precinct 6) read to preschoolers at the library.
- *Senator Kennedy* and *Representative Cronin* used the library to meet with residents.
- A committee from the *Providence Athenaeum* visited to help foment ideas for their building plans.
- The library participated in the ‘*Heart Book of Messages*’ that was delivered to the people of Newtown, CT on February 16.
- The library collaborated with the *Easton Agricultural Commission* to present a series of programs on topics as varied as horsemanship; beekeeping; and seeds.

Fundraising

The library continued to incorporate a culture of fundraising under the creative guidance of Development Manager, Marion Wingfield.

- At an award ceremony at the State House on Tuesday, 2-23-2013, the library was awarded a \$40,000 Community Innovation Grant toward the development of a learning commons at Queset House, by the state of Massachusetts.
- The Easton Cultural Council supported programs for young adults.
- The Annual Appeal netted \$20, 000 by the close of the year.
- The Bricks for Books program continued, after 118 bricks were installed
- There was cooperative fundraising with the Shovel Town Cultural District.
- The library’s Knitting and Beading Groups sold their creations to fundraise for the library and worked hard to produce attractive baskets for the library’s annual silent auction.
- Two successful fundraisers were held: an Olde Tyme Field Day on June 9 and a Comedy Night and Silent Auction featuring Jimmy Tingle on November 15.
- Timely CPA grants helped further the restoration of Queset House and the Garden.

Budget

In FY14, the library was in full compliance with the materials expenditure requirements and open hour standards as set by the Massachusetts Board of Library Commissioners. 47.7% of the budget was fulfilled by private endowments; 41.6% by municipal and state government; 8.5% through fundraising efforts; and 2% though other sources such as fines and fees. The library per capita expenditure for residents worked out to \$19.43 per annum, as last published by the Massachusetts Board of Library Commissioners.

Facilities

- The restoration of the roof over the Children’s area was successfully concluded by July 2013.
- Three statues from Stonehill College were installed by Paul Steidinger around the campus garden.

- On July 22, a 20' flagpole with flag was installed by Jim Abate on the library grounds.
- *The Boston Globe* did an all-day fashion shoot at the library, Queset Garden, Queset House and Oakes Ames Hall on August 14.
- The OA High School yearbook portraits were taken at Queset Garden during July and August and the stage was used to host a well-attended student play.
- The Main library was used as a meeting space by a number of groups – the Office of the School Superintendent, the Easton Youth Soccer League, the Cultural Council, and the Cultural District committees – suggesting the need for collaborative space in the community.
- There were multiple tour groups who visited: Professor Richard Guy Wilson led a group of over 30 visitors from the Boston Arts & Craft group; Ed Hands led a bus load of visitors from the Cape Cod Conservatory of Music and Arts; and 31 members of the Victorian Society Summer School visited in June.
- A linden tree donated by Madeline M Holt was planted at the entrance to the library.
- The Hockomock Film Club began viewing their movies at Queset House. The House was also used by The Book Lovers from Stonehill College.
- Major installations, renovations and restorations at Queset House continued with the emergence of a handicapped ramp at the main entrance, security cameras on all three levels, lighting, completion of elevator installation, finishing of floors, accessible restrooms.
- An exhibit hanging system was installed in the Main Library; as were power outlets in each alcove of the Main Reading Room for laptop users.
- Hazel Varella recorded an enlightening video tour of Queset House accessible at http://amesfreelibrary.org/Rent_Queset.html

Board and Staff

- Library staff, one and all, voluntarily took on responsibilities in fundraising, craft programs, social media, publicity, grant writing, and volunteer management. In many cases this was done during their personal time. They are to be commended.
- Cathie Coyne, a valued staff member for six years, was made an offer she could not refuse – as Director of her home library at Mansfield. We wish her well.
- Assistant Director Jason Bloom both created and began implementing a 5-year Technology Plan.
- Whitney Hasler joined as a part-time Youth Services librarian on May 13.
- A third edition of a library reference book co-authored by U. Hiremath was published by the American Library Association/Neal-Schuman; she was also selected to be on the Library Advisory Board for Rowman & Littlefield Publishers.
- The November SAILS eNewsletter reprinted an editorial from the AFL eNewsletter as ‘The Value of Service from the Ames Free Library’.
- Whitney Brown completed an ALA online course on Fundamentals of Preservation, funded by a successful grant received from the MA Library Aid Association.
- All library staff volunteered two hours each at *My Brother's Keeper*.
- Thanks and admiration is due to the 9-member Board that continued to be energetic, knowledgeable, proactive and supportive; as well as the hardworking Building and Endowment Committee and the Queset House Committee.

Respectfully submitted,
Dr. Uma Hiremath, Executive Director

Library Information

Hours: Monday – Thursday 10 – 8; Friday & Saturday 10 – 5.

Closed on Saturdays July through Labor Day. Closed on all major national holidays.

Tel: 508-238-2000; *Email:* info@amesfreelibrary.org; *Website:* www.amesfreelibrary.org

Social media: Facebook - <https://www.facebook.com/AmesFreeLibrary>;

Twitter - <https://twitter.com/Amesfreelibrary>;

Flickr - <http://www.flickr.com/photos/amesfreelibrary/>; Pinterest - <http://pinterest.com/amesfreelibrary/>;

YouTube - <http://www.youtube.com/user/AmesFreeLibrary>;

Blogs - <http://amesfreelibrary.org/Popups/blogs.html>.

2013 ANNUAL REPORT OF THE AMES TRUST FUNDS

Following is a summary of the Ames Trust Funds held for the benefit of the schools and highways of the Town of Easton as of December 31, 2013. The total amount distributed by all three funds for 2013 was consistent with total amount distributed for 2012. Dividend income from common stocks held in the portfolios accounted for roughly fifty-one percent of the total income earned with the balance coming from interest income earned on fixed income securities and certificates of deposit.

Though investment returns are increasing, the markets are still unpredictable and dividend income is harder to find. The Trustees will continue to work closely with investment advisors to assure that portfolio quality remains high and that income available for distribution is as high as prudent management permits.

	Book Value	12/31/13 Market Value	2013 Income Paid to Town
Highways Fund	\$5,467,484.64	\$7,433,276.61	\$215,000.00
Highways Perm. Fund	\$243,853.93	\$309,958.19	\$9,000.00
Schools Fund	\$4,641,270.05	\$6,508,769.27	\$200,000.00

Respectfully,

James S. Thomas, Trustee

**2013 ANNUAL REPORT OF
THE OAKES AMES MEMORIAL HALL ASSOCIATION, INC.
WWW.OAKESAMESHALL.ORG**

Income	Donors	14,500.00
	Rentals	23,022.00
	Investments	<u>4,500.00</u>
	Total Income.....	42,022.00
Operating Expenses		
Salaries/Fees:	Rental Agent	3,000.00
	Custodian	<u>2,610.00</u>
		5,610.00
Utilities:	Heating Oil	7,672.00
	National Grid	2,752.31
	Columbia Gas	367.85
	Town of Easton- Water	315.65
	Waste Management	1,488.74
	Verizon Telephone	<u>624.22</u>
		13,220.77
Fire Safety:	Town of Easton- Sprinkler Fees	775.00
	Sprinkler Inspections (4)	1,400.00
	5 year inspection/update	1,218.00
	Fire Escape repair and paint	7,204.00
	Sprinkler System Maintenance	<u>606.00</u>
		11,203.00
Insurance:	Liability and Workers' Comp.	985.00
Miscellaneous:	Replace flu, damper controls	7,552.00
	Plumbing, septic	1,085.00
	Hardware & Cleaning Supplies	588.40
	Internet, Web Page	575.00
	Tax Preparation	300.00
	Other	<u>1,500.00</u>
		11,600.40
	Total Operating Expense	42,619.17
	Net Income <Deficit>	< 597.77 >

Respectfully submitted,

Frederick L. Ames, President

2013 ANNUAL REPORT OF THE BRISTOL COUNTY MOSQUITO CONTROL COMMISSIONERS

This year marks the 54th anniversary of the Bristol County Mosquito Control Project and its services to the cities and towns of Bristol County. The project was established in 1959 in response to numerous cases of Eastern Equine Encephalitis. Over the years, our project has greatly reduced exposure to this arbovirus and to the newly introduced West Nile Virus.

Much has changed in recent years. New technologies and products are now available to help monitor and suppress the presence of mosquito borne diseases. Our project has embraced new innovations to help us serve the public with greater efficiency. For example, GPS guidance systems have been installed in our spray trucks. These devices enable our workers to effectively schedule and conduct early morning applications, document application routes, and tell us where “no spray zones” exist in any particular neighborhood. We have also adopted more environmentally responsible products for our larvicide and adulticide applications. We did this in order to be a better steward of the environment and reduce any unwanted effect on non-target organisms. We still continue our practice of surveillance through trapping and sending specimens to the Massachusetts Department of Health for testing.

During the 2013-mosquito season, over 28,610 mosquitoes were tested. There were 29 isolations of EEE with 6 collections from human biting mosquitoes and no human cases for the County. We had 79 mosquito isolates of WNV in the County with no reported humans. There were no equine cases for EEE and 1 for WNV.

Our project continues its efforts year round. In the Fall and Winter seasons, our goal is to reduce mosquito breeding areas through water management and source reduction. We clean and maintain drainage ditches, culverts, and streams. Where feasible, we conduct open marsh management projects in conjunction with the Army Corps of Engineers.

During the time period January 1, 2013– December 31, 2013 the Bristol County Mosquito Control Project:

- Sprayed over 25,014.1 acres
- Treated 19.3 acres with *B.t.i.* and .22 acres with Altosid in 57 locations for mosquito larvae
- Received 1,738 requests for spraying
- Cleared and reclaimed 1,140 feet of brush
- Cleaned 1,420 feet of ditches by machine
- Mowed .25 acre of brush by machine
- Treated 1,560 catch basins
- Additionally, an aerial larviciding was conducted over the Hockomock Swamp. Approximately 3,120 acres was treated (total including Easton and Raynham) with VectoBac 12AS liquid Biological Larvicide.

Throughout the year, we strive to educate the public concerning mosquito borne diseases and simple ways people can protect themselves and help prevent breeding on their own property. We have many types of outreach programs including; speaking at public health events, visiting local schools and senior centers, and creating informational posters for distribution. Our Project also has a website www.bristolcountymosquitocontrol.com to better communicate with and relate important information to our cities and towns.

I would like to thank the town officials and residents of Easton for their continued support and cooperation. Our project is extremely proud of the work we perform and look forward to serving our communities in the upcoming year. If there are any questions concerning the projects efforts or objectives, please feel free to contact our office.

Respectfully submitted,

Jennifer E. Dacey
Superintendent

THE COMMONWEALTH OF MASSACHUSETTS
STATE RECLAMATION AND MOSQUITO CONTROL BOARD

BRISTOL COUNTY MOSQUITO CONTROL PROJECT
140 NORTH WALKER STREET * TAUNTON, MA 02780
Tel: (508) 823-5253 * Fax: (508) 828-1868

Bristol County Mosquito Control Commissioners:

Arthur F. Tobin, Chairman
Gregory D. Dorrance
Joseph Barile
Christine A. Fagan
Robert F. Davis

2013 ANNUAL REPORT OF THE EASTON CULTURAL COUNCIL

The purpose of the **Easton Cultural Council (ECC)** is to award grants based on an allocation received annually from the Massachusetts Cultural Council. The ECC's goal is to support public programs that promote education, diversity, excellence in and access to the arts, humanities, and interpretive sciences. Its mission is to directly affect the residents of Easton, to achieve the greatest community benefit, and to cultivate the arts through participation and appreciation. The ECC endeavors to make cultural opportunities accessible to all segments of the population, including but not limited to, all racial and ethnic groups, individuals with disabilities, veterans, women and children. We are pleased to say that we were able to fund several programs that will enrich the lives of Easton townspeople of all ages and backgrounds.

This past granting cycle we had 10 active members: Chair Christine Junge, Co-chair Debbie Neumann, Co-secretaries Peter Buhl and Frank Smith, Treasurer Richard Connolly, and Linda Paolucci, Kate Mensch, Carolyn Cole (future chair), Inez Smrz, Susan Riccardi and Mary Kimball.

The Council received \$5,790 in funding from the state for its 2014 allocation and had an additional \$764.25 available for a total available of \$6,554. During October 2013 the Council received several applications, of which \$6,554 was disbursed to 32 recipients.

As it has for the past three years, the Easton Cultural Council held a LCO program of its own—The Easton Lantern Parade. This year's event was held on Sat, August 17. The Council's Lantern Walk began well before dusk at the Historical Society located at 80 Mechanic Street and preceded to the Queset Gardens behind the Ames Free Library, where there was music, activities (such as face painting), and refreshments. It was estimated that 100 people attended. Some of the funding for the walk came for the State Cultural Council. Local businesses such as Roche Bros., Shaw's, and others donated money, gift certificates, or their time to the event.

Easton Cultural Council members are allowed to serve only six consecutive years. Currently with 11 members, we meet the five member minimum that is in place in order to receive and distribute the annual state grant. If interested in becoming a member of the Council, please contact Christine Junge for information at: christinejunge@hotmail.com.

Respectfully submitted,

Debbie Neumann, Co-Chair

2013 ANNUAL REPORT OF THE SOUTHEASTERN REGIONAL SERVICES GROUP

The Southeastern Regional Services Group (SERSG) was initiated in 1993 with a mission “to serve as a catalyst and implementer for member communities that desire to act jointly to solve governmental problems or to deliver services to their citizens more effectively or efficiently.” The nineteen member communities of SERSG benefit from shared administrative services provided by a regional administrator. Lara Thomas has served as regional administrator of SERSG since 2004. SERSG’s work is supported by dues from the member communities.

Annual procurements designed to save municipalities time and money are a major part of SERSG’s services. Cooperative procurements for Office Supplies, Paper, DPW Supplies and Water and Sewer Treatment Chemicals were held in the spring of 2013. More than thirty different supplies are procured for the Easton Department of Public Works. In the fall, SERSG coordinated procurement of more than twenty categories of DPW Services.

As a participant in SERSG’s office supply contract, Easton now enjoys a discount of 76.52% off non-excluded office supplies in the United Stationer’s Supply wholesaler’s catalog and more than 50% off ink and toner cartridges. Based on first quarter FY14 figures, Easton could save more than \$300,000 annually off list prices for office supplies through the SERSG contract.

The estimated value of supplies and services procured for the DPW totaled more than \$1.7 Million during 2013. In addition to the savings of time due to SERSG handling the entire procurement up until contract execution, additional savings per year result from contract pricing. For example, Easton has a contract price of \$81.90 per ton for FOB cold patch asphalt and the average price available on the state bid for a nearby plant is more than \$100 per ton. For washed sand for ice and snow removal, Easton pays \$11.85 per ton while the latest available state contract price was \$13.64 per ton and up. Hydrated lime costs 26 cents per gallon the state contract while the SERSG contract price is less than 18 cents per gallon. A survey of five varieties of delivered stone items indicates SERSG’s prices were lower than the lowest state contract price by an average of more than \$5.50 per ton. State contract pricing for sodium hypochlorite is almost 80 cents per gallon more than the SERSG contract. The lowest price increment for Ultra Low Sulfur Diesel purchases on the state contract is more than 3 cents per gallon while SERSG’s increment is less than 2 cents per gallon. Taking into account these items alone, Easton is saving more than \$40,000 per year through the public works procurements based on estimated usage.

In addition to an annual survey on snowplowing rates and payment policies, SERSG sponsored a hoisting license training in April at a significantly reduced rate for SERSG members. A grant proposal for \$365,000 was also submitted by SERSG to develop a stormwater collaborative using funding from the Commonwealth’s Community Innovation Challenge Grant program. Grant awards will be announced in February 2014.

Finally, monthly meetings of the Board of Directors and the Highway and DPW Superintendents continued to provide valuable opportunities for representatives from member communities to share concerns and receive ideas and feedback about a wide variety of issues affecting municipalities.

2013 ANNUAL REPORT OF THE INFORMATION TECHNOLOGY DEPARTMENT

The Town of Easton Information Technology Department provides computer and technical support and service for the Easton Town Offices, the Department of Public Works, the Water Division, the Police and Fire Departments and the School Business Office. Information Technology is responsible for 23 servers, 120 desktop computers, 37 notebook computers and 15 iPads. All sites are connected with Town owned 1GB fiber optic lines except Fire Station #2 which is connected using a secure virtual private network connection via two Comcast cable modems and Sonicwall firewalls. All of the town departments access the Internet thru a single Verizon FiOS line with a backup Comcast Internet connection at the Town Offices.

During 2013 I.T. was heavily involved with both the Fire and Police Departments in working toward central dispatch. Operating systems had to be upgraded from Windows XP to Windows 7 and additional computers installed. The Police Dispatch server was upgraded to Windows 2008R2 64 bit and the IMC database was migrated over to the new server. The old Pamet records will not run on the new server so a new virtual server was created with Windows 2003 32 bit and that database was migrated to that server so the old server could be deleted. The Police paging software was also upgraded to a client server version and consolidated on the new Dispatch server. We are also currently working with TriTech and TacTech to migrate all of the data on the old Fire dispatch server to the Police server which will then become a central database for central dispatch.

Other servers that have so far been upgraded to Windows 2008R2 include 2 physical domain controllers as well as the virtual servers for SoftRight, the DPW GIS server and the Police dispatch server. There are many more that will follow in 2014. In all cases these servers have to be rebuilt from scratch since there is no upgrade path for 32 bit to 64 bit. Once these servers are at Windows 2008R2 64 bit there will be an upgrade path to the newer operating systems which are also 64 bit.

Currently we are using an integrated municipal application from a company known as SoftRight out of Westford, Massachusetts. The Town went live with the SoftRight Payroll application On January 1 of 2009. Since that time we have migrated all of our other applications including General Ledger, Budget, Accounts Payable & Purchasing, Fixed Assets, Payroll & Personnel, Treasury Receipts, Collector's Receivables, Tax Title, Water Billing and Trash Billing.

Respectfully submitted,

Michael Deltano, Information Systems Manager

2013 ANNUAL REPORT OF THE EASTON GREEN COMMUNITIES COMMITTEE

The Committee's mission is "to help educate the Town of Easton on clean energy options and measures that can be implemented to reduce energy use, conserve resources and reduce emissions; to assist in the development of cost effective projects on municipal facilities to reduce energy and resource use and develop renewable energy resources; and to promote awareness of new technologies and their potential impact on energy use and resource conservation".

The Committee held meetings throughout 2013. During our July meeting I was re-elected as Chair, and Easton resident member Kerri Mullen was elected as Clerk. Colleen Less continued as the School Board Committee appointee. New members include Board of Selectmen appointee Daniel Smith, resident Bryan Long, and student representative Yasmine Mifdal. The Committee welcomes its new members, and thanks previous members Ellen Barlow, Andrea Waldorf, and Julia Mudd for their contributions.

The Massachusetts Department of Energy Resources (DOER) Green Communities grant program continued to be a focal point of the green initiatives of the Town and the Committee this year. Easton received designation as a Green Community in 2010. Through this program, the Town was awarded a \$168,300 grant in 2011 to fund several energy efficiency projects. In addition, the Town received an \$8,000 utility rebate in 2013 due to the grant funded installation of efficient boilers at the Town Offices. In March, following the completion of the 2011 grant projects, I submitted an application for the 2013 Green Communities Competitive grant. Easton has since been notified that it will receive a \$250,000 grant to fund two additional energy efficiency projects (insulated garage door installation and phase II of the Towns LED streetlight replacement initiative). In order to satisfy the requirements of the program and maintain our Green Community designation and grant eligibility, I composed and submitted quarterly progress reports, the final 2011 grant project report, and 2013 Green Community annual report, to the DOER.

The combined energy savings of these projects and prior building efficiency upgrades move Easton steadily towards reaching its goal of reducing energy consumption by 20% before the end of FY2014 (a criterion of Green Community designation). In 2013 I monitored the Town's energy consumption using databases and the State's no-cost MassEnergyInsight online reporting program. Easton's baseline energy year, from which consumption change is measured, is FY2009. Fiscal year 2011 showed a slight reduction of 3% from the baseline, FY2012 showed a significant reduction of about 16%, and FY2013 revealed a moderate reduction of approximately 10% (likely a result of the extreme weather conditions of winter 2012/2013). Easton's overall energy reduction margin is expected to continue to grow as a result of additional efficiency projects and behavioral changes being implemented throughout Easton's municipal and school facilities.

Additional grant opportunities arose in 2013. In May I submitted an application for the Department of Environmental Protection (DEP) Massachusetts Electric Vehicle Incentive Program. In December Easton was offered a \$5,000 award to be utilized if the Town chooses to purchase a plug-in hybrid electric vehicle. In October I submitted application materials for the Green Communities Owner's Technical Assistance Grant. Easton has been notified that it will be awarded \$12,500 to fund the services of consultant Beacon Integrated Solutions. Beacon has provided the Town with "consulting services to support the Towns efforts to select and engage an" energy services company (ESCO). Following a thorough selection process (during which I attended selection team meetings) Easton's ESCO project with Ameresco is underway.

In 2013 the Committee held seven meetings. Kerri Mullen and I attended the Green Schools Summit in April, after which Kerri proposed the town install anti-idling signage at the schools. Members approved the use of Easton's Clean Energy Center (CEC) grant to purchase the signs, which the DPW installed in the fall. Members approved Kerri's proposal that the CEC grant be used to support the schools Energy Patrol program. In June I presented to the Board of Selectmen on a report I authored for the Municipal Buildings Committee on energy efficiency opportunities. DOER Green Communities Division Regional Coordinator Seth Pickering attended the Committee's October meeting and presented an overview of State programs.

I wish to thank each of the Committee members: Daniel Smith of the Board of Selectmen, Colleen Less of the School Committee, at-large members Kerri Mullen and Bryan Long, and student member Yasmine Mifdal, for your efforts. I look forward to working with you during 2014.

Respectfully submitted,

Adrienne M. Edwards
Chair of the Easton Green Communities Committee

2013 ANNUAL REPORT OF THE EASTON AGRICULTURAL COMMISSION

The Easton Agricultural Commission began its work in September 2011. The seven member board is appointed by the Board of Selectmen to promote, preserve, encourage and facilitate agricultural activities within Easton. The Commission generally meets on the second Tuesday of the month.

The Commission's second year proved as productive as its first. During the first few months of the year the Commission promoted and began preparing for the first season of the new community garden at Wheaton Farm. Preparations necessary for the garden to function well included construction of a deer fence and installation of a water line for irrigation. Local Eagle Scout candidate, Maxx Fioriti, chose construction and funding of the fence as his Eagle Scout project. A generous donation from Easton resident, Lee Williams, paid for the installation of the water line. The Conservation Commission purchased a wooden storage shed. The parking lot at Wheaton Farm was relocated both to aid gardeners and to address complaints about illicit night time activity in the secluded parking lot.

The farmers' market, which has operated in Easton for fifteen years, successfully completed its second season at the "new" Five-Corners location. After the official outdoor closing date in October, the market moved to Oakes Ames Memorial Hall for the winter season. The market offers a range of locally grown and produced food items and through a MDAR (Mass. Department of Agriculture Grant) is now able to accept SNAP/EBT cards and process credit cards.

The Commission voted to support a Cultural Council grant application prepared and submitted by the Grange for canning and food preparation classes to be offered in 2014. The Commission will be looking to partner with different organizations like the Ames Free Library and the Grange to develop and offer workshops and talks related to sustainable agriculture and food practices. The Commission will continue to work on developing a comprehensive Agricultural Plan that will talk about and establish goals for the role of agriculture in Easton: in meeting the food, health and recreation needs of residents; in contributing to the local economy; in helping preserve Easton's remaining rural assets and in contributing to a more sustainable environment.

Commission members and staff attended several conferences and workshops during the year including Harvest New England, SEMAP's annual Agricultural Conference and NOFA.

Bridget Meigs did not seek reappointment at the end of term. Her contributions to the Commission have been missed, but the Commission continues to work with Bridget in her role as a Stonehill faculty member.

Respectfully submitted,

Edmund Hands, Chairman
Todd Sandstrum, Vice Chairman
Janice Narsasian, Secretary
Peter Palm
Sean Flynn
Rory O'Dwyer
Rosa Galeno

2013 ANNUAL REPORT OF THE EASTON PUBLIC SPACES COMMITTEE

The Easton Public Space Committee (PSC) is a recently formed committee charged with identifying the Town's open spaces and developing an "Adopt-a-Space" program that permits both individuals and corporate sponsors alike to enter into either a financial or volunteer commitment to maintain and beautify spaces identified by the PSC.

The Committee met for the first time back in March of 2013 where I had the honor of being elected Chairman. At that meeting, an action plan was discussed and it was decided upon that the committee would need to meet more than the five recommended times that our committee charge outlined. Over the spring and early summer months, the committee worked diligently deliberating over an exhaustive list of public spaces furnished by the DPW and eventually devised a priority list of the top ten most visible, most in need of beautification based on a majority vote of committee members. Additionally, the committee devised and adopted a cumulative rules and regulations summary that outlined the committee responsibilities and role in the adopt-a-space program, including direction outlining the obligations of sponsors and how to initiate the adoption process. The rules and regulations were presented and adopted at the Board of Selectmen's August meeting. The rules and regulations will be available on the Town of Easton's website available for public viewing and reference.

In October, the committee heard a proposal by the Easton Garden Club to adopt the traffic islands at the intersection of Route 138 and Depot St. The Easton Garden Club unveiled plans to excavate the concrete slab islands and introduced multiple plantings on a mulch bed for both islands. The committee tentatively approved the proposal pending further consultation with the DPW and town counsel regarding the placement and permission to dig up the memorial placard and signage that presently exists on the island. Additionally, the committee is developing a standardized application for interested parties to access and fill out who are seeking to be considered for sponsorship of a public space. This application will be available on the Town of Easton's website for public access in the future.

The Committee is presently working hard to identify signage options and specifications that will satisfy town signage by-laws and will present its recommendation to the Board of Selectmen at a future meeting for approval. Signs will be provided by the town to sponsors for placement at the adopted space that will list the sponsor's name.

I wish to thank each of the Committee members for their time and efforts put forth in striving to make our town a glowing and desirable community through the implementation of our program. I look forward to working with you all during 2014 to reach our vision of aesthetically improving our public spaces.

Respectfully submitted,

Andrew McAlarney

Chairman

2013 ANNUAL REPORT OF THE BORDERLAND STATE PARK ADVISORY COUNCIL

Four meetings were held during the year on January 10, April 11, September 11 and December 11 at the Visitors' Center at the park.

We continue to labor short-handed. Throughout the winter only two full-time employees ran the park, mowed, cleared, plowed, sold tickets, cleaned the two buildings, and conducted dozens of activities for all ages. Two rangers were a tremendous help until November when they were reassigned. A score of other volunteers take care of many other facets of the park's services and keep things under control under the guidance of Park Superintendent, Ellenor Simmons, and David Greene.

We had several extraordinary events during the year. Since we had a grant from the DCR (Department of Conservation and Recreation) for repair of the Mansion and landscaping, projects on both took most of the time for the past two or more years. The landscaping money from the state was matched by the Friends of Borderland. A family from Attleboro also contributed funds for the landscaping in memory of their 5-year old daughter who passed away. Her name was Leah Rose Fernandes and she and others were honored at an outdoor party at the Mansion in September. The gardens--long neglected--were rehabbed. Plants were cleared away, new plantings were set in place, the front hedge was redone, the fountain and dozens of rocks were replaced or reset. We look forward to seeing the improvements in spring. The mansion itself was made water-tight, with repairs to the roof, the chimneys, many windows and skylights. Finally this year we should be able to open more rooms for the tours.

Other events included the Annual Blanche Ames juried Art Show held in September and October. Over 500 entries were submitted from all over the country. It was organized and set up by Norma Urban and Robert Bendt and attended by over 1000 people. The Handbell Choir performed in December, along with a Holiday film. The usual weekly and monthly tours, astronomy nights, walking club, disc golf, insect, bird, and walks focused on other natural wonders, plant sale, and countless children's activities.

The curatorship program continues. The project at the Wilbur farm is in high gear with results already apparent in the neatness of the property. Unfortunately the other project at the Smith farm has been discontinued and may be reassigned.

The Council gave unanimous approval to the Stoughton group who are pushing for changes in the zoning regulations for Rattlesnake Hill. This will be taken up at another town meeting later.

We have had two Commissioners in the past year. Succeeding Edward Lambert is Jack Murray, who has been involved with the finances of the state. We hope to meet him soon.

The park continues to attract hundreds of people every week (more in summer) often on a Sunday there are more than one thousand people in the park. Sales of tickets and passes increase each year but all the proceeds go into state coffers. In April we tried to stimulate interest from our legislators with hopes of getting more help in the park. We were delighted to welcome Claire Cronin and aides from Legislators Lou Kafka and Brian Joyce. We also met Karl Pastori, a Regional Supervisor who promised us more attention. Thanks to all the people who give their lives to take care of our business.

Respectfully submitted,

Jean Santos, Sharon Representative and Chair of the Borderland Advisory Council

Annual Report 2013



OFFICE OF THE TOWN CLERK

136 ELM STREET, EASTON MA 02356

www.easton.ma.us

508-230-0530



Jeremy P Gillis, MMC/CMMC, Town Clerk
Lucia Longhurst, Records Manager & Compliance Officer
Teressa Wooding, Principal Clerk

THE YEAR IN REVIEW

2013 was a busier year than anticipated overall for the Office of the Town Clerk. The Office conducted 3 Elections, 1 Regular Town Election as well as the Special Primary and General Election to fill the Senate seat Vacated by John Kerry, the Annual Town Meeting and 1 Special Town Meeting. In all, over 9500 voters partook in Town democracy this year.

OFFICE OF THE TOWN CLERK MISSION STATEMENT

To facilitate the efforts of Easton residents, visitors and employees to access public information in an efficient, transparent and timely manner, To enable voters to avail themselves of the democratic process, to provide high quality service in a courteous and professional manner, to strive to improve both the Office and its employees through habitual innovation and education, to preserve and promote the history of the Town through its historical documents and artifacts, and to comply with Federal, State and Local statutes.

General Powers and Duties

The Easton Town Clerk is appointed by the Town Administrator. He holds the rank of department head. State law provides that the Town Clerk is the official keeper of the Town Seal and the Town's Oath Book. He and both members of his staff are Notaries Public and have the authority to notarize documents signed in their presence. The Town Clerk serves as the custodian of Town records and official documents. He is responsible for the maintenance, preservation and disposition of all Town records. He is required by state law to ensure that Town records are readily available for public inspection.

Registrar of Vital Records and Statistics

The Town Clerk also acts as the Town Registrar of Vital Records and Statistics. He accepts for filing and maintains records of all births, deaths and marriages that occur in Easton. The Town Clerk is authorized to issue certified copies of birth, death and marriage records, and administers adoption and record-change depositions. There is no fee for filing a vital record; however there is a fee for obtaining a certified copy of a vital record. The fee is \$20.00 for the first copy and \$10.00 for each additional copy (if requested when obtaining first copy). Anyone may inspect vital records (*except out of wedlock birth records may be inspected only by those individuals named on the record*) for the cost of retrieval.

Marriage Licenses

The Town Clerk issues marriage licenses. Persons wishing to obtain a license must file their intentions with the Town Clerk in person (*except for in cases where one person is in the military or incarcerated*) at least three days before the ceremony. The cost of a License in Easton is **\$50.00**. The license is valid for sixty days, and may be used for a ceremony conducted in any Massachusetts city or town. The member of the

clergy or Justice of the Peace who performs the ceremony must sign the license and return it to the city or town where it was issued.

DBA Certificates

All fictitious name certificates for businesses (commonly known as "doing business as" or "DBA" certificates) are filed with the Town Clerk. The DBA files allow consumers to identify and locate the proprietor of a business which goes by a name other than that of the proprietor. The filing of the DBA certificate also serves notice that the filer claims exclusive use of the name contained in the certificate. Easton maintains a database of DBA information which includes records for the proceeding five years. Once filed a certificate is valid for four years. The fee for filing is **\$50.00**.

Dog Licenses

All dog owners in the Town must obtain a license for their dog(s) by the 1st of January annually. A license will be issued only if the owner has evidence of a rabies vaccination which is valid as of the date of issuance. The fee for a dog license is **\$10.00** for a spayed or neutered dog, **\$15.00** otherwise. A Late Fee of **\$5.00 per month** is added if the dog is not licensed by March 1st or within 60 days of obtaining the dog(s). Owners of unlicensed dogs are also subject to violation of Dog Control By-Law fees. If you have four or more dogs, you must obtain a kennel license from the Town Clerk. You also have to receive permission from the Easton Zoning Board of Appeals. The Zoning Board of Appeals can be reached at (508) 230-3413.

Town Archivist & Records Manager

Easton is a Town with a long and rich history which is preserved in records contained in the Town Archives. State law requires the Archivist to establish records management procedures for the retention, storage and retrieval of Town administrative and legislative records, as well as respond to requests for public information. The Archivist is responsible for creating indices and employing technologies such as microfilm and microfiche which allow for prompt retrieval of materials in the Town's archival collection. The Archivist also must establish procedures to ensure the secure preservation of the records, such as a climate-controlled vault built and maintained in accordance with state standards.

VITAL STATISTICS

In 2013, The Town of Easton registered the following number of Vital events:

Births:	185
Deaths:	181
Marriages:	90

LICENSES AND PERMITS ISSUED

In 2011 the Office issued the following number of Licenses and permits:

Dog:	2038
Business Certificate:	147
Burial Permits:	98
Yard Sale:	85
Raffle:	3

VOTER REGISTRATION

In 2013 the office recorded the following:

New Voters:	552
Change of Registration:	2432
Deleted voters:	800

ELECTIONS AND TOWN MEETINGS

Elections held in Easton in 2013 were as follows:

<u>ANNUAL TOWN ELECTION-</u>	APRIL 30, 2013
<u>SPECIAL STATE PRIMARY-</u>	APRIL 30, 2013
<u>SPECIAL STATE ELECTION-</u>	JUNE 25, 2013

Town Meetings held in Easton in 2013 were as follows:

- ANNUAL TOWN MEETING- MAY 20, 2013
- SPECIAL TOWN MEETING- NOVEMBER 04, 2013

RESULTS ARE AS FOLLOWS:

APRIL 30TH TOWN ELECTION

BOARD OF SELECTMEN (3 YEAR)						
Candidate	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Total
DOOTIE A. FULGONIT*	154	402	190	545	270	2135
MICHAEL P. MALONEY	96	165	129	151	130	1077
CAROL F. NESTLER	117	226	134	188	159	960
WILLIAM W. WASHIT*	61	258	208	251	210	1111
All Others	0	4	2	9	0	21
Blanks	84	192	124	168	155	101
Total	544	1288	786	1096	932	5378

BOARD OF ASSESSORS (3 YEAR)						
Candidate	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Total
MICHAEL J. MCKENRY*	106	412	273	541	258	1790
ALL OTHERS	0	1	1	1	1	5
Blanks	106	231	119	196	170	927
Total	272	644	393	548	466	2609

BOARD OF HEALTH (3 YEAR)						
Candidate	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Total
COLLEEN E. ROBINSON	109	323	174	248	201	1255
ROBERT B. MCGLENNAN	107	151	132	152	131	673
All Others	0	1	2	9	1	13
Blanks	66	133	94	135	130	558
Total	272	644	393	548	466	2609

HOUSING AUTHORITY (3 YEAR)						
Candidate	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Total
THOMAS A. DOWNEY*	168	431	280	354	298	1791
All Others	0	4	1	2	3	11
Blanks	104	269	112	172	165	867
Total	272	644	393	548	466	2609

SCHOOL COMMITTEE (1 YEAR)						
Candidate	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Total
RONNA L. ABELIT*	155	384	238	346	231	1631
FREDERICK W. INSER III*	114	292	180	248	194	1228
All Others	0	3	2	1	1	7
Blanks	275	669	366	501	456	2609
Total	544	1288	786	1096	932	5378

FINANCE COMMITTEE (THREE YEAR)						
Candidate	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Total
ELAINE G. HANSON*	162	420	270	552	284	1746
WILLIAM PATRICK GOODMAN*	7	14	7	18	4	55
WILLIAM CAROL NESTLER*	11	11	4	5	2	37
All Others	0	0	0	0	0	0
Blanks	84	192	124	168	155	101
Total	544	1288	786	1096	932	5378

NOT ELECTED

Precinct	ACTIVE VOTERS	INACTIVE VOTERS	TOTAL	VOTES CAST	PERCENTAGE
Precinct 1	1375	58	1433	272	19%
Precinct 2	2886	157	2843	644	23%
Precinct 3	2536	213	2749	393	14%
Precinct 4	2888	138	2806	548	20%
Precinct 5	2761	136	2897	466	16%
Precinct 6	2382	109	2731	366	13%
TOTAL	14608	871	15479	2689	17%

LOCAL TOWN ELECTION

EASTON, MASSACHUSETTS
Tuesday, April 30, 2013

JEREMY P. GILLIS, MMC/OWMC TOWN CLERK



A TRUE COPY ATTEST:


JEREMY P. GILLIS, MMC/OWMC

TOWN CLERK

APRIL 30TH SPECIAL SENATE PRIMARY

CANDIDATE	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	TOTAL
BLANKS	0	0	0	0	0	0	0
STEPHEN LYNCH	110	252	157	191	196	149	1055
EDWARD MARKEY	67	173	101	162	156	90	749
WRITE-INS	0	1	0	0	1	0	2
TOTAL	177	426	258	353	353	239	1806
BLANKS	0	0	0	0	0	0	0
GABRIEL GOMEZ	41	99	47	84	56	68	395
MICHAEL SULLIVAN	44	88	79	80	66	51	408
DANIEL WINSLOW	16	25	18	26	19	17	121
WRITE-INS	0	0	0	4	0	0	4
TOTAL	101	212	144	194	141	136	928
PRECINCT	ACTIVE VOTERS	INACTIVE VOTERS	TOTAL	VOTES CAST			PERCENTAGE
Precinct 1	1375	58	1433	278	19		
Precinct 2	2686	157	2843	638	22		
Precinct 3	2536	213	2749	402	15		
Precinct 4	2668	138	2806	547	20		
Precinct 5	2761	136	2897	494	17		
Precinct 6	2592	169	2761	375	14		
TOTAL	14608	871	15479	2734	18		
PRECINCT POLITICAL MAKEUP AS OF 04/10/2013							
	DEMOCRAT	REPUBLICAN	UNENROLLED	OTHER	TOTAL		
Precinct 1	378	270	776	9	1433		
Precinct 2	708	455	1669	11	2843		
Precinct 3	710	422	1605	12	2749		
Precinct 4	691	491	1611	13	2806		
Precinct 5	817	415	1655	10	2897		
Precinct 6	680	488	1564	19	2751		
TOTAL	3984	2541	8880	74	15479		

JUNE 25TH SPECIAL STATE
ELECTION

PRECINCT #	1	2	3	4	5	6	TOTAL
GABRIEL GOMEZ	241	439	328	474	360	354	2196
EDWARD MARKEY	144	344	225	273	353	240	1579
RICHARD HEOS	3	0	5	1	0	4	13
WRITE-IN	0	1	4	0	3	1	9
BLANKS	0	0	0	0	0	0	0
TOTAL	388	784	562	748	716	599	3797
PRECINCT	ACTIVE VOTERS	INACTIVE VOTERS	TOTAL	VOTES CAST	PERCENTAGE		
Precinct 1	1376	57	1433	388	27		
Precinct 2	2703	154	2857	784	27		
Precinct 3	2555	209	2764	562	20		
Precinct 4	2675	135	2810	748	27		
Precinct 5	2777	131	2908	716	25		
Precinct 6	2597	167	2764	599	22		
TOTAL	14683	853	15536	3797	24.44		
PRECINCT POLITICAL MAKEUP AS OF 06/05/2013	DEMOCRAT	REPUBLICAN	UNENROLLED	OTHER	TOTAL		
Precinct 1	375	272	777	9	1433		
Precinct 2	716	455	1676	10	2857		
Precinct 3	711	423	1619	11	2764		
Precinct 4	692	489	1616	13	2810		
Precinct 5	813	415	1669	11	2908		
Precinct 6	684	492	1570	18	2764		
TOTAL	3991	2546	8927	72	15536		
EASTON, MASSACHUSETTS							A TRUE COPY ATTEST:
Tuesday, June 25, 2013							
SPECIAL STATE ELECTION							JEREMY P. GILLIS, NIMC/CMNC TOWN CLERK

MAY 20TH ANNUAL TOWN
MEETING



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	1
MOTIONED BY:	CORONA
SECONDED BY:	MURPHY
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 1. ACCEPTANCE OF ANNUAL REPORTS

To see if the Town will vote to accept the reports of the Selectmen, Town Administrator, Assessors, Board of Health, Town Clerk, Treasurer, Collector of Taxes, School Committee, Town Accountant, Director of Public Works, and other Departments, Boards and Committees of the Town, or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Corona

Alternate Motion if Consent Agenda is not approved:

I move that the Town vote to accept the reports of the Selectmen, Town Administrator, Assessors, Board of Health, Town Clerk, Treasurer, Collector of Taxes, School Committee, Town Accountant, Director of Public Works, and other Departments, Boards and Committees of the Town.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #: 2
MOTIONED BY: CORONA
SECONDED BY: MURPHY
SELECTMEN: Recommended
FINANCE COMMITTEE: Recommended
REQUIRED VOTE: MAJORITY
ACTION: DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 2. RE-AUTHORIZATION OF REVOLVING FUNDS

To see if the Town will vote to re-authorize revolving funds for the Fiscal Year July 1, 2013 – June 30, 2014 under the provisions of Massachusetts General Laws Chapter 44, §53E½ for the following:

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Conservation Commission Chapter 227 Filing Fee Account	Conservation Commission	Fees required by Chapter 227, Wetlands Regulations, of the Code of the Town of Easton	Supplies, services and administrative costs as necessary to aid the Commission in making decisions on conservation applications, or enforcement actions.	\$50,000	Available for expenditure next year
Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Subdivision Review, Special Permit and Inspection Fees Account	Planning & Zoning Board	Fees received from applicants for subdivision or special permit approval for application review, publication of notices and inspections	Services of expert engineers and consultants, related administrative costs, deemed necessary by the Board; costs and expenses of application review and	\$50,000	Available for expenditure next year

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES

			inspections during construction; the purchase of software; and any other related expenses.		
Town Clerk's Record Preservation Fund	Town Clerk	Fees and receipts received from a surcharge applied to all certified vital record copies	Supplies, services, and related administrative costs to aid in the preservation, restoration and documentation of the permanent records of the Town.	\$10,000	Available for expenditure next year
Recreation Revolving Fund	Recreation	Fees and receipts received from recreational programs and activities	Supplies, services, and related administrative costs for the operation of recreational programs and activities for the Town.	\$300,000	Available for expenditure next year
Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Recreational Field Maintenance Revolving Fund	Recreation	Fees and receipts and donations received in connection with field usage and related activities	Supplies, services, equipment, and related implementation costs for the operation and maintenance of recreational fields for the Town.	\$50,000	Available for expenditure next year

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES

Board of Health Vaccination Revolving Fund	Health Dept.	Fees and receipts received from vaccination activities	Supplies, services, and related administrative costs for the purpose of purchasing and administering vaccinations for the Town.	\$5,000	Available for expenditure next year
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or take any other action with relative thereto.

Submitted by Board of Selectmen

Selectman: Corona

Alternate Motion if Consent Agenda is not approved:

I move that the Town vote to re-authorize revolving funds for the Fiscal Year July 1, 2013 – June 30, 2014 under the provisions of Massachusetts General Laws Chapter 44, §53E½ for the revolving funds as printed in your warrant.

Explanation: This article is required annually to re-authorize revolving funds previously established by Town Meeting.

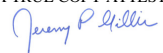
Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:



JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	10
MOTIONED BY:	FULGINITTI
SECONDED BY:	MURPHY
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 10. ACCEPTANCE OF SECTION 20 OF MGL CHAPTER 32B

To see if the Town will vote to accept the terms of §20 of MGL Chapter 32B, to allow the Town to establish an Other Post-Employment Benefits Liability Trust Fund, or take any other action relative thereto.

Submitted by Town Administrator

Selectman: Fulginiti

Motion: I move that the Town vote to accept the terms of §20 of MGL Chapter 32B, to allow the Town to establish an Other Post-Employment Benefits Liability Trust Fund.

Explanation: This article will allow the Town to establish a trust fund for post-employment benefits other than pensions, or more specifically, health insurance. Retiree health insurance benefits are currently funded on a pay-as-you-go basis, rather than an actuarially determined basis as pensions are. Acceptance of this law is the first step in allowing the Town to set aside funds toward retiree health insurance while employees are actively working and earning that benefit.

Vote Required: Simple Majority

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Office of the Town Clerk
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Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	11
MOTIONED BY:	FULGINITTI
SECONDED BY:	MURPHY
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	2/3 MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 11. TRANSFER TO OTHER POST-EMPLOYMENT BENEFITS LIABILITY TRUST FUND

To see if the Town will vote to raise and appropriate or appropriate and transfer a sum of money into the Other Post-Employment Benefits Liability Trust Fund established in accordance with §20 of MGL Chapter 32B, or take any other action relative thereto.

Submitted by Town Administrator

Selectman: Fulginiti

Motion: I move that the Town vote to appropriate the sum of \$50,000 from the Stabilization Fund and transfer said funds into the Other Post-Employment Benefits Liability Trust Fund established in accordance with §20 of MGL Chapter 32B.

Explanation: This article takes next step in setting aside funds toward retiree health insurance by making a transfer into the newly created fund. The goal is to transfer funds on an annual basis to mitigate the unfunded accrued liability, with an eventual long-term goal of someday funding the entire annual required contribution as determined on an actuarial basis in a manner similar to pensions.

Vote Required: Two-Thirds Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	12
MOTIONED BY:	FULGINITI
SECONDED BY:	CORONA
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 12. RATIFICATION - CPA FUNDING FOR GOVERNOR AMES ESTATE

To see if the Town will vote, in accordance with vote of the Town Meeting on May 21, 2012, under Article 27 thereof to appropriate \$500,000 from Community Preservation Funds for the purpose of funding a conservation restriction on the property known as the Governor Ames Estate, located at 35 Oliver Street, 23 and 27 Sullivan Avenue, 105 Elm Street, and 59 Pond Street, to clarify and ratify that: (1) the conservation restrictions to be approved and accepted under said vote shall be placed under the care and control of the Easton Conservation Commission; and (2) the Town, acting by and through the Selectmen and/or Conservation Commission shall be authorized to accept grants and reimbursement under the so-called Land Grant Program, as described under G.L. c 132A, §11, or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Fulginiti

Motion: I move that the Town vote, in accordance with vote of the Town Meeting on May 21, 2012, under Article 27 thereof to appropriate \$500,000 from Community Preservation Funds for the purpose of funding a conservation restriction on the property known as the Governor Ames Estate, located at 35 Oliver Street, 23 and 27 Sullivan Avenue, 105 Elm Street, and 59 Pond Street, to clarify and ratify that: (1) the conservation restrictions to be approved and accepted under said vote shall be placed under the care and control of the Easton Conservation Commission; and (2) the Town, acting by and through the Selectmen and/or Conservation Commission shall be authorized to accept grants and reimbursement under the so-called Land Grant Program, as described under G.L. c 132A, §11.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended
d

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	13
MOTIONED BY:	SMITH
SECONDED BY:	MURPHY
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 13. APPROVE FUNDING FOR DPW UNION CONTRACT

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, a sum of money needed to fund the incremental cost items contained in any collective bargaining agreement between the Town and the Southeastern Public Employees Association/DPW Unit if such agreement is negotiated and mutually ratified prior to Town Meeting; or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Smith

Motion: I move that the Town vote to appropriate the sum of \$18,500 from the FY13 Employee Benefits and Insurance Budget to fund the incremental cost items contained in a collective bargaining agreement between the Town and the Southeastern Public Employees Association/DPW Unit, such agreement to be effective July 1, 2012 through June 30, 2015.

Explanation: This approves funding for the first year cost of a three year collective bargaining agreement between the Town and the DPW Union. The contract provides for cost of living adjustments of 1% on July 1, 2012, 1% on January 1, 2013, 2% on July 1, 2013 and 3% on July 1, 2014.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	14
MOTIONED BY:	SMITH
SECONDED BY:	MURPHY
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 14. APPROVE FUNDING FOR WATER UNION CONTRACT

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, a sum of money needed to fund the incremental cost items contained in any collective bargaining agreement between the Town and the Southeastern Public Employees Association/ Water Unit if such agreement is negotiated and mutually ratified prior to Town Meeting; or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Smith

Motion: I move that the Town vote to approve funding for the incremental cost items contained in a collective bargaining agreement between the Town and the Southeastern Public Employees Association/Water Unit, such agreement to be effective July 1, 2012 through June 30, 2015, with costs for Fiscal Year 2013 being funded in the Fiscal Year 2013 Water Enterprise Fund.

Explanation: This approves funding for the first year cost of a three year collective bargaining agreement between the Town and the Water Union. The contract provides for cost of living adjustments of 1% on July 1, 2012, 1% on January 1, 2013, a revised 6-step merit based wage scale effective July 1, 2013 and 2% on July 1, 2014. Funding is included in the FY13 water budget and is approximately \$8,400.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #: 15
MOTIONED BY: SMITH
SECONDED BY: MURPHY
SELECTMEN:
FINANCE COMMITTEE:
REQUIRED VOTE: MAJORITY
ACTION: *DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.*
ARTICLE DISMISSED.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 15. APPROVE FUNDING FOR FIRE UNION CONTRACT

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, a sum of money needed to fund the incremental cost items contained in any collective bargaining agreement between the Town and the and LOCAL 2790, I.A.F.F., if such agreement is negotiated and mutually ratified prior to Town Meeting; or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Smith

Motion: I move to dismiss Article 15.

Explanation: Negotiations for a new contract are still ongoing at this time.

Vote Required: Simple Majority

Selectmen Recommendation:

Finance Committee Recommendation:

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE DISMISSED

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE DISMISSED



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	16
MOTIONED BY:	CORONA
SECONDED BY:	MURPHY
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
ARTICLE PASSES.	

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 16. FY 2014 OPERATING BUDGET

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, the sum of \$69,225,287 to defray the Town charges for the ensuing fiscal year including the salaries of the several elected and appointed officers of the Town, and make appropriations for same as listed below, or take any other action relative thereto.

FD-DPT	DEPARTMENT NAME	AMOUNT
01.120	SELECTMEN	\$ 337,051
01.131	FINANCE COMMITTEE	1,500
01.132	RESERVE FUND	60,000
01.135	ACCOUNTANT	197,906
01.140	ASSESSORS	234,459
01.145	TOWN COLLECTOR/TREASURER	332,535
01.150	TOWN COUNSEL	150,000
01.155	INFORMATION TECHNOLOGY	184,748
01.160	TOWN CLERK	200,797
01.175	PLANNING AND COMMUNITY DEVELOPMENT	253,295
01.210	POLICE	3,721,543
01.211	PUBLIC SAFETY DISPATCH	461,636
01.220	FIRE	3,004,002
01.231	AMBULANCE	539,459
01.240	INSPECTIONAL SERVICES	290,513
01.310	SOUTHEASTERN REGIONAL SCHOOL	626,802
01.400	DPW ADMINISTRATION	2,614,906
01.510	BOARD OF HEALTH	213,128
01.541	COUNCIL ON AGING	256,850
01.543	VETERANS DEPARTMENT	301,723
01.610	LIBRARY	465,370

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES

01.630	RECREATION DEPARTMENT	31,950
01.700	MATURING DEBT & INTEREST	4,880,542
01.910	EMPLOYEE BENEFITS & INSURANCE	11,705,144
01.920	OTHER GENERAL GOVERNMENT	81,000
60.440	SEWER DIVISION	
61.450	WATER DIVISION	2,254,957
61.430	SOLID WASTE & RECYCLING	1,000,000
01.300	SCHOOL DEPARTMENT	\$ 34,823,471
	TOTAL FY 2014 BUDGET	\$ 69,225,287

Submitted by Town Administrator

Selectman: Corona

Motion: I move that the Town appropriate the sum of \$69,225,287 of which \$64,308,128 shall be raised by taxation, \$1,100,000 shall be transferred from free cash, \$6,740 shall be transferred from the Conservation Fund, \$7,709 shall be transferred from the Septic Betterments Receipts Reserved for Appropriation Account, \$2,802,710 shall be transferred from water receipts, and \$1,000,000 shall be transferred from solid waste & recycling user fees all to meet the Town charges, including the salaries of several elected and appointed officers of the Town for fiscal year 2014 as printed in your warrant.

Explanation: This is the annual operating budget for the Town. The Town Administrator and others will make a presentation at town meeting regarding this proposal.

Vote Required: Simple Majority (no borrowing or stabilization)

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:



JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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MEETING DATE: May 20, 2013

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TOWN MEETING ACTION

ARTICLE #:	17
MOTIONED BY:	CORONA
SECONDED BY:	MURPHY
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
ARTICLE PASSES	

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 17. FUNDING TO MERGE POLICE AND FIRE DEPARTMENT RECORDS MANAGEMENT SYSTEM

To see if the Town will vote to raise and appropriate or appropriate and transfer from available funds the sum of \$34,000 to fund costs associated with data conversion related to the merging and consolidation of records between the police and fire departments into one records management system for central dispatch purposes, or take any other action relative thereto.

Submitted by the Chief of Police

Selectman: Corona

Motion: I move that the Town vote to appropriate by transfer from free cash the sum of \$34,000 to fund costs associated with data conversion related to the merging and consolidation of records between the police and fire departments into one records management system for central dispatch purposes.

Explanation: This article will provide funding to further support the centralized public dispatch project for contracting with a software vendor who will merge the Fire Department's record management system with the Police Department's record management system so that our forthcoming central dispatch will be running off of one centralized database and server.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

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MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	18
MOTIONED BY:	CORONA
SECONDED BY:	MURPHY
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 18. FY 2014 SEWER ENTERPRISE OPERATING BUDGET

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, a sum of money for the purpose of funding the Sewer Enterprise operating budget for the ensuing fiscal year, or take any other action relative thereto.

Submitted by the Board of Selectmen

Selectman: Corona

Motion: I move that the Town vote to appropriate the sum of \$115,000 from Sewer Revenues for the purpose of funding the Sewer Enterprise operating budget for Fiscal Year 2014.

Explanation: This article will fund the FY14 Sewer Enterprise budget, which includes expenses related to wastewater treatment facility operations.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #: 19
MOTIONED BY: MURPHY
SECONDED BY: FULGINITTI
SELECTMEN: RECOMMENDED
FINANCE COMMITTEE: RECOMMENDED
REQUIRED VOTE: MAJORITY
ACTION: DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 19. REPORT AND FY 2014 BUDGET OF THE COMMUNITY PRESERVATION COMMITTEE

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2014 Community Preservation Budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of Community Preservation Projects and all other necessary and proper expenses for the year, or take any other action relative thereto.

PROPOSED FISCAL YEAR 2014 COMMUNITY PRESERVATION BUDGET

<u>Purpose</u>	<u>Amount</u>	Recommended
Appropriations		
Community Preservation Administrative Expenses	\$61,110	
Debt Service		264,113
Affordable Housing Trust		160,000
Reserves		
FY'14 Annual Budgeted Reserve	736,977	

Submitted by Community Preservation Committee

Selectman: Murphy

Motion: I move that the Town vote to appropriate or reserve from Community Preservation Fund annual revenues, the amounts recommended by the Community Preservation Committee for administrative expenses, community preservation projects, the payment of debt service and other expenses in fiscal year 2014, with each item to be considered a separate appropriation, all as printed in your warrant.

Explanation: This article proposes the fiscal year 2014 budget for the Community Preservation Committee. Recommended amounts to be funded from estimated revenues for FY14 in the amount of \$1,222,200 and shall be considered separate appropriations.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	20
MOTIONED BY:	MURPHY
SECONDED BY:	FULGINITTI
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 20. CPA FUNDING – TOWN OFFICES

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$178,900 from available Community Preservation Funds for the purpose of funding preservation and exterior repairs at the Town Offices, located at 136 Elm Street and listed on Assessors Map U12 as Lot 20; and to authorize the Selectmen to accept and/or convey a historic preservation restriction on said property, if required under G.L. c 44B; and further to authorize the Selectmen to apply for and accept any grants or gifts with respect to the proposed repairs, or take any other action relative thereto.

Submitted by Community Preservation Committee

Selectman: Murphy

Motion: I move that the Town vote pursuant to M.G.L. c. 44B, in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$178,900 for the purpose of funding preservation and exterior repairs at the Town Offices, located at 136 Elm Street and listed on Assessors Map U12 as Lot 20 and that to meet this appropriation, \$27,499 be transferred from historic preservation reserves and \$151,401 be transferred from Community Preservation Unreserved Fund Balance; and further to authorize the Selectmen to accept and/or convey a historic preservation restriction on said property, if required under M.G.L. c. 44B; and further to authorize the Selectmen to apply for and accept any grants or gifts with respect to the proposed repairs.

Explanation: Last year the Town voted to appropriate \$120,900 from available CPA funds to repair the chimneys and historic wall at the Town Offices. This grant amount, additional to the amount awarded last year, provides funding to complete full masonry repairs to all elevations, chimneys and the historic wall, as well as restoration of the balustrade, a historic feature of the Rose Garden once located on the west side of the property.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

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Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	21
MOTIONED BY:	MURPHY
SECONDED BY:	CORONA
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.

ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 21. CPA FUNDING – CHANDLER WAY ROOFING PROJECT

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$100,000 from available Community Preservation Funds for the purpose of funding preservation in the form of roof repairs at the Chandler Way family housing development, located at Chandler Way and listed on Assessors Map R15 as Lot 28, or take any other action relative thereto.

Submitted by Community Preservation Committee

Selectman: Murphy

Motion: I move that the Town vote pursuant to M.G.L. c. 44B, in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$100,000 from Community Preservation Unreserved Fund Balance for the purpose of funding preservation in the form of roof repairs at the Chandler Way family housing development, located at Chandler Way and listed on Assessors Map R15 as Lot 28.

Explanation: Chandler Way provides affordable housing to Easton families. These units, managed by the Easton Housing Authority, count towards the State's 10% affordable housing goal for municipalities. This grant will provide funding for roof repairs needed to preserve these affordable units.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	22
MOTIONED BY:	GORNSTEIN
SECONDED BY:	CORONA
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
ARTICLE PASSES.	

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 22. CPA FUNDING – WHEATON FARM IMPROVEMENTS

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate up to \$60,000 from available Community Preservation Funds for the purpose of funding improvements at Wheaton Farm Conservation Area including improved parking areas accessory to the new Wheaton Farm Community Gardens, or take any other action relative thereto.

Submitted by Community Preservation Committee

Selectman: Gornstein

Motion: I move that the Town vote pursuant to M.G.L. c. 44B, in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$60,000 from Community Preservation Fund open space reserves for the purpose of funding improvements at the Wheaton Farm Conservation Area, including improved parking areas accessory to the new Wheaton Farm Community Gardens.

Explanation: The Agricultural Commission is currently developing Community Gardens at Wheaton Farm. This funding will allow creation of a parking lot large enough to accommodate visitors to Wheaton Farm and gardeners at the Community Gardens.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	23
MOTIONED BY:	GORNSTEIN
SECONDED BY:	CORONA
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 23. CPA FUNDING – CHILDREN'S MUSEUM WINDOWS PRESERVATION PROJECT PHASE II

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$25,000 from available Community Preservation Funds for the purpose of funding restoration of the historic fire station windows at the Children's Museum of Easton, located at 9 Sullivan Avenue and listed on Assessors Map U16, as lot 141, or take any other action relative thereto.

Submitted by Community Preservation Committee

Selectman: Gornstein

Motion: I move that the Town vote pursuant to M.G.L. c. 44B, in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$25,000 from Community Preservation Unreserved Fund Balance for the purpose of funding restoration of the historic fire station windows at the Children's Museum of Easton, located at 9 Sullivan Avenue and listed on Assessors Map U16, as lot 141.

Explanation: The Children's Museum received a grant award in 2012 to perform repairs to the chimney, gutters and tower and to restore the original front fire wagon entry. This grant will fund restoration of the original 1904 windows.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	24
MOTIONED BY:	GORNSTEIN
SECONDED BY:	CORONA
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 24. CPA FUNDING – FROTHINGHAM PARK RESTORATION PROJECT

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$45,000 from available Community Preservation Funds for the purpose of restoring pathways and the maintenance building and to upgrade the children's playground at Frothingham Park, or take any other action relative thereto.

Submitted by Community Preservation Committee

Selectman: Gornstein

Motion: I move that the Town vote pursuant to M.G.L. c. 44B, in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$45,000 from Community Preservation Fund open space reserves for the purpose of restoring pathways and the maintenance building and to upgrade the children's playground at Frothingham Park.

Explanation: This article would partially fund rehabilitation work at Frothingham Park, including stabilization of the crushed stone pathways; restoration of the cupola on the maintenance building along with new flashing to prevent rotting of the structure and to expand play structures in the children's play area.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	25
MOTIONED BY:	FULGINITI
SECONDED BY:	CORONA
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 25. CPA FUNDING – QUESET HOUSE RESTORATION – PHASE I ACCESS AND SAFETY

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$100,000 from available Community Preservation Funds for the purpose preserving and providing accessibility to Queset House by installing an elevator to serve all three floors, create wheel chair access, improve door hardware, create accessible restrooms, eliminate or modify interior thresholds and obstacles, and install an automatic sprinkler system and fire detection system with controls and alarm, or take any other action relative thereto.

Submitted by Community Preservation Committee

Selectman: Fulginiti

Motion: I move that the Town vote pursuant to M.G.L. c. 44B, in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$100,000 from Community Preservation Unreserved Fund Balance for the purpose of preserving and providing accessibility to Queset House as printed in your warrant.

Explanation: The library is undertaking an adaptive re-use for the historic Queset House; As part of this work the structure needs to be made accessible for people with impaired mobility and needs to be updated to meet the current fire code. Funds will allow installation of features that include an elevator, wheel chair access, improved door hardware, fire detection and a sprinkler system.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	26
MOTIONED BY:	FULGINITI
SECONDED BY:	MURPHY
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 26. CPA FUNDING – QUESET GARDEN RESTORATION – PHASE III

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$121,000 from available Community Preservation Funds for the purpose of completing Phase III of the revival of the historic gardens and structures commonly known as Queset Gardens, including completion of sidewalks, additional plantings and site furniture, loaming and seeding the upper terrace, work on the reflecting pool and statuary, power and lighting for the stage and in the garden, clearing and masonry stabilization of historic foundations, loaming and seeding west side, with stone dust paths, and restoring the south side lawn and plantings, or take any other action relative thereto.

Submitted by Community Preservation Committee

Selectman: Fulginiti

Motion: I move that the Town vote pursuant to M.G.L. c. 44B, in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$121,000 from Community Preservation Fund open space reserves for the purpose of completing Phase III of the revival of the historic gardens and structures commonly known as Queset Gardens, as printed in your warrant.

Explanation: The funds will allow the completion of the third and final phase of the revival of the historic Queset Gardens which includes completing sidewalks, additional plantings and site furniture, work on the reflecting pool and statuary and power and lighting for the stage.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	27
MOTIONED BY:	FULGINITI
SECONDED BY:	CORONA
SELECTMEN:	Recommended
FINANCE COMMITTEE:	
REQUIRED VOTE:	2/3 MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 27, FY 2014 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, appropriate by borrowing, or appropriate by transfer from available funds, a sum of money for the purpose of meeting the capital budget needs of the Town for fiscal year 2014 as listed below, or take any other action relative thereto.

DPW - GIS Projects	\$ 87,500
DPW - Main Street Revitalization Project	980,000
DPW - Municipal Facilities Asset Management System	100,000
DPW - Equipment (Street Sweeper, 10 Wheel Dump Truck, Van, Air Compressor)	415,000
Fire - Safety/Rescue Equipment & Gear	94,264
Fire - Fire Pumper Replacement	525,000
Police - Equipment (Cruiser Laptops, Radios, Radar Units & Vests)	25,440
Police - Two Marked Cruisers	74,000
School - Special Education Van	35,000
School - Technology	173,688
Town Computers - Hardware/Software	40,000
Water - Mains & Well Rehabilitation	200,000
Water - Van	32,000
	<u>\$ 2,781,892</u>

Submitted by Town Administrator

Selectman: Fulginiti

Motion: I move that the Town vote to appropriate the sum of \$2,781,892 for the purpose of meeting the capital budget needs of the Town for fiscal year 2014 as listed in the warrant under Article 27, and that to meet this appropriation, \$179,949 shall be transferred from the FY13 Maturing Debt and Interest budget, \$73,251 shall be transferred from the FY13 Employee Benefits and Insurance budget, \$67,223 shall be transferred available FEMA funds, \$75,000 shall be transferred from Ames Funds, \$80,000 shall be transferred from overlay surplus, \$16,469 shall be transferred from account 01.410.015.6303 voted pursuant to Article 6 of the February 6, 2012 Special Town Meeting, \$3,000 shall be transferred from account 01.410.015.6313 voted pursuant to Article 29 of the May 21, 2012 Annual Town Meeting, \$32,000 shall be transferred from water surplus, such funds to be applied to the projects as specified in the warrant; and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$2,255,000 under Massachusetts General Laws, Chapter 44 or any other enabling authority, and to authorize the Board of Selectmen to do or take all actions necessary to carry out these projects on behalf of or in the name of the Town.

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	28
MOTIONED BY:	SMITH
SECONDED BY:	CORONA
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 28. EXTEND REPAYMENT OF SEWER BETTERMENTS TO 30 YEARS

To see if the Town will vote to authorize the Board of Selectmen, in their obligation as the Easton Sewer Commissioners, to file with the Great and General Court of the Commonwealth of Massachusetts a petition to adopt special legislation in a form suitable to achieve the purpose of extending the term of Sewer Betterment repayment, in a form substantially as follows:

AN ACT EXTENDING SEWER BETTERMENT REPAYMENTS IN THE TOWN OF EASTON

Be it enacted by the Senate and the House of Representatives in the General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding any general or special law to the contrary, for the purposes of repaying the necessary expenses and liabilities incurred in the creation of a public sewer system, other than the expenses of maintenance and operation, the Town of Easton may authorize apportionment of Sewer Betterment Special Assessments as payable in not more than 30 years from their date of issuance. Indebtedness under this Act shall be subject to the applicable provisions of Chapter 44 of the General Laws pertaining to such matters;

SECTION 2. The Town of Easton, acting by and through its Sewer Commissioners may adopt regulations to facilitate the administration of this Act;

SECTION 3. This Act shall take effect on passage.
or take any other action relative thereto.

Submitted by the Board of Selectmen

Selectman: Smith

Motion: I move that the Town vote to authorize the Board of Selectmen, in their obligation as the Easton Sewer Commissioners, to file with the Great and General Court of the Commonwealth of Massachusetts a petition to adopt special legislation in a form suitable to achieve the purpose of extending the term of Sewer Betterment repayment, in a form substantially as printed in your warrant.

Explanation: This article is requesting authorization to allow repayment of Sewer Betterment Special Assessments over a period of 30 years versus the current statutory limit of 20 years. As the sewer infrastructure has a useful life of greater than 50 years, a longer repayment term is a benefit to those parcels receiving the Special Assessment. There is no penalty for premature payments on these Special Assessments.

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	29
MOTIONED BY:	SMITH
SECONDED BY:	CORONA
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 29. REDUCING INTEREST RATE ON SEWER BETTERMENTS

To see if the Town will vote to authorize the Board of Selectmen, in their obligation as the Easton Sewer Commissioners, to file with the Great and General Court of the Commonwealth of Massachusetts a petition for Special Legislation in a form suitable to achieve the purpose of reducing the interest charged for those parcels which have chosen to apportion the repayment of said Sewer Betterments, in a form substantially as follows:

AN ACT REDUCING THE SEWER BETTERMENT INTEREST RATE ON REPAYMENTS IN THE TOWN OF EASTON

Be it enacted by the Senate and the House of Representatives in the General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding any general or special law to the contrary, for the purposes apportioning the repayment of Sewer Betterment Special Assessments for the necessary expenses and liabilities incurred in the creation of a public sewer system, other than the expenses of maintenance and operation, the Town may charge the exact interest being received on its Capital Sewer Expenditures from the Massachusetts Water Pollution Abatement Trust to those parcels receiving a Sewer Betterment Special Assessment, including, but not limited to, any interest accruing under a deferral and recovery agreement as may be authorized under G.L. c. 80, §13B. The Town will not be obligated to increase the interest rate 2% above the borrowing rate or utilize the 5% established by law in apportioning these payments over an extended term,

SECTION 2. The Town of Easton, acting by and through its Sewer Commissioners may adopt regulations to facilitate the administration of this Act.

SECTION 3. This Act shall take effect on passage.

or take any other action relative thereto.

Selectman: Smith

Submitted by the Board of Selectmen

Motion: I move that the Town vote to authorize the Board of Selectmen, in their obligation as the Easton Sewer Commissioners, to file with the Great and General Court of the Commonwealth of Massachusetts a petition for Special Legislation in a form suitable to achieve the purpose of reducing the interest charged for those parcels which have chosen to apportion the repayment of said Sewer Betterments, in a form substantially as printed in your warrant.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	3
MOTIONED BY:	CORONA
SECONDED BY:	MURPHY
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 3. ELECTED OFFICIALS' COMPENSATION

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town, as provided by Section 108 of Chapter 41 of the General Laws, as follows:

Board of Selectmen, each member	\$1,800
Board of Health, each member	\$1,000
Board of Assessors, each member	\$1,800
Moderator	\$ 100

or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Corona

Alternate Motion if Consent Agenda is not approved:

I move that the Town vote to fix the salary and compensation of all elected officers of the Town, as provided by Section 108 of Chapter 41 of the General Laws, as printed in your warrant.

Explanation: This is an annual article, required by statute, to set the salary levels for all compensated elected officials.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	30
MOTIONED BY:	SMITH
SECONDED BY:	MURPHY
SELECTMEN:	Recommended
FINANCE COMMITTEE:	
REQUIRED VOTE:	2/3 MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 30. SEPTIC LOAN PROGRAM

To see if the Town will vote to appropriate the sum of \$1,000,000 for the purpose of financing the following water pollution facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise, or to take any other action relative thereto.

Submitted by Board of Health

Selectman: Smith

Motion: I move that \$1,000,000 be appropriated for the purpose of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,000,000 and issue bonds or notes therefore under G.L. c.111, s.127B ½ and/or Chapter 29C of the General Laws; that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the projects or for the financing thereof; and that the Board of Selectmen or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects

Explanation: This article will allow the Town to continue its betterment program through the Massachusetts Water Pollution Abatement Trust to assist homeowners with upgrading failed septic systems through a low interest betterment loan. Last year's program was very successful; \$200,000 was approved and funded 8 projects within three months. Two more projects await further funding. Passage of this article will allow for continued promotion and success of this program.

Vote Required: Two-Thirds Majority

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	31
MOTIONED BY:	CORONA
SECONDED BY:	MURPHY
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
ARTICLE PASSES.	

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 31. FUNDING FOR MASTER PLAN: PHASE II

To see if the Town will vote in accordance with the recommendation of the Planning & Zoning Board to raise and appropriate or appropriate by transfer from available funds, the amount of \$50,000, for the completion of the town-wide Master Plan.

Submitted by Planning & Zoning Board

Selectman: Corona

Motion: I move that the Town vote in accordance with the recommendation of the Planning & Zoning Board to appropriate by transfer from free cash the sum of \$50,000 for the completion of the town-wide Master Plan.

Explanation: This article will provide the necessary funding to complete Phase II of the comprehensive update to the Town Master Plan, which was last updated in 1971. Critical components of the Master Plan will include land use, environmental protection and sustainability, historic preservation, economic development, transportation and housing. The Master Plan Steering Committee has been working since January with Town Staff and the Town's consultant team on Phase I of the planning process which is ongoing and includes stakeholder engagement, public input sessions, data collection and analysis and content organization. The scope for Phase II includes consulting services for the completion of public engagement activities, data collection and analysis, and the drafting, vetting, editing, and finalization of the plan document. The project will continue to be directed by the Master Plan Steering Committee and overseen by Planning and Zoning Board, with day-to-day project management provided by the Department of Planning and Community Development.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

Planning Board Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	32
MOTIONED BY:	CORONA
SECONDED BY:	MURPHY
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 32. ESTABLISHMENT OF A BUDGET SUBCOMMITTEE

To see if the Town will vote to amend its General Bylaws by adding a new Chapter 4, entitled Budget Subcommittee, as follows:

In an effort to promote collaboration, sharing of information, and development of short and long range recommendations regarding the town's financial condition, a Budget Subcommittee shall be established, to be comprised and having the responsibilities as outlined below:

- §1. The membership of the Budget Subcommittee shall be comprised of two members of the Board of Selectmen, two members of the Finance Committee and two members of the School Committee. Each of these representatives shall be appointed on annual basis by their respective committee or board chair. The Town Administrator and Superintendent of Schools, or their designee, shall also be members of the Budget Subcommittee with full voting rights.
- §2. The representatives from the Board of Selectmen, Finance Committee and School Committee shall keep their respective board or committee informed of the activities of the Budget Subcommittee.
- §3. The Budget Subcommittee may consult with and utilize the expertise of various municipal officials including but not limited to the Town Accountant, Treasurer and School Business Manager.
- §4. The Budget Subcommittee's objective is to develop short and long range forecasts for revenues and expenditures, and to develop strategies for meeting any projected shortfalls.
- §5. The Budget Subcommittee's role shall be advisory in nature but, through a collaborative and cooperative process, members will seek consensus on forecasts and strategies and will advocate for agreement with their respective board or committee.

Submitted by Town Administrator

Selectman: Corona

Motion: I move that the Town vote to amend its General Bylaws by adding a new Chapter 4, entitled Budget Subcommittee, as printed and described in the warrant under Article 32.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	33
MOTIONED BY:	CORONA
SECONDED BY:	MURPHY
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	-----
REQUIRED VOTE:	MAJORITY
ACTION:	ARTICLE IS LOST 41-54

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 33. CHARTER AMENDMENTS REGARDING CAPITAL PLANNING COMMITTEE

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for Special Legislation amending the Town of Easton Charter.
Such Legislation to read as follows:

AN ACT AMENDING THE TOWN OF EASTON TOWN CHARTER

Be it enacted by the Senate and the House of Representatives, in General Court assembled, and by the authority of the same as follows, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Town of Easton by and through its Board of Selectmen, approves amendments to the bill before enactment by the General Court, and provided further that the Easton Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

The following amendments shall be made to the Town of Easton Charter:

The first sentence of Section 6-6. Capital Improvement Program, which currently reads:

"The town administrator shall submit a capital improvement program to the board of selectmen and the finance committee at least one hundred fifty (150) days before the start of each fiscal year."

shall be amended to read as follows:

"The town administrator shall submit a capital improvement program to the board of selectmen and the finance committee at least one hundred twenty (120) days before the start of each fiscal year."

The first sentence of the third paragraph of Section 6-6. Capital Improvement Program, which currently reads:

"The Capital Planning Committee shall be composed of the Town appointed by and from it, one member of the Planning and Zoning Board additional members to be appointed by the Moderator"

Accountant, ex officio, one member of the Town Finance Committee appointed by and from it and four

Shall be amended to read as follows:

Board of the Moderator" "The Capital Planning Committee shall be composed of the Town appointed by and from it, one member of the Planning and Zoning Board Selectmen, one member appointed by the School Committee, and two

Accountant, ex officio, one member of the Town Finance Committee appointed by and from it, one member appointed by the additional members to be appointed by

Submitted by Town Administrator

Selectman: Corona

Motion: I move that the Town vote to authorize the Board of Selectmen to petition the General Court for Special Legislation amending the Town of Easton Charter as printed and described in the warrant under Article 33.

Explanation: This article would make changes to the Charter of the Town respecting the Capital Planning Committees. The Capital Committee is an appointed committee and would remain so except that the Moderator's appointments would be reduced from four to two in order that the Board of Selectmen and School Committee are represented while keeping the total number of member at seven. Finally, the deadline for the submission of the annual capital improvement program would be changed to match the deadline for submission of the annual operating budget.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: No Position Taken

ON A VOTE OF 41 IN FAVOR, 54 OPPOSED, THE ARTICLE IS LOST

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE IS LOST



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Town Clerk

TOWN MEETING ACTION

ARTICLE #:	34
MOTIONED BY:	MURPHY
SECONDED BY:	CORONA
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 34. AMENDMENTS TO THE CAPITAL PLANNING COMMITTEE

To amend the Town of Easton General Bylaws as follows:

Subsection A of Section 6-2. Role of Capital Planning Committee, which currently reads:

- A. The Capital Planning Committee (hereinafter "the Committee") is charged with the responsibility of planning and subsequently recommending to the Town Administrator a Capital Improvement Program identifying the Town's future capital projects, programs, improvements and acquisitions having a useful life of at least three years and a cost of at least \$10,000, including requests for funds for a class of assets that exceeds \$10,000.00."

shall be amended to read as follows:

- A. The Capital Planning Committee (hereinafter "the Committee") is charged with the responsibility of planning and subsequently recommending to the Town Administrator a Capital Improvement Program identifying the Town's future capital projects, programs, improvements and acquisitions having a useful life of at least five years and a cost of at least \$25,000.00, including requests for funds for a class of assets that exceeds \$25,000.00.

Subsection C of Section 6-3 of Capital Planning Committee, which currently reads:

- C. In evaluating and scheduling the requests of the operating departments, the Committee will use the following criteria, listed in order of priority:

- (1) Imminent threat to the health and safety of citizens or property
- (2) Improvement of a capital asset to facilitate maintenance of operations, not to include ordinary maintenance: these are intended to be expenditures that will avoid costly replacement in the future
- (3) Requirement of state or federal law or regulation
- (4) Improvement of infrastructure
- (6) Alleviation of an overburdened situation

shall be amended to read as follows:

- C. In evaluating and scheduling the requests of the operating departments, the Committee will use the following criteria, listed in order of priority:

- (1) Imminent threat to the health and safety of citizens or property
- (2) Requirement of state or federal law or regulation
- (3) Existing capital assets that for reasons of age, operability, or functionality have become obsolete or in need of replacement
- (4) Improvement in technology or the physical infrastructure that will create greater efficiency, lower operational cost of the an asset or program, or achieve an important public safety, educational, economic, or quality of life goal of the Town of Easton
- (5) Improvement of a capital asset to facilitate maintenance of operations, not to include ordinary maintenance: these are intended to be expenditures that will avoid costly replacement in the future
- (6) Alleviation of an overburdened situation

Submitted by Town Administrator

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	35
MOTIONED BY:	MURPHY
SECONDED BY:	CORONA
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES AS AMENDED.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Ludlow Street, Easton MA 02356.

ARTICLE 35. AMENDMENT OF LOCAL HISTORIC DISTRICT BYLAW

To see if the Town will vote to amend the Code of the Town of Easton Chapter 152, Local Historic District as follows:

Insert after § 152-13. Appendices. Appendix 1: Ames Historic District, the following:

Appendix 2

Expansion of the Ames Historic District The location and boundaries of the Ames Historic District have been expanded and are defined and shown on the Local Historic District Map of the Town of Easton, Sheet 1-2013 which is a part of this chapter. Sheet 1 is based on the Town of Easton's Geographic Information System (GIS) data layers (with supplemental data from the MHC and MassGIS.) The delineation of the District area boundaries is based on the parcel boundaries then in existence and shown therein, except as otherwise apparent on Sheet 1.

And to accept the report of the Local Historic District Study Committee in relation to this Article, or take any other action relative thereto

Submitted by Local Historic District Study Committee

Selectman: Murphy

Motion: I move that the Town vote to amend the Code of the Town of Easton Chapter 152, Local Historic District, and to accept the Historic District Study Committee's report in relation thereto, all as printed and described in the warrant under Article 35.

Explanation: At the 2010 Annual Town Meeting it was voted to adopt Chapter 152 Local Historic District establishing the Ames Historic District pursuant to Massachusetts General Law. The district at that time included the former Ames Shovel Works complex and the seven H. H. Richardson buildings located in the North Easton Village area. The establishment of this district ensured that redevelopment of the structures located within the district would be appropriate and contextual with the historic character of the district. This article proposes to amend the Local Historic District Bylaw by expanding the district to include structures along Main Street, Sullivan Avenue and Oliver Street. With the anticipation of the completion of the Shovel Works redevelopment project and infrastructure improvements in North Easton Village, many of the historic structures have been redeveloped and many more will be redeveloped. By expanding the district, these structures will be afforded the same oversight and protection as the structures already within the district
Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

AMENDEMENT TO EXCLUDE THE IMMACULATE CONCEPTION CHURCH BUILDING LOCATED ON (MAP 17U, PARCEL 94) PASSES.

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES AS AMENDED

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES AS AMENDED



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	36
MOTIONED BY:	MURPHY
SECONDED BY:	CORONA
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	2/3 MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
ARTICLE PASSES.	

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356.

ARTICLE 36. ZONING AMENDMENT; OFF STREET PARKING REQUIREMENTS FOR MULTIFAMILY APARTMENTS

To see if the Town will vote pursuant to MGL, Chapter 40A, to amend the Zoning Bylaw of the Town of Easton, adopted at Town Meeting, March 27, 1973 and amended through May 21, 2012, by making the following changes thereto, by deleting the text shown with a ~~strickethrough~~, and inserting the text shown in *italics*:

§7-2- F) Automobile parking spaces shall be required within the lot area. There shall be paved parking spaces for automobiles that shall not be less than ~~two~~ *1.75* automobile spaces for each dwelling unit and reasonably accessible. Such parking spaces shall not be within 15 feet of any lot line. All parking facilities so provided are to be for the exclusive use of residents of the property or their guests.

§7-2- I. WAIVER OF PARKING REQUIREMENTS

Notwithstanding anything to the contrary herein, any minimum required amount of parking may be reduced through issuance of a special permit, upon a demonstration to the reasonable satisfaction of the Planning and Zoning Board that the lesser amount of parking will not cause excessive congestion, endanger public safety, or that lesser amount of parking will provide positive environmental or other benefits, taking into consideration:

- a. The availability of surplus off street or on street parking in the vicinity of the use being served and/or the proximity of a bus station or major transportation route;*
- b. The availability of public or commercial parking facilities in the vicinity of the use being served;*
- c. Shared use of off street parking spaces serving other uses having peak user demands at different times;*
- d. Age or other occupancy restrictions which are likely to result in a lower level of auto usage;*
- e. Impact of the parking requirement on the physical environment of the affected lot or the adjacent lots including reduction in green space, destruction of significant existing trees and other vegetation, destruction of existing dwelling units, or loss of pedestrian amenities along public ways; and*
- f. Such other factors as may be considered by the Planning and Zoning Board.*

§8-6 TABLE OF OFF-STREET PARKING REGULATIONS

USES	MINIMUM NUMBER OF PARKING SPACES PER UNIT
1. One single- or two-family dwelling	Two for each dwelling unit
2. Multifamily apartments	4-25 1.75 for each dwelling unit
3. Lodging unit	One for each bedroom in a lodging unit
4. Theater, auditorium, church or similar place of public assembly with seating facilities	One for each five seats of total seating capacity

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES

USES

MINIMUM NUMBER OF PARKING SPACES PER UNIT

5. New and used car sales and automotive service establishment and other retail and service establishments utilizing extensive display areas, either indoor or outdoor which are unusually extensive in relation to customer traffic	One per 1,000 sq. ft. of gross floor space. In the case of outdoor display areas, one for each 1,000 sq. ft. of lot area in such use.
6. Other retail, service, offices, finance, insurance, real estate establishment, or shopping center.	One per each 500 sq. ft. of gross floor space.
7. Hotel, motel, tourist court	One for each sleeping room
8. Wholesale establishment, warehouse or storage establishment	One per each 1,000 sq. ft. of gross floor space.
9. Manufacturing or industrial establishment	One per each 600 sq. ft. of gross floor space OR 0.75 per each employee of the combined employment of the two largest successive shifts, whichever is larger.
10. Hospital	Two per bed at design capacity.
11. Nursing Home	Two per 1,000 sq. ft. of gross floor space.
12. Business, trade or industrial school or college	One for each 200 sq. ft. of gross floor area in classrooms.
13. Other school	Two per classroom in an elementary and junior high school. Four per classroom in a senior high plus one space for every ten seats of total seating capacity in auditorium or gymnasium, whichever has the larger capacity.
14. Community facility (Town building, recreation, etc.)	One per each 400 sq. ft. of gross floor space.
15. Dormitory, fraternity, sorority, YMCA or similar use	One for each sleeping room.
16. Public utility	One for each 400 sq. ft. of gross floor area devoted to office use.
17. Transportation terminal establishment	One for each 600 sq. ft. of gross floor area.
18. Multiple use	Shared parking requirement calculated per §7-16 K.6.
19. Bank	Two for each 1,000 sq. ft.
20. Drive-Thru Restaurant	Two for each 1,000 sq. ft.
21. Restaurant	One for each four seats of total seating capacity.
22. Any use permitted by this by-law not interpreted to be covered by this schedule	Closest similar use as determined by the Planning & Zoning Board.

Submitted by Planning & Zoning Board

Selectman: Murphy

Motion: – I move that the Town vote to amend Section 7-2 (F) and to add Section 7-2 (I) to the Zoning Bylaw, *Apartments, Multiple or Attached Dwellings*, and to amend Section 8-6, *Table of Off Street Parking Regulations*, as printed and described in your warrant.

Explanation: The current Zoning Bylaw contains a contradiction regarding the number of parking spaces required for each housing unit in a multi-family residential building. Section requires 1.25 spaces, while table requires 2 spaces. This article clarifies that 1.75 spaces are required. It also includes a provision that an applicant may apply for a special permit to reduce the requirement if the Planning Board decides fewer than the required number are deemed necessary.

Vote Required: Two-Thirds Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

Planning Board Recommendation: Recommended
DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:



JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	37
MOTIONED BY:	GORNSTEIN
SECONDED BY:	FULGINITI
SELECTMEN:	RECOMMENDED
FINANCE COMMITTEE:	RECOMMENDED
REQUIRED VOTE:	2/3 MAJORITY
ACTION:	ARTICLE IS LOST

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 37. ZONING AMENDMENT; LOT SHAPE BYLAW

To see if the Town will vote pursuant to MGL, Chapter 40A, to amend the Zoning Bylaw of the Town of Easton, adopted at Town Meeting, March 27, 1973 and amended through May 21, 2012, by inserting the text shown in *italics*:

§6-1

No building or structure shall be built or shall any existing building or structure be enlarged except in conformance with the regulations of the Easton Zoning By-law as to lot coverage, lot area per dwelling unit, lot width *and shape*, front, side and rear yards, and maximum height of structures, in the districts as set forth below except as may otherwise be provided elsewhere in the Easton Zoning By-law.

§6-4 RESIDENTIAL LOT SHAPE

No residential lot shall be created so as to be so irregularly shaped or extended that it has a "Lot Shape Factor" in excess of twenty-two (22), where Lot Shape Factor equals the square of the lot perimeter divided by the lot area (before deduction for wetlands, etc.) except for the following exemptions:

- 1. Estate lots*
- 2. Lots greater in area than five (5) acres*
- 3. An individual lot within an approved subdivision on file and recorded at the Massachusetts Land Court or the Bristol County Registry of Deeds prior to May 20, 2013.*

Submitted by Planning & Zoning Board

Selectman: Gornstein

Motion: – I move that the Town vote to amend Section 6-1 of the Zoning Bylaw and to add Section 6-4 *Residential Lot Shape*, as printed and described in your warrant.

Explanation: This article is intended to reduce or eliminate odd shaped building lots in order to preserve neighborhood character. The proposed bylaw compares the perimeter of a lot to its area and requires that the resulting Lot Shape Factor not be above a numeric threshold. Estate lots, lots of over 5 acres in size and subdivisions already approved would be exempt. Visual examples will be presented at Town Meeting.

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

Planning Board Recommendation: Recommended

Moderator Galas declares article lost

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE IS LOST



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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #: 38,39,40,41,42,43
MOTIONED BY:
SECONDED BY:
SELECTMEN:
FINANCE COMMITTEE:
REQUIRED VOTE:
ACTION: TOWN MEETING DISSOLVED BEFORE THESE ARTICLES
WERE ACTED UPON

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLES 38,39,40,41,42,43

TOWN MEETING DISSOLVED BEFORE ACTING UPON THE ABOVE SAID ARTICLES. NO ACTION TAKEN

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

NO ACTION TAKEN



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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	4
MOTIONED BY:	CORONA
SECONDED BY:	MURPHY
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 4. APPROPRIATION AND AUTHORIZATION TO EXPEND CHAPTER 90 FUNDS

To see if the Town will vote to appropriate the sum of \$736,460 to be expended in anticipation of the reimbursement authorized for the State's share of the cost of work to be done under Chapter 90 of the General Laws, and to take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Murphy

Alternate Motion if Consent Agenda is not approved:

I move that the Town vote to appropriate the sum of \$736,460 to be expended in anticipation of the reimbursement authorized for the State's share of the cost of work to be done under Chapter 90 of the General Laws.

Explanation: This is the Town's annual share of Chapter 90 funds provided by the State for road related improvements in the community. The amount to be appropriated is the same as the prior year allocation because the State budget process is not yet complete. Additional funds are anticipated and will be appropriated at a later date when the exact amount is known.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
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Phone (508) 230-0530
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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	5
MOTIONED BY:	MURPHY
SECONDED BY:	GORNSTEIN
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 5. AUTHORIZATION OF REVOLVING FUND FOR AGRICULTURAL COMMISSION

To see if the Town will vote to authorize, pursuant to M.G.L. Ch. 44, section 53E 1/2, the creation of a revolving fund for fiscal year 2014, known as the "Agricultural Commission Revolving Fund", which shall be accounted for separately from all other monies of the Town, and to which shall be deposited departmental fees and receipts, to pay for the reasonable costs and expenses, for supplies and services as deemed necessary by the Agricultural Commission for the purpose of delivering agricultural programs, including, but not limited to the Original Easton Farmers' Market and the Wheaton Farm Community Gardens, with said departmental fees and receipts to be expended without appropriation, and to specify as follows:

1. The revolving fund shall be expended only for the purpose of paying for supplies, services, and the administrative costs related thereto, as deemed necessary by the Agricultural Commission for the Town of Easton;
2. Only fees and receipts received in connection with agricultural programs delivered by the Agricultural Commission made for the same purpose shall be deposited in such account;
3. The Agricultural Commission shall be the only Town body authorized to expend such fund, and
4. The amounts expended from fiscal year 2014, "Agricultural Commission Revolving Fund", shall not exceed \$25,000

or take any other action relative thereto.

Submitted by Agricultural Commission

Selectman: Murphy

Motion: I move that the Town vote to create, pursuant to M.G.L. Ch. 44, Section 53E 1/2, a revolving fund for fiscal year 2014, known as the "Agricultural Commission Revolving Fund" as printed in your warrant.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	6
MOTIONED BY:	SMITH
SECONDED BY:	MURPHY
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 6. RESCIND PREVIOUSLY AUTHORIZED DEBT

To see if the Town will vote to rescind \$150,000 of the borrowing authorized under Article 10 of the June 4, 2001 Special Town Meeting, said funding originally appropriated to fund an addition to the Water Division Office at 417 Bay Road, but no longer needed as the project did not proceed, or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Murphy

Motion: I move that the Town vote to rescind \$150,000 of the borrowing authorized under article 10 of the June 4, 2001 Annual Town Meeting, said funding originally appropriated to fund an addition to the Water Division Office.

Explanation: The addition to the Water Division did not take place and no funds were spent on this project. This "housekeeping" article will remove the original authorization of \$150,000 which would otherwise remain on the books indefinitely.

Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
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Phone (508) 230-0530
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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	7
MOTIONED BY:	GORNSTEIN
SECONDED BY:	CORONA
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 7. AUTHORIZATION OF REVOLVING FUND FOR BOARD OF HEALTH BETTERMENT APPLICATION FEES

To see if the Town will vote to authorize the Board of Health Department, pursuant to M.G.L. Ch. 44, section 53E 1/2, to set up a revolving fund for fiscal year 2014, known as the "Board of Health Betterment Fees Revolving Fund", which shall be accounted for separately from all other monies of the Town, and to which shall be deposited departmental fees and receipts, to pay for the reasonable costs and expenses, for supplies and services as deemed necessary by the Health Department for the purpose of administering the Septic Betterment Program for the Town of Easton, with said departmental fees and receipts to be expended without appropriation, and to specify as follows:

1. The revolving fund shall be expended only for the purpose of paying for supplies, services, and the administrative costs related thereto, as deemed necessary by the Board of Health Department for the Town of Easton;
2. Only fees and receipts received in connection with septic betterment applications shall be deposited in such account;
3. The Board of Health Department shall be the only Town body authorized to expend such fund, and
4. The amounts expended from fiscal year 2013, "Board of Health Septic Betterment Revolving Fund", shall not exceed \$5,000.

or take any other action relative thereto.

Submitted by Board of Health

Selectman: Gornstein

Motion: I move that the Town vote to create, pursuant to M.G.L. Ch. 44, section 53E 1/2, a revolving fund for fiscal year 2014, known as the "Board of Health Betterment Fees Revolving Fund" as printed in your warrant.
Vote Required: Simple Majority

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #:	8
MOTIONED BY:	GORNSTEIN
SECONDED BY:	CORONA
SELECTMEN:	Recommended
FINANCE COMMITTEE:	Recommended
REQUIRED VOTE:	MAJORITY
ACTION:	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
	ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 8. SUPPLEMENT FISCAL YEAR 2013 BUDGETS

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds a sum of money to supplement fiscal year 2013 budgets, or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Gornstein

Motion: I move that the Town vote to appropriate the sum of \$248,000 to supplement the following fiscal year 2013 budgets:

DPW ADMINISTRATION	\$200,000
VETERANS DEPARTMENT	16,000
SOLID WASTE & RECYCLING	<u>32,000</u>
TOTAL	<u>\$248,000</u>

and further, that to meet this appropriation, \$216,000 shall be transferred from the fiscal year 2013 Employee Benefits & Insurance Budget and \$32,000 shall be transferred from Solid Waste & Recycling Surplus.

Selectmen Recommendation: Recommended

Finance Committee Recommendation: Recommended

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE PASSES



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Jeremy P Gillis
Town Clerk

MEETING DATE: May 20, 2013

MEETING TYPE: Annual Town Meeting

TOWN MEETING ACTION

ARTICLE #: 9
MOTIONED BY: GORNSTEIN
SECONDED BY: CORONA
SELECTMEN:
FINANCE COMMITTEE:
REQUIRED VOTE: MAJORITY
ACTION: DECLARED UNANIMOUS VOTE BY MODERATOR GALAS.
ARTICLE DISMISSED.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:00 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, May 20, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 9. PAYMENT OF BILL(S) FROM A PRIOR FISCAL YEAR

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds a sum of money to pay the cost of bills incurred in a prior fiscal year, or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Gornstein

Motion: I move to dismiss Article 9.

Explanation: There are no prior year bills at this time.

Vote Required: Majority (4/5 if any bills to be paid)

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE DISMISSED

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

ANNUAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, MAY 20 2013

ARTICLE DISMISSED

NOVEMBER 4 SPECIAL
TOWN MEETING



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: November 4, 2013

MEETING TYPE: Special Town Meeting

TOWN MEETING ACTION

ARTICLE #:	1
MOTIONED BY:	CORONA
SECONDED BY:	MURPHY
SELECTMEN:	RECOMMEND
FINANCE COMMITTEE:	NOT RECOMMEND
REQUIRED VOTE:	MAJORITY
ACTION	ARTICLE DECLARED PASSED BY DEPUTY MODERATOR MERLIN

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Annual Town Meeting to order at 7:15 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, November 4., 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

Chapter 59

PERSONNEL* (As Amended by STM 11/04/2013)

ARTICLE I General Provisions

- § 59-1. Purpose.
- § 59-2. Principles.
- § 59-3. Equal employment opportunity.
- § 59-4. Applicability; interpretation.
- § 59-5. Conflict with other laws or agreements.

ARTICLE II Administration

- § 59-6. Personnel Director.
- § 59-7. Human Resource Board.
- § 59-8. Department heads.
- § 59-9. Employees.

ARTICLE III Definitions

- § 59-10. Definitions.

ARTICLE IV Classification Plan

- § 59-11. Purpose.
- § 59-12. Definitions.
- § 59-13. Administration.
- § 59-14. Compensation following change in class title.

ARTICLE V Pay Plan

- § 59-15. Development.
- § 59-16. Maintenance.
- § 59-17. Administration.

- § 59-18. Hours of work.
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ARTICLE VI Recruitment, Selection and Appointment

- § 59-22. Policy.
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- § 59-31. Purpose.
- § 59-32. Procedure

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- § 59-33. Responsibility of employees and department heads; reasons for action.
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ARTICLE X
Leave

- § 59-36. General policy.
- § 59-37. Procedure for requesting leave.
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- § 59-41. Occupational sick leave.
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- § 59-43. Military leave.

- § 59-44. Jury duty.
- § 59-45. Court time.
- § 59-46. Maternity leave.
- § 59-47. Paternity leave.
- § 59-48. Leave without pay.
- § 59-49. Personal leave.

ARTICLE XI
Clothing Allowance

- § 59-50. Amount and payment

[HISTORY: Adopted by the Special Town Meeting of the Town of Easton 11-14-1988 by Art. 4 (Art. 14 of the 1922 Bylaws). Amendments noted where applicable.]

GENERAL REFERENCES

Contracts and purchasing – See Ch. 11.
Sale of personal property – See Ch. 56.

Records and reports – See Ch. 65.

ARTICLE I
General Provisions

§ 59-1. **Purpose.**

It is the purpose of this chapter to provide to department heads, supervisory personnel and employees the policies and procedures for assuring maintenance of an equitable personnel management system in the Town. The policies and procedures for personnel administration set forth herein have, as their purpose, to promote the efficiency and economy of government, to promote the morale and well-being of Town employees and to promote equal employment opportunity for all candidates.

§ 59-2. **Principles.**

The personnel policies of the Town are based on the following principles:

- A. Recruiting, selecting and advancing employees on the basis of their relative abilities, knowledge and skills.
- B. Providing equitable and adequate compensation.
- C. Training employees as needed to assure high-quality performance and to promote career development.
- D. Retaining employees on the basis of the adequacy of their performance, correcting inadequate performance and separating employees whose inadequate performance cannot be corrected.
- E. Assuring fair treatment of applicants and employees in all aspects of personnel administration without regard to political affiliation, race, color, national origin, age, sex, creed, handicap or any other nonmerit factor, except where such factor is a bona fide occupational requirement, and with proper regard for their privacy and constitutional rights as citizens, and prohibiting discrimination against any person on the basis of such nonmerit factors.
- F. Assuring that employees are protected against coercion for partisan political purposes and are prohibited from using their official authority for the purpose of interfering with or affecting the result of an election or a nomination for office.

§ 59-3. **Equal employment opportunity.**

Discrimination against any person in recruitment, examination, appointment, training, promotion, retention or any other personnel action because of political affiliation, race, creed, color, national origin, age, sex, handicap or other nonmerit factor is prohibited, except where such factor is a bona fide occupational requirement.

§ 59-4. **Applicability; interpretation.**

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The personnel policies contained in this chapter shall apply to all officers and employees, except exempt officials, as defined in Article III of this chapter. The policies are not intended to be all-inclusive. Final discretion as to interpretation and as to the appropriate course of action concerning a personnel matter shall rest with the Town Administrator.

§ 59-5. Conflict with other laws or agreements.

- A. State Civil Service Law and rules. Nothing contained in these personnel policies shall be construed to conflict with MGL c. 31 where civil service applies.
- B. Other state statutes. Nothing in this chapter shall be construed to conflict with any special law enacted for the Town of Easton or any permissive statute accepted by the Town of Easton or any provision of the State Constitution. To the extent that any apparent conflict exists, it shall be determined in favor of the higher state statute or provision of the State Constitution.
- C. Home Rule Charter. Nothing in this chapter shall be construed to conflict with any provision of the Home Rule Charter of the Town of Easton. To the extent that any apparent conflict exists, it shall be determined in favor of the Charter.

ARTICLE II

Administration

§ 59-6. Personnel Director.

- A. The Town Administrator or designee shall be Personnel Director for the Town of Easton and will impartially and equitably oversee all personnel activities of Town government. He or she may delegate to another or others personnel functions entailed in administering this chapter but shall retain personal responsibility for all such delegated acts.
- B. The Personnel Director shall:
 - (1) Prepare and recommend to the Board of Selectmen for its approval a personnel plan and revisions thereto and direct the continuous administration of said plan, in accordance with the provisions of the Town Charter, § C4-2(m).
 - (2) Review for budgetary purposes the annual salaries and associated costs.
 - (3) Direct the recruitment, testing, selection and hiring of employees.
 - (4) Prepare and administer tests, whenever practicable, for all original appointments and promotions in the Town service in conjunction with the appropriate department head.
 - (5) Enforce policies and procedures for personnel administration.
 - (6) Supervise, develop and maintain personnel systems, forms, procedures and methods of recordkeeping.
 - (7) Maintain a roster of all employees in the Town service.
 - (8) Certify, in writing, appointments, promotions, demotions, discipline and other actions.
 - (9) Direct employee orientation, training, counseling and career development in conjunction with department heads.
 - (10) Administrate these personnel policies, including the handling of grievances.
 - (11) Evaluate performance evaluation reviews completed by department heads.
 - (12) Perform other lawful acts which are considered necessary or desirable to carry out the purpose of the central personnel system and the provisions of these personnel policies.
 - (13) Ensure that all employees certify, in writing, that they have received this chapter and all other labor contracts, policies, procedures and rules which affect them.

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- (14) Assist the Human Resources Board (hereinafter “HRB”) in the performance of its duties under this Chapter.

§ 59-7. Human Resource Board. [Added 1-12-2004 STM, Art. 19]

A. Composition of Board:

- (1) The Town shall have a Human Resource Board consisting of three residents appointed by the Board of Selectmen.
- (2) No member shall be a member of another board or committee or an officer, official or paid employee of the Town.
- (3) At least one member shall have education and/or experience in human resources or labor relations.
- (4) The term of office shall be three years, so arranged such that the term of one member shall expire each year. The initial membership term shall commence upon the approval by Easton voters at the next annual election of an amendment to Section 4-2(m) of the Home Rule Charter.¹
- (5) Any vacancy in the HRB shall be filled by the Board of Selectmen, and any person appointed to fill a vacancy shall hold office for the unexpired term of the person whom s/he succeeds.
- (6) The HRB shall annually elect its own Chair and Vice-Chair. In the absence of the Chair, the Vice-Chair shall act as Chair.
- (7) The HRB members shall serve without compensation.
- (8) The HRB shall hold meetings at least once per year or at such times as it may determine. Such meetings may be scheduled either by Chair or the Town Administrator.

B. Duties: [Amended 6-12-2006 ATM by Art. 51]

- (1) The HRB shall cause to be created a Classification Plan and Salary Plan. They shall prepare a draft request for proposals from consultants with input and advice from the Personnel Director, assist in the review of proposals, make a recommendation to the Board of Selectmen regarding contracting with a consultant to create these plans, and shall approve of the methodology used by the consultant in the creation of the plans. They shall submit their recommendations for proposals to the Town Administrator or the Town procurement officer. In the alternative, if a consultant is not hired, the HRB shall create the Classification and Salary Plans.
- (2) The HRB shall make recommendations to the Personnel Director as to the implementation and administration of the Classification and Salary Plans (see Subsections C and D below), and shall recommend policies and procedures consistent with those plans, as it deems necessary for the administration thereof.
- (3) The HRB shall from time to time review the Salary Plan. It shall keep informed as to pay rates and policies outside the service of the Town and shall make recommendations to the Personnel Director necessary to maintain a fair and equitable pay level.
- (4) As frequently as deemed necessary or desirable by the HRB, but not less frequently than every five years, the HRB shall direct, assist with and/or conduct salary surveys regarding collection and analysis of data for comparison between the Town Classification and Salary Plans and comparable classifications and compensations outside the service of the Town. Based on such surveys, the HRB shall recommend changes or adjustments to the Classification and Salary Plans to the Board of Selectmen through the Town Administrator.

¹ Editor's Note: Said amendment was approved by voters 1-12-2004 STM, Art. 20.

- (5) The Classification and Salary Plans shall not include reference to any Exempt Official, including classifications within collective bargaining units, as defined by § 59-10. Nothing in this article, or the Salary Plan, shall be construed to conflict with Chapter 31 of the General Laws or Easton's Home Rule Charter.

C. Classification plan:

- (1) A Classification Plan is to be created by the HRB.
- (2) The classifications of all officers and employees of the Town (whether full-time, part-time, seasonal, casual, special, Civil Service, or others) other than those filled by popular election, those under the direction and control of the School Committee, those subject to a collective bargaining agreement entered into pursuant to G.L. c. 150E, and those for whom the General Laws allow the Town to negotiate an employment agreement (e.g., G.L. c. 41, § 108N and 108O) shall be classified in classes in the Classification Plan.
- (3) The HRB shall maintain written descriptions of the jobs or classifications in the Classification Plan, describing the essential characteristics, requirements and general duties of the jobs. The descriptions shall not be interpreted as complete or limiting definitions of any job, and employees shall continue in the future, as in the past, to perform any duties assigned by department heads, supervisors, or other authority.
- (4) The HRB, from time to time, shall review the duties of all classifications subject to the Classification Plan. Such reviews shall be made at such intervals as the HRB deems necessary and, to the extent which the HRB considers practicable, shall include all classes.
- (5) The HRB may recommend to the Personnel Director a new classification. If the Personnel Director establishes the classification, the HRB shall assign it to a class consistent with Article IV of this Chapter.
- (6) The HRB shall transmit the Classification Plan to the Town Administrator who shall then submit it to the Board of Selectmen for approval pursuant to § C4-2(m) of Easton's Home Rule Charter. The Classification Plan shall become effective within 30 days after submission once presented to the Board of Selectmen, unless rejected by the Board. The Classification Plan shall be implemented and administered by the Town Administrator.

D. Salary Plan.

- (1) A Salary Plan is to be created by the HRB. Such Plan shall provide wage and salary schedules to include minimum and maximum salaries for each class in the Classification Plan. The salary range for each classification shall be the salary range established for all classification in the class.
- (2) The HRB shall transmit the Salary Plan to the Town Administrator who shall then submit it to the Board of Selectmen for approval pursuant to § C4-2(m) of Easton's Home Rule Charter. The Salary Plan shall become effective within 30 days after submission once presented to the Board of Selectmen, unless rejected by the Board. The Salary Plan shall be implemented and administered by the Town Administrator.

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§ 59-8. Department heads.

Department heads shall have responsibility to supervise effectively their employees, to report in an approved manner upon the efficiency and performance of their subordinates, to notify the Town Administrator of changes in duties of their employees in order that the Classification Plan will be maintained; and to recommend salary increases. Department heads shall recommend to the Town Administrator, as necessary, desirable changes in the personnel policies and procedures to improve administration of the personnel system. Department heads may establish such rules deemed necessary for the efficient and orderly administration of the department. Such rules must be on file in the office of the Town Administrator before they become effective and must be consistent with these personnel policies and procedures. They may not conflict with any procedures established by the Town Administrator/Personnel Director to fulfill his duties under Easton's Home Rule Charter or this Chapter. Copies of department rules must be made available in the office of each department head for use by the employees.

§ 59-9. Employees.

It shall be the responsibility of all employees to acquaint themselves thoroughly with the material in these personnel policies and subsequent revisions. Employees are also encouraged to submit suggestions for changes and improvements in personnel policies and procedures for improvement of the personnel administration.

ARTICLE III

Definitions

§ 59-10. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

ALLOCATION - The assignment of an individual classification to an appropriate class on the basis of kind of work, duties and the responsibilities of the classification.

APPOINTING AUTHORITY - The person(s) who has the authority, by statute or Easton's Home Rule Charter, to appoint employees and remove employees from their position for good cause.

APPOINTMENT - The placement of a person in a position.

CLASS - A class shall comprise one or more classifications that are so similar in the basic character of their duties and responsibilities that the same pay scale, title and minimum qualification requirements can be applied and the classifications can fairly and equitably be treated under like conditions for all other personnel purposes. The same minimum qualification requirements shall be applied to all classifications in a class regardless of the department in which the classification is located.

CLASSIFICATION - A group of current duties and responsibilities assigned or delegated by appropriate authority to one person.

CLASSIFICATION PLAN - The classification plan comprises a schematic list of classifications supported by written specification setting forth the duties and responsibilities of each class and the minimum qualifications necessary for appointment to a classification of that class. Classifications are allocated to classes based upon an approved job evaluation system.

CLASS SPECIFICATION - The class specification shall state the characteristic duties, responsibilities and desirable qualification requirements which distinguish a given class from other classes. The specification will be descriptive but not restrictive, that is, the class specification shall describe the more typical types of work which may be allocated to a given class but shall not be construed to restrict the assignment of other duties related to the class.

CLASS TITLE - The title assigned to any particular class and used for reference to that class.

COMPENSATION - The salary or wages earned by any employee by reason of service in the classification, but does not include allowance for expenses authorized and incurred as incidents to employment.

DEMOTION - The movement of an employee from a classification in one class to a classification in another class with a lower maximum pay rate.

DEPARTMENT HEAD - Any employee who by virtue of his or her work responsibilities is the primary administrative officer in his or her department and who supervises one or more employees, as indicated on the below list. The Town Administrator, by administrative policy, shall be responsible for annually updating the list of all department heads. **[Amended 6-12-2006 ATM by Art. 51]**

Collector/Treasurer
Director of Public Works
Fire Chief
Police Chief
Town Accountant

DISCHARGE or DISMISSAL - The permanent, involuntary termination of a person from Town service.

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DISCIPLINARY ACTION - An oral warning, written reprimand, suspension, demotion or dismissal taken for good cause by the appropriate authority.

EMPLOYEE - A person occupying an appointive position, or an appointive person who is on authorized leave of absence, who are not exempt officials.²

EMPLOYMENT DATE - The date on which an employee commences performance of duties and is placed on the payroll.

EXAMINATION - All of the tests of fitness taken together that are applied to determine the fitness of applicants for classifications of any class.

EXEMPT EMPLOYEES - Employees who meet one of the definitions for exemption under the Fair Labor Standards Act.

EXEMPT OFFICIALS - Elected officials, Town Counsel, persons under the control of the School Committee, members of boards, commissions and committees and all employees whose wages, benefits and working conditions are governed by a collective bargaining agreement.

FULL-TIME EMPLOYEE - An employee who is in an approved, full-time position in Town service which is funded for an entire year.

GRIEVANCE - A misunderstanding or disagreement between an employee and a supervisor that relates to working conditions and relationships or to policies, rules and regulations.

INCUMBENT - The current occupant of a position.

LAYOFF - The separation of an employee because of lack of work or funds or other reasons not related to fault, delinquency or misconduct on the part of the employee.

LEAVE - An authorized absence from regularly scheduled work hours which has been approved by proper authority.³

NON-EXEMPT EMPLOYEES - Employees who are eligible for overtime under the Fair Labor Standards Act.

PART-TIME EMPLOYEE - An employee whose average workweek does not exceed 35 hours and which is funded for an entire year.

PERFORMANCE-BASED INCREASE - A percentage increase in pay for an employee who meets the eligibility conditions specified in these policies. **[Added 1-12-2004 STM, Art. 19]**

PERSONNEL ACTION - Any and all activities affecting any aspect of an employee's status which includes appointments and changes in appointments, original hiring, reemployment, transfer, promotion, demotion, changes in hours, reallocation, resignation, suspension, discharge, placement on leave, step increases, etc.

PROMOTION - The movement of an employee from a classification in one class to a classification in another class with a higher maximum pay rate.

REALLOCATION or RECLASSIFICATION - The assignment of a classification to a class different from the one to which it was previously assigned.

SALARY – Compensation provided to the employee in accordance with the Salary Plan.

SALARY PLAN - A schedule of compensation for all classes in the Classification Plan, including any successive pay rate steps established for each class. All classifications allocated to one class will be paid according to the salary range established for that class.

SUPERVISOR - Any employee who, by virtue of his or her work responsibilities, exercises control over one or more other employees' job performance, work scheduling or related functions.

SUSPENSION - An involuntary absence without pay imposed on an employee for disciplinary action or pending final outcome of appeal.

TEMPORARY/SEASONAL APPOINTMENT - The appointment of an employee for a period not to exceed six months.

TEMPORARY/SEASONAL EMPLOYEE - An employee appointed for a period not to exceed six months, regardless of the number of hours worked per week.

TOWN AGENCY - A generic term meant to be applied to any department, board, committee, commission or any other body of Town government in which persons are employed.

TRANSFER - The movement of an employee from one classification to another classification in the same class or of another class having the same maximum pay rate.

ARTICLE IV

Classification Plan

§ 59-11. Purpose.

The purpose of the Classification Plan is to:

- A. Establish desirable qualification standards for recruiting and examining purposes.
- B. Provide a means of analyzing work distribution, areas of responsibility, lines of authority and other relationships between classifications.

² Editor's Note: So in original. Should be "who is not an exempt official."

³ Editor's Note: The definition of "merit increase," which immediate followed this definition, was repealed 1-12-2004 STM, Art. 19. See now "performance-based increase."

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- C. Assist in determining budget requirements.
- D. Provide a basis for developing standards of work performance.
- E. Establish lines of promotion.
- F. Indicate training needs.
- G. Provide uniform titles for classifications.

§ 59-12. RESERVED FOR FUTURE USE

§ 59-13. Administration.

Each classification is allocated to a class. The HRB shall create the Classification Plan. The HRB shall transmit the Classification Plan to the Town Administrator who shall then submit it to the Board of Selectmen for approval pursuant to § C4-2(m). The Classification Plan shall become effective within 30 days after submission to the Board of Selectmen, unless rejected by them. The Town Administrator shall implement and administer the classification plan. [Amended 1-12-2004 STM, Art. 19]

- A. Job analysis. In establishing a new class and in periodic classification reviews, the Town Administrator shall ensure that a job analysis is carried out to determine the essential elements of a classification. The job analysis shall consist of an employee questionnaire to be completed by employees and supervisors in the instance of existing classes or by supervisor and department head in the instance of a newly-created classification. Completed questionnaires shall be forwarded to the Town Administrator. In the event that additional information is necessary, the Town Administrator shall take such steps as deemed advisable to collect same, including selective job audits. Information collected from all sources shall form the basis for development of proper class specification by the HRB covering all classifications in an appropriate class. The Town Administrator shall meet with the employee, if any, as well as the supervisor and/or department head to review the classification prior to final adoption.
- B. Job evaluation system. In allocating classifications to appropriate classes, the HRB will utilize an objective job evaluation system, such as: a point factor plan, to address the complexity and level of responsibility of each class in allocating proper grade levels for all classes covered in the Classification Plan. The HRB shall meet with and compare its class allocation to that of the employee's supervisor and/or department head and shall give consideration to the input of the employee's supervisor and/or department head in making the final class allocation.
- C. Classification review. The HRB shall review all class allocations subject to the Classification Plan. Such reviews shall be made at such intervals as the HRB deems necessary or the Town Administrator requests. The HRB may also recommend to the Town Administrator a new classification or a reclassification. The Town Administrator shall annually review classifications in Town service to the end that all classifications are reviewed on a three-year cycle. Incumbent employees, supervisors and department heads may request, in any given year, that a specific classification(s) be reviewed for applicability to current job conditions and situations and, to the extent possible, the Town Administrator will assign priority to such requests. Formal requests for reclassification shall receive priority consideration. There shall be only one reclassification in any twelve-month period for any classification, except in unusual circumstances. In conducting these reviews, the Town Administrator shall meet and consult with supervisors and department heads in the same manner as detailed in Subsection B above.
- D. Action as a result of classification review. If, as a result of a general classification review or as a result of a request for reclassification, the Town Administrator determines that a classification has changed sufficiently, the HRB will determine whether the classification(s) should be regraded (i.e., allocated to a different class), and personnel action shall be initiated to reflect the change as soon as funding is available. If the HRB finds that the classification should not be regraded after consulting with supervisors and department heads as outlined in Subsections A through C above, the HRB will notify the incumbent(s) in writing, and no similar request for reclassification may be submitted within a period of six months. Regrading may result in a classification being reallocated to a higher or lower class. When reclassification results in reallocation to a lower class, an incumbent shall not lose current pay and benefits with the exception of longevity pay and pay plan annual increase. This save-pay provision shall not apply to any new appointee or replacement to said position or class. [Amended 1-12-2004 STM, Art. 19]

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§ 59-14. Compensation following change in class.

No employee shall be paid under a change in class until proper authorization on an appropriate form is signed by the Town Administrator.

ARTICLE V

Salary Plan

§ 59-15. Development. [Amended 1-12-2004 STM, Art. 19; 6-12-2006 ATM by Art. 51]

§ 59-16. The HRB shall be responsible for the development of a uniform and equitable Salary Plan, which shall consist of, minimum and maximum salaries for each class in the Classification Plan. The salary range for each classification shall be the salary range for the class to which the classification is allocated. Maintenance. [Amended 6-12-2006 ATM by Art. 51]

On an annual basis, the HRB shall perform an analysis of the Salary Plan and recommend adjustments accordingly. Such analysis shall include, but not be limited to, a review of increases negotiated with Town labor unions, increases provided in salary plans for comparative classifications in comparative jurisdictions, and the increase in the cost of wages as measured by the U.S. Department of Labor's Employment Cost Index (ECI) for State and Local Government. The recommended Salary Plan for the upcoming fiscal year shall be submitted to the Town Administrator by December 15 of each year; the Town Administrator shall transmit the Plan to the Board of Selectmen for approval in accordance with Easton's Home Rule Charter § C 4-2(m).

§ 59-17. Administration. [Amended 1-12-2004 STM, Art. 19]

- A. Appointment rates. An employee appointed to a position should normally be compensated at a minimum rate of pay assigned to the class to which the classification is allocated. However, original employment at a salary above the minimum rate may be made upon written certification by the Town Administrator that such action is justified under the Town Charter § 5-3, Merit Principle.
- B. Salary Plan salary review. The Salary Plan shall be reviewed by the HRB as frequently as it deems necessary or as requested by the Town Administrator, but not less than every five years.
- C. Performance-based increases. Salary increases within an established range are not automatic but require the attainment of a sufficiently high score on an annual performance review. The eligibility date for a performance-based increase shall be on July 1 of each year, provided that the employee has worked at least three full months prior to that date. An employee who reached the maximum of a particular salary range may not receive further increases unless the classification is regraded. No employee shall be given any increase that would cause them to be paid above their grade range. An employee on leave without pay shall not count such leave toward service for compensation purposes.
 - (1) The following factors shall not affect eligibility for a performance-based salary increase:
 - (a) Overall pay adjustment resulting from a pay survey.
 - (b) Transfer within class or within range.
 - (c) Military leave without pay necessitated by a draft or reserve call-up because of a declared emergency up to 90 calendar days.
 - (d) A period of paid leave.
 - (e) Reclassification to a class of the same pay range or lower.
 - (2) The denial of a performance-based salary increase does not necessarily connote less than satisfactory service. To be eligible for a performance-based salary increase, it is expected that an employee is performing at a higher than average level.
- D. Performance evaluation. For classifications covered by formal performance evaluation, see Article VIII for appropriate policy and procedure.

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- E. Promotion. Upon promotion, the employee's salary shall be set within the range of the higher class at a point which provides an increase in the employee's previous salary, except that the new salary shall not be more than the maximum rate of the higher classification level.
- F. Transfer. When an employee is transferred laterally from in one classification to another in another class at the same pay rate, or is transferred with no change in class, she or he shall continue to be paid at the same rate.
- G. Reallocation of classification to a class in lower pay range. When job evaluation indicates that a classification is reallocated to a class in a lower pay range, the current pay of an incumbent is not changed, and said incumbent or incumbents will continue to be eligible for increments up to the maximum of a lower pay range and be eligible for any general pay increases which may be established for all classifications in the class affected.

§ 59-18. Hours of work.

- A. The following hours of work shall apply to employees in each category:

Category	Hours Per Week
Salaried employee	40
Hourly employee	
Clerical	35
Others	40 ¹
Council on Aging van driver	40 ²
[Added 5-7-1990 ATM by Art. 7]	
Part-time employee	Subject to control of department head

NOTES:

¹Schedule is consistent with union employees supervised, or that work in the same department/division.

²Includes a one-half-hour lunch break.

- B. It is recognized that the greater work responsibilities of salaried employees may cause them to frequently work greater than 40 hours per week. It is also recognized that salaried employees may use compensatory time and have some work schedule flexibility, both subject to approval of the Town Administrator.
- C. It is also recognized that the salaried employee's forty-hour workweek includes a one-hour paid lunch and coffee breaks to be taken at the discretion of the employee.
- D. The workweek of the hourly clerical employees does not include a one-hour unpaid lunch break. It does, however, include a fifteen-minute morning coffee break.

§ 59-19. Overtime.

- A. With the exception of salaried employees, all other nonunion employees shall receive overtime pay as follows:
 - (1) For those working a thirty-five-hour workweek, overtime in excess of seven hours in a single workday or in excess of 35 hours in a workweek shall be paid at the overtime rate.
 - (2) For those hourly employees working a forty-hour workweek, overtime in excess of eight hours in a single workday or in excess of 40 hours in a workweek shall be paid at the overtime rate.
- B. Salaried employees are eligible for compensatory time off for hours worked in excess of normal workweek hours, when so approved. Approval for all department heads shall be granted by the Town Administrator, and for all others approval shall be granted by the department head concerned.

§ 59-20. Longevity.⁴ [Added 6-12-2006 ATM by Art. 51]

⁴ Editor's Note: Former § 59-19, Longevity pay, was repealed 1-12-2004 STM, Art. 19, effective 7-1-2004.

Employees shall receive annual longevity payments for their years of continuous service for the Town of Easton, in accordance with the following schedule:

Upon completion of five years - \$350

Upon completion of 10 years - \$400

Upon completion of 15 years - \$450

Upon completion of 20 years - \$500

Upon completion of 25 years - \$550

Upon completion of 30 years - \$600

Upon completion of 35 years - \$650

§ 59-21. Actual hours worked; limitations.

For the purpose of this chapter, actual hours worked shall include all time an employee is required to be on duty. It is the intent of this chapter that the supervisor bear the responsibility for notifying the employee of any limitation when work hours exceed normal work hours.

ARTICLE VI

Recruitment, Selection and Appointment

§ 59-22. Policy.

To assure a high quality of service to the public, selection will be from among the most competent applicants. Selection and appointment to all positions will be based solely on the basis of merit and fitness demonstrated by examination or other evidence of competence and suitability, consistent with the Town Charter § 5-3.-

§ 59-23. Recruitment procedures.

- A. Defining the job. When a vacancy occurs, the appointing authority will review the functions, duties, responsibilities and minimum qualifications of the classification to ascertain whether the job description is still accurate or the job needs to be redefined. If it is determined that a new job description is necessary or that changes to the existing job description are required, the appointing authority will consult with the Personnel Director, who will be responsible for preparing the new/amended job description.
- B. Advertising the vacancy. The Town Administrator or designee will be responsible for advising the public of the vacancy. The vacancy will be publicized in such manner as to assure that all interested and qualified individuals, including current employees, are informed of the classification title, duties, responsibilities and salary range; minimum and special qualifications for the job; the time, place and manner of making application; and any other information which may be useful to applicants. All advertisements shall comply with Massachusetts Commission Against Discrimination (MCAD) affirmative action requirements.

§ 59-24. Applications.

All candidates applying for employment must secure and file an official application form. Deliberate false or misleading statements in the application and deception in attempting to secure employment shall be grounds for rejecting an applicant.

§ 59-25. Selection procedures.

- A. Determining examination devices. The Town Administrator or designee shall determine which examining device or combination of devices will be used to evaluate the relative fitness of each candidate for the position.
 - (1) The devices selected shall relate to the duties and responsibilities of the classification and shall fairly appraise and determine the merit, fitness, competence and suitability of the applicants.

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- (2) A variety of devices may be employed, including but not limited to: assessment of training, education and work experience; written, oral and performance tests; structured interviews; and reference checks. Each device utilized will be administered to ensure equity and fairness.
- B. The selection process. The selection process will result in a ranking of candidates in order of their relative ability to perform the job.
- C. Interview and selection. The appointing authority or designee will interview all qualified applicants, and will notify all candidates in writing and in a timely manner, of their selection or nonselection for the vacant position.
- D. Documenting the selection process. A record of the recruiting, examining and appointing procedures used will be retained after the vacancy is filled. This record will include: the job description, vacancy announcements, the applications of all who applied or their names and addresses and the appointing authority's reasons for selection of a candidate.
- E. Massachusetts Commission Against Discrimination (MCAD) reporting. The Personnel Director will be responsible for all MCAD reporting.

§ 59-26. Physical examination. [Amended 6-12-2006 ATM by Art. 51]

A preemployment physical examination shall be required for all permanent and seasonal employees prior to appointment. A qualified physician selected by the Town Administrator shall make his or her report on a form provided by the Town. Any such examination shall be at the expense of the Town and shall be reviewed by the appointing authority prior to final determination of the applicant's qualifications for appointment. A psychological examination may also be required.

ARTICLE VII

Training and Education

§ 59-27. Policy.

It is the joint responsibility of the supervisors, department heads and Town Administrator to foster and promote employee training and education programs for the purpose of improving the quality of service rendered to citizens and aiding employees to equip themselves for advancement in Town service.

§ 59-28. Educational incentive program.

Full-time employees shall be entitled to participate in an educational incentive program. Any employee may request reimbursement for a course at an accredited school provided the course is job-related, approved in advance, in writing, by the department head and Town Administrator, and evidence of a passing grade is submitted to the Town Administrator upon course completion.

§ 59-29. Training for certification or license.

Where a full-time employee is required to attend a course or to receive instruction in order to maintain a license or registration which is an integral part of the job description and which is a requirement of the continuation of employment in that classification, the Town shall reimburse the employee for successful completion of the course or instruction, with the exception of a Class III driver's license.

§ 59-30. Other training.

Department heads and supervisors may perceive other training needs, and are obliged to discuss the same with the Town Administrator as a prelude to securing Town Administrator approval of such other training.

ARTICLE VIII

Performance Evaluation

§ 59-31. Purpose.

The Town recognizes the need for a performance evaluation system to:

- A. Assess fairly and accurately an employee's strengths, weaknesses and potential for growth.
- B. Encourage and guide the employee's development of his or her special skills and work interests.

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- C. Assure the granting of increases and consideration for more complex work based on performance. [Amended 1-12-2004 STM, Art. 19]
- D. Provide a method of improving operational programs through employee input.
- E. Identify training needs.

§ 59-32. Procedure.

The Town Administrator shall be responsible for the establishment and maintenance of the employee performance evaluation system. Employee evaluation is the continuing day-to-day responsibility of the supervisor. Annually and prior to effecting a performance increase, the supervisor will make a written evaluation of the employee's performance. [Amended 1-12-2004 STM, Art. 19]

- A. Annual evaluation. In the 11th month of each fiscal year, each employee's supervisor shall conduct a formal, written evaluation of the employee's work performance for the entire fiscal year. The annual evaluation shall include a review of the employee's annual goals and objectives and the extent to which those have been completed, as well as other job related factors. The evaluation will also include plans to correct deficient areas and the development of a new set of goals and objectives. This evaluation shall form the basis of any employee merit increase approved.
- B. Goals and objectives. As part of the employee performance evaluation system, the Town Administrator is responsible for devising a procedure for the establishment of annual goals and objectives for each employee.
- C. Coverage and procedure. The coverage and procedure for the implementation of the Performance-Based Salary Increase System, increase system, goals and objectives establishment and annual employee evaluations are set forth in a manual developed and implemented by the Town Administrator.

ARTICLE IX

Disciplinary Actions

§ 59-33. Responsibility of employees and department heads; reasons for action.

- A. It is the responsibility of all employees to observe the policies and regulations necessary for the proper operation of the Town government.
- B. Department head responsibilities. Department heads are responsible for the proper and efficient operation of their departments and for enforcing all policies and regulations. Supervisors are authorized to apply, with the approval of the department head, such disciplinary measures as may be necessary, in accordance with § 59-33 of this article.
- C. Reasons for disciplinary action. Disciplinary action may be imposed upon an employee for good cause. The term cause shall include, but not be limited to, the following: incapacity other than temporary illness, inefficiency, insubordination and conduct unbecoming the office.
- D.

§ 59-34. Procedure.

- A. Immediate action. Any supervisor has the authority to send an employee home, with pay, at any time, if, in the supervisor's opinion, sufficient reason for such action exists. In that event, the supervisor shall provide the department head with a written recommendation regarding the appropriate disciplinary action to be taken, with a copy to the Town Administrator.
- B. Oral reprimand. Whenever grounds for disciplinary action exist and the supervisor determines that more severe action is not immediately necessary, the supervisor should orally communicate to the employee the supervisor's observation of the deficiency and offer assistance in correcting the deficiency. Whenever possible, sufficient time for improvement should precede formal disciplinary action. When an oral reprimand is given, the supervisor should ensure that the employee's personnel file is documented to show the date of the reprimand and the charge. The employee will be advised that this reprimand will be documented in his or her personnel folder..

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C. Written reprimand. A written reprimand may be given by a department head, Department of Public Works Superintendent, the Town Administrator, or the Appointing Authority, for good cause within 10 days of the date of learning of the behavior giving rise to the reprimand.

A written reprimand shall be addressed to the employee and will include: the charge, the specific behavior and the dates of the behavior (where appropriate) that support the charge, the warning that continuance of this behavior will result in more severe disciplinary action; any circumstances affecting the severity of the discipline; and advise on rights of appeal. A copy of the reprimand shall be signed by the employee and be included in the employee's personnel file. The employee will have five working days from the date of signing the reprimand to submit written comments for his or her personnel file.

D. Suspensions and removals. An employee may be suspended or removed from his or her position by the appointing authority in accordance with the procedures set forth in § C7-11 of the Town Charter.

E. Supervisor defined. For purposes of this section, "supervisor" is meant to be the Town Administrator, any department head, any Superintendent or foreman in the Department of Public Works, or the employee's appointing authority.

§ 59-35. Appeals.

Any employee aggrieved by any disciplinary action taken by anyone other than the appointing authority may appeal in writing said action within five working days of receiving notification of the action to the Appointing Authority, provided, if the Town Administrator is not the Appointing Authority, the aggrieved employee must first file the appeal with the Town Administrator after which the aggrieved employee may file a written appeal with the Appointing Authority, within five working days of the Town Administrator's decision, if the matter is not resolved by the Town Administrator. The officer or board hearing the appeal shall investigate the appeal and render a written decision within five working days of his or her final determination. All appeals shall describe the discipline imposed, any prior decision on appeal rendered by the Town Administrator, and the requested relief. The Appointing Authority shall render a decision on the appeal within five days of receiving the appeal. The decision of the Appointing Authority shall be final.

ARTICLE X
Leave

§ 59-36. General policy.

Leave is any authorized absence during regularly scheduled work hours that is approved by proper authority. Leave may be authorized with or without pay and shall be granted in accordance with this chapter on the basis of the work requirements of the departments and, whenever possible, the personal wishes of the employee. All leave will be reported each week on a standard form and in compliance with a reporting policy established by the Personnel Director.

§ 59-37. Procedure for requesting leave.

For all leave other than holiday or sick leave, a written request indicating the kind of leave, duration and dates of departure and return must be approved by the Town Administrator or designee prior to the taking of leave. In the case of disability, injury and emergency leave, the request shall be submitted for approval immediately upon the employee's return to duty. Unless an absence is substantiated by a request approved by the Town Administrator or designee, an employee shall not be paid for any absence from scheduled work hours, and shall be subject to disciplinary action.

§ 59-38. Holiday leave.

A. The following days shall be recognized as holidays and such other days as may be declared holidays for the conduct of public business by the state government:

- | | |
|--------------------------|-------------------------------|
| New Year's Day | Labor Day |
| Martin Luther King | Columbus Day |
| Washington's Birthday | Veterans Day |
| One-half day Good Friday | Thanksgiving Day |
| Patriots Day | Day after Thanksgiving |
| Memorial Day | One-half day before Christmas |
| Independence Day | Christmas Day |

B. Saturday and Sunday holidays. Whenever any of the above named holidays falls on a Saturday or Sunday, the preceding Friday or following Monday, respectively, shall be a holiday, unless another day is established by law.

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C. Work on holidays. On the designated holidays, employees not otherwise covered by labor agreement shall be excused from all duty not required to maintain essential services. Employees who perform work shall be paid at double their regular rate of pay for hours actually worked on the holiday, in addition to the amount to which they are entitled as holiday pay. Holiday during vacation. If a designated holiday occurs while an employee is on vacation leave, no charge for the holiday will be made against vacation leave.

§ 59-39. Vacation leave.

A. Accrued basis.

(1) Full-time employees, other than temporary or seasonal employees, are entitled to accrue vacation each year of their employment on the following basis, calculated as of the anniversary date of full-time employment:

(a) Department heads.

the amount to which	vacation	Vacation Leave
Initial hire		1.00 day per month (12 days per year)
1 to 4 years		1.25 days per month (15 days per year)
5 to 9 years		1.75 days per month (21 days per year)
10 to 20 years		2.17 days per month (26 days per year)
21 or more years		1 day per year, not to exceed 5 additional days beyond the twenty-year amount

(b) All other employees (nonunion).

Length of Service	Vacation Leave
Initial hire	0.83 day per month (10 days per year)
1 to 4 years	1.00 day per month (12 days per year)
5 to 9 years	1.50 days per month (18 days per year)
10 to 20 years	1.91 days per month (23 days per year)
21 or more years	1 day per year, not to exceed 5 additional days beyond the twenty-year amount

(2) Vacation earned will be credited to an employee's vacation account on the last day of each complete month worked. Vacation may be used only after accrual at rates outlined above. Vacation may be used at any time once accrued and properly approved. Vacation may be used in advance of accrual, up to five days, only after submitting a written request to the department head and Town Administrator, and obtaining approval from both individuals. Any vacation pay received in advance of accrual shall be deducted from an employee's final paycheck, if separation from Town service, for any reason, occurs.

B. Carry-over; buy-back.

(1) Vacations shall not be exchanged for cash except upon termination of employment. [Amended 1-12-2004 STM, Art. 22]

(2) Vacation accrued in one fiscal year may be carried over to a subsequent fiscal year up to five days. Any "minimum" vacation not used as outlined above, will be forfeited.

C. Buy-back at separation. The Town will buy back all accrued vacation at time of employee separation from Town service, for any cause. Vacation time will be bought back at the employee's then-current rate of pay.

D. Vacation scheduling. Vacation will be requested, in writing at least one week prior to usage. Department heads will be responsible for approving all requests for employees in their departments. The Town Administrator will be responsible for approving all requests for department heads, except that a department head may take up to two consecutive vacation days, at any time, without further approval. To the extent possible, department heads and the Town Administrator shall schedule and approve vacation at such times during the year as will best serve the public interest.

E. Part-time employees. Permanent part-time employees shall accrue vacation at the same rates as above, but prorated in the same ratio as their average weekly hours in comparison to 35. Temporary and seasonal employees shall not accrue vacation.

SPECIAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, NOVEMBER 4 2013

ARTICLE PASSES

- F. \F. Recruitment. The Town Administrator may grant, at the time of initial hire, additional vacation accrual to experienced candidates for department head positions that is commensurate with the length of direct experience and consistent with the vacation accrual offered by the Town.

§ 59-40. Nonoccupational sick leave.

- A. Purpose. Sick leave shall not be considered as a privilege which an employee may use at the employee's discretion, but shall be allowed only in case of actual sickness or disability of the employee, to meet dental appointments, to take physical examinations or for other sickness prevention measures. Sick leave may be taken by any eligible employee unable to work due to pregnancy and conditions relating thereto, childbirth and recovery therefrom.
- B. Eligibility. Sick leave shall be available to all permanent full-time and permanent part-time employees. Seasonal, temporary, provisional and emergency employees are not eligible for sick leave.
- C. Use and amount. An employee absent on account of illness or injury shall see to it that his or her supervisor is notified as soon as possible before the regular starting time of the workday. Failure to notify the supervisor may result in absence without pay or other disciplinary action. Sick leave may be taken in increments no smaller than one hour.
- D. Certification of illness. A request for authorization of sick leave must be completed on the day of return to work. Department heads will authorize sick leave use for all employees in their departments and the Town Administrator will authorize sick leave use for all other employees as well as department heads. For sick leave in excess of three workdays, or if the department head suspects that the employee may be abusing sick leave, the department head may require a certificate from a physician appointed by the Town Administrator stating that such illness prevented the employee from working.
- E. Sick leave allowance. A full-time employee shall accrue one day per month of sick leave. Each employee's sick leave account shall be credited on the last day of each complete month of service. Sick leave may be accrued and carried over to subsequent fiscal years without limit. Part-time employees shall accrue sick leave in the same ratio as their average weekly hours in comparison to the category of work performed as defined in § 59-17, Hours of work. Temporary and seasonal employees shall not accrue sick leave.
- F. Reporting. Each department head shall file, on forms provided for such purpose, information regarding the accrual and taking of any and all leave, and shall remit the same to the office of the Town Administrator.
- G. Separation from Town service.
- (1) Upon separation from Town service for any reason except termination for cause, an employee or his heirs is eligible to receive sick leave buy-back pay, equal to 50% of all accrued sick leave credited to an employee's account, up to a maximum of 80 days' pay. Those employees whose accrued sick leave exceeds 160 days shall forfeit any accrued leave over said 160. The buy-back rate shall be equal to the employee's current rate of pay at separation.
 - (2) Employees hired after July 1, 1995 shall not be eligible to buy back sick leave under the provisions of this subsection, or under the provisions of Subsection H. **[Added 6-13-1995 ATM by Art. 43]**
- H. Annual disposition. An employee may, in June of each year, dispose of accrued sick leave in the following manner:
- (1) Exchange for vacation. An employee may exchange his or her accrued sick leave for vacation days, at a rate of two sick days for each vacation day, up to a maximum of 20 vacation days (i.e., 40 sick days). In that event, all vacation days shall be credited to the employee's vacation account for the subsequent fiscal year, and shall be subject to the provisions of § 59-38 of this chapter. A request to exchange sick days for vacation days shall be made in writing and shall occur only after sick time is verified and the exchange noted in the employee's personnel file by the Personnel Director. In no event, however, may an employee's sick leave account be less than 40 days.⁵

⁵ Editor's Note: Former Subsection H2, Exchange for Cash, which immediately followed this subsection, was deleted 6-12-1995 ATM by Art. 42.

- (2) Sick leave pool. An employee may, at any time, transfer any number of his or her sick days to another employee, not to exceed five days per year. Said transfer shall occur only after the receiving employee has exhausted all accrued sick leave of his or her own, and only after a written request has been filed by the transferring employee. The transfer request shall be verified by the Personnel Director and notation made in both employees' personnel files.

§ 59-41. Occupational sick leave.

An employee injured on the job must report the fact immediately to his supervisor. Injury leave, as distinguished from sick leave, shall mean paid leave given to an employee due to absence from duty caused by an accident, injury or occupational disease that occurred while the employee was engaged in the performance of his or her duties.

- A. Most employees are covered by workers' compensation under state statute, and are entitled to benefits under such statute. An injured employee may supplement payments from insurance by taking unused nonoccupational sick leave credits so that he or she will receive full pay during such absence.
- B. Any employee on occupational sick leave shall not work at any other job during the period of incapacitation. Violation shall result in discontinuance of any Town benefit and may result in dismissal.
- C. During periods of incapacity, employees shall be subject to periodic medical examinations as a condition of continued pay, as directed by the Town Administrator. The purpose of these examinations is to secure periodic medical evaluations of the particular employee.

§ 59-42. Bereavement leave. [Amended 6-12-2006 ATM by Art. 51]

- A. The purpose of bereavement leave is to enable an employee to take care of personal arrangements and problems caused by the death of a member of his or her immediate family, and to relieve him or her of the concern over loss of earnings. Full time employees shall be entitled to such leave, without loss of earnings, as follows:
- (1) No more than five consecutive regularly scheduled workdays, commencing with the notification of death, for the death of the employee's spouse, child, father, mother, sister, brother, mother-in-law, father-in-law, grandparent and grandchild, and for the death of any relative or significant other living with the employee at the time of death.
- (2) No more than three consecutive regularly scheduled workdays, commencing with the notification of death, for the death of the employee's step family (mother, father, sister, brother, child) and foster parent.
- (3) No more than one regularly scheduled workday for the death of the employee's brother-in-law, sister-in-law, aunt and uncle.
- B. Part-time employees shall be entitled to three consecutive regularly scheduled workdays of bereavement leave under sub-paragraph 1., above, one day of bereavement leave under sub-paragraph 2., above and no bereavement leave under sub-paragraph 3., above.
- C. Notwithstanding the limitations provided in paragraph A, above, up to two additional days of bereavement leave may be granted (for both full and part-time employees) at the discretion of the employee's department head; said additional days shall be deducted from the employee's accumulated sick leave and therefore can only be granted if sick leave is available.
- D. At the discretion of the department head, four hours of bereavement leave may be granted to attend the funeral of an active employee who is a co-worker (i.e. works within the same department or building).

§ 59-43. Military leave.

- A. It is the employee's responsibility to notify his or her department head of the dates he or she is leaving for military service and to provide written proof from military or selective service officials to the department head indicating date of departure and length of service required. A copy of such proof will be filed with the Town Administrator.
- B. An hourly employee in the Military Reserve or National Guard shall be paid the difference between total compensation received while on Reserve or Guard duty and regular compensation rates paid the employee by the department, not to exceed 17 workdays in any given twelve-month period.
- C. Salaried employees shall receive their regular pay, up to 17 days per fiscal year, during Military Reserve or National Guard service. It is expected however, that a salaried employee will make up the necessary military leave time, during that same fiscal year.

§ 59-44. Jury duty.

- A. Any employee summoned to jury duty will be excused from his or her work for the period necessary to perform jury duty. Each employee shall be paid regular wages for the first three days, or part thereof, of jury service.
- B. Regular employment shall include part-time, temporary and casual employment as long as the employment hours of a juror reasonably may be determined by a schedule or by custom and practice established during the three-month period preceding the term of service of each juror.
- C. A salaried employee shall receive his or her regular pay for the entire period of jury duty.
- D. An hourly employee shall receive his or her regular pay, less any compensation paid by the court for the period of jury duty after the first three days.

§ 59-45. Court time.

- A. Any employee required to testify in court pursuant to the duties of his or her job shall receive full compensation for all hours actually worked.
- B. Any employee who is required to attend proceedings in court as a defendant, or as a witness, other than as part of their regular employment with the Town, shall do so in an unpaid status. A request for leave without pay shall first be made in accordance with § 59-47 of this chapter. An employee may also use vacation leave for this purpose.

§ 59-46. Maternity leave. [Amended 5-7-1990 ATM by Art. 9]

Every female shall be entitled to maternity leave as provided for in MGL c. 149, § 105D, except that the first six weeks of said leave shall be at the employee's regular rate of weekly compensation, and female employees who adopt a child under 18 years of age, or under 23 if the child is mentally or physically disabled, will be entitled to the same maternity leave that is presently available for female employees who take a leave to give birth.

§ 59-47. Paternity leave.

Every male employee shall be entitled to one week of paid paternity leave.

§ 59-48. Leave without pay.

Upon approval of the Town Administrator or designee, an employee may be granted leave without pay for a specified period of time. At the expiration of a leave without pay, the employee shall return to the position or to a similar position. Failure of the employee to report promptly at the expiration of such leave shall be considered a resignation. Leave without pay shall not constitute a break in service. However, during leave without pay, vacation and sick leave shall not accrue. Copies of any such approved leave shall be on record in the department and in the office of the Town Administrator.

§ 59-49. Personal leave.

- A. An employee may be granted time off with pay to conduct personal business provided such leave is approved in advance. All employees shall request approval, in writing, from the department head. All department heads shall request approval, in writing, from the Town Administrator. A copy of the request and approval/denial shall be forwarded to the Town Administrator's office and placed in the employee's personnel file.
- B. Such personal leave shall not exceed three days in anyone fiscal year and is not cumulative from year to year.
- C. Employees donating blood, with the prior approval of their respective supervisors, may be granted leave up to three hours for this purpose.

ARTICLE XI

Clothing Allowance

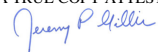
§ 59-50. Amount and payment. [Amended 6-4-2001 STM by Art. 5; 6-12-2006 ATM by Art. 51]

The Fire Chief, Police Chief and DPW Director will receive a clothing allowance equal to \$500 per year to be paid in December of each year

Motion: I move that the Town vote to amend the Code of the Town of Easton – Personnel Bylaw as printed and described in the warrant under Article 1.

DECLARED PASSED BY DEPUTY MODERATOR MERLIN. ARTICLE PASSES

A TRUE COPY ATTEST:



JEREMY P GILLIS, TOWN CLERK

SPECIAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, NOVEMBER 4 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: November 4, 2013

MEETING TYPE: Special Town Meeting

TOWN MEETING ACTION

ARTICLE #:	2
MOTIONED BY:	CORONA
SECONDED BY:	SMITH
SELECTMEN:	RECOMMEND
FINANCE COMMITTEE:	RECOMMEND
REQUIRED VOTE:	MAJORITY
ACTION	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS, ARTICLE PASSES

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Special Town Meeting to order at 7:15 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, November 4, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 2. SHOVEL SHOPS OPEN SPACE AREAS – ACCEPTANCE OF ADDITIONAL PARCEL

To see if the Town will vote to include the Additional Parcel, known as 13 Oliver Street, conveyed by the Massachusetts Electric Company to BC Shovel Works LLC and as fully described in the Quitclaim Deed recorded at the Bristol County North Registry of Deeds at Book 20835, page 308, as part of Open Space Area 1, pursuant to Section 10 of a certain Conservation Restriction granted by BC Shovel Works LLC to the Town of Easton on April 11, 2012, and recorded in the Bristol County North Registry of Deeds at Book 20083, Page 200; and take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Corona

Motion: I move that the Town vote to authorize the inclusion and acceptance of the above-described Additional Parcel, in Open Space Area 1 as described in the Conservation Restriction held by the Board of Selectmen over land owned by BC Shovel Works LLC, all as printed in your warrant.

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

SPECIAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, NOVEMBER 4 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

TOWN MEETING ACTION

MEETING DATE: November 4, 2013

MEETING TYPE: Special Town Meeting

ARTICLE #:	3
MOTIONED BY:	MURPHY
SECONDED BY:	CORONA
SELECTMEN:	RECOMMEND
FINANCE COMMITTEE:	RECOMMEND
REQUIRED VOTE:	MAJORITY
ACTION	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS, ARTICLE PASSES AS AMENDED

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Special Town Meeting to order at 7:15 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, November 4, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 3. AMENDMENT TO TOWN CODE, PEDDLING & SOLICITING, CHAPTER 175-4B

To see if the Town will amend its General Bylaws, Chapter 175 Peddling and Soliciting, by revising subsection 175-4.B, which presently reads:

“No person shall solicit in the Town of Easton before 9:00 a.m. nor after 9:00 p.m.

So that, as revised, it reads as follows:

“No person shall solicit in the Town of Easton before 9:00 a.m. or after SUNSET*.”

Submitted by Chief of Police

Selectman: Murphy

Motion: I move that the Town vote to amend its General Bylaws, Chapter 175 Peddling and Soliciting, by revising subsection 175-4.B as printed and described in the warrant under Article 3.

**ON A DULY MADE AND SECONDED MOTION, A UNANIMOUS VOICE VOTE SUBSTITUTED THE WORD “SUNSET” FOR THE WORD “DUSK”*

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES AS AMENDED

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

SPECIAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, NOVEMBER 4 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

MEETING DATE: November 4, 2013

MEETING TYPE: Special Town Meeting

TOWN MEETING ACTION

ARTICLE #:	4
MOTIONED BY:	MURPHY
SECONDED BY:	FULGINITI
SELECTMEN:	RECOMMEND
FINANCE COMMITTEE:	RECOMMEND
REQUIRED VOTE:	2/3 MAJORITY
ACTION	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS, ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Special Town Meeting to order at 7:15 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, November 4, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 4. GRANT AN EASEMENT TO NATIONAL GRID (MECHANIC STREET)

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to National Grid to facilitate the installation, operation and maintenance of an overhead/underground electrical distribution system at 36 Mechanic Street, Easton MA as described in easement documents on file with the Town Clerk's Office, 136 Elm Street, Easton, MA to be recorded at the Bristol North District Registry of Deeds, or take any action relative thereto.

Submitted by Board of Selectmen

Selectman: Murphy

Motion: I move that the Town will vote to authorize the Board of Selectmen to grant an easement to facilitate the installation, operation and maintenance of an overhead/underground electrical distribution system at 36 Mechanic Street, Easton MA as described in easement documents on file with the Town Clerk's Office, 136 Elm Street, Easton, MA to be recorded at the Bristol North District Registry of Deeds; and to authorize the Selectmen to enter into any agreements or take any other necessary actions related thereto.

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES .

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

SPECIAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, NOVEMBER 4 2013

ARTICLE PASSES



Town of Easton
Office of the Town Clerk
136 Elm Street
Easton, MA 02356
Phone (508) 230-0530
Fax (508) 230-0539
Jeremy P Gillis
Town Clerk

TOWN MEETING ACTION

MEETING DATE: November 4, 2013

MEETING TYPE: Special Town Meeting

ARTICLE #:	5
MOTIONED BY:	GORNSTEIN
SECONDED BY:	CORONA
SELECTMEN:	RECOMMEND
FINANCE COMMITTEE:	RECOMMEND
REQUIRED VOTE:	MAJORITY
ACTION	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS, ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Special Town Meeting to order at 7:15 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, November 4, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 5. INVESTMENT GRADE ENERGY AUDIT

To see if the Town will vote to raise by borrowing or transferring from available funds, or otherwise and appropriate, a sum not to exceed \$40,000, said sum to be expended by and under the direction of the Town Administrator for the costs of an investment grade energy audit to be conducted for the purpose of developing an energy infrastructure and renewable energy program. Under such program the Town would purchase infrastructure improvements including but not limited to heating and ventilation, lighting and controls, energy management systems, insulation, equipment, materials and supplies for the Town-owned buildings, under which the funds to pay for these items will ultimately come from grants, rebates and savings derived from energy conservation measures, or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Gornstein

Motion: I move that the Town vote to appropriate by transfer from free cash the sum of \$40,000 to be expended by and under the direction of the Town Administrator for the costs of an investment grade energy audit to be conducted for the purpose of developing an energy infrastructure and renewable energy program as printed in the warrant.

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES.

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

SPECIAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, NOVEMBER 4 2013

ARTICLE PASSES



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Town Clerk

MEETING DATE: November 4, 2013

MEETING TYPE: Special Town Meeting

TOWN MEETING ACTION

ARTICLE #:	6
MOTIONED BY:	GORNSTEIN
SECONDED BY:	CORONA
SELECTMEN:	RECOMMEND
FINANCE COMMITTEE:	RECOMMEND
REQUIRED VOTE:	MAJORITY
ACTION	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS, ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Special Town Meeting to order at 7:15 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 6. INCREASE WATER APPROPRIATION FOR NORTH EASTON VILLAGE INFRASTRUCTURE PROJECT

To see if the Town will vote to appropriate the sum of \$75,000 from water surplus for additional water costs related to the North Easton Village Infrastructure Project, or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Gornstein

Motion: I move that the Town vote to appropriate the sum of \$75,000 from water surplus for additional water-related costs related to the North Easton Village Infrastructure Project.

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES.

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

SPECIAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, NOVEMBER 4 2013

ARTICLE PASSES



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MEETING DATE: November 4, 2013

MEETING TYPE: Special Town Meeting

TOWN MEETING ACTION

ARTICLE #:	7
MOTIONED BY:	FULGINITI
SECONDED BY:	CORONA
SELECTMEN:	RECOMMEND
FINANCE COMMITTEE:	RECOMMEND
REQUIRED VOTE:	MAJORITY
ACTION	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS, ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Special Town Meeting to order at 7:15 PM.

TO WHOM IT MAY CONCERN:

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ARTICLE 7. REPLENISHMENT OF CPA FUNDS

To see if the Town will vote to transfer available funds in the amount of \$500,000 received as a grant from the State's LAND Grant Program into the Community Preservation Fund, or take any other action relative thereto.

Submitted by Community Preservation Committee

Selectman: Fulginiti

Motion: I move that the Town vote to transfer available funds in the amount of \$500,000 received from the State's LAND Grant Program into the Community Preservation Fund.

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES .

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

SPECIAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, NOVEMBER 4 2013

ARTICLE PASSES



Town of Easton
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Town Clerk

MEETING DATE: November 4, 2013

MEETING TYPE: Special Town Meeting

TOWN MEETING ACTION

ARTICLE #:	8
MOTIONED BY:	FULGINITI
SECONDED BY:	CORONA
SELECTMEN:	RECOMMEND
FINANCE COMMITTEE:	RECOMMEND
REQUIRED VOTE:	2/3 MAJORITY
ACTION	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS, ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Special Town Meeting to order at 7:15 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, November 4, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 8. TRANSFER TO STABILIZATION FUND

To see if the Town will vote to appropriate by transfer from free cash the sum of \$250,000 to be placed into the Stabilization Fund, or take any other action relative thereto.

Submitted by Board of Selectmen

Selectman: Fulginiti

Motion: I move that the Town vote to appropriate by transfer from free cash the sum of \$250,000 to be placed into the Stabilization Fund.

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES .

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

SPECIAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, NOVEMBER 4 2013

ARTICLE PASSES



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Town Clerk

MEETING DATE: November 4, 2013

MEETING TYPE: Special Town Meeting

TOWN MEETING ACTION

ARTICLE #:	9
MOTIONED BY:	SMITH
SECONDED BY:	CORONA
SELECTMEN:	RECOMMEND
FINANCE COMMITTEE:	RECOMMEND
REQUIRED VOTE:	2/3 MAJORITY
ACTION	DECLARED UNANIMOUS VOTE BY MODERATOR GALAS, ARTICLE PASSES.

A quorum of registered voters of the Town Of Easton being present, Town Moderator Walter Galas called the Special Town Meeting to order at 7:15 PM.

TO WHOM IT MAY CONCERN:

This is to certify that this document is a true copy of the Warrant Article and record of vote taken at the Annual Town Meeting held on Monday, November 4, 2013 at the Oliver Ames High School, 100 Lothrop Street, Easton MA 02356:

ARTICLE 9. MOREAU HALL ROOF REPLACEMENT/REPAIR AND NEW BOILERS

To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or authorize borrowing pursuant to the provisions of M.G.L. Ch. 44 or M.G.L. Ch. 70B or any other enabling authority, the sum of \$1,500,000 to be expended under the direction of the Municipal Building Committee for the purpose of replacing and/or repairing the roof and boilers at Moreau Hall Elementary School including architectural and engineering expenses and other costs incidental and related thereto, which proposed repair Project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting required educational programs, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town Acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty and seventy nine hundredths percent (50.79%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. And further, that the Board of Selectmen and School Committee shall be authorized to apply for and accept any federal or state grants which may be available for the project and take any other action necessary to carry out said project, or to take any other action relative thereto.

Submitted by Town Administrator

Selectman: Smith

Motion: I move that the Town vote to appropriate the sum of one million, five hundred thousand (\$1,500,000) dollars for the purpose of replacing and/or repairing the roof and boilers at Moreau Hall Elementary School including architectural and engineering expenses and other costs incidental and related thereto, which proposed repair Project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting required educational programs, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Municipal Building Committee. To meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town Acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty and seventy nine hundredths percent (50.79%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and further, that the Board of Selectmen and School Committee shall be authorized to apply for and accept any federal or state grants which may be available for the project and take any other action necessary to carry out said project on behalf of or in the name of the Town.

DECLARED UNANIMOUS VOTE BY MODERATOR GALAS. ARTICLE PASSES .

A TRUE COPY ATTEST:

JEREMY P GILLIS, TOWN CLERK

SPECIAL TOWN MEETING: EASTON, MASSACHUSETTS MONDAY, NOVEMBER 4 2013

ARTICLE PASSES

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AT YOUR SERVICE

Ames Free Library	508-238-2000
Animal Control Officer	508-230-3353
Assessors	508-230-0520
Board of Appeals	508-230-0590
Board of Health	508-230-0620
Board of Selectmen	508-230-0501
Collector	508-230-0610
Commission on Disabilities	508-230-0586
Conservation Commission	508-230-0640
Council on Aging	508-238-3160
Department of Public Works	508-230-0800
Department of Public Works Water Division	508-230-0850
Fire Department	508-230-3311
Food Pantry	508-230-0670
Housing Authority	508-238-4747
Inspectional Services	508-230-0580
Planning & Community Development	508-230-0630
Planning Board	508-230-0630
Police Department	508-230-3322
Recreation Department	508-238-3084
Town Accountant	508-230-0560
Town Administrator	508-230-0510
Town Clerk	508-230-0530
Treasurer	508-230-0600
Veterans Services Department	508-230-0550
Superintendent of Schools	508-230-3202
Center School	508-230-3233
Easton Middle School	508-230-3222
F.L. Olmsted School	508-230-3205
H.H. Richardson School	508-230-3227
Moreau Hall School	508-230-3235
Oliver Ames High School	508-230-3210
Parkview School	508-230-3230

**EASTON EMERGENCY
POLICE
FIRE
MUNICIPAL AMBULANCE**

DIAL 911